The 817th Meeting
of
The Board of Trustees
January 20, 2026

Oakton College

Mission, Vision, and Values Statements

Mission
Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision
Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values
A **focus on Oakton students** is at the core of each of these values.
- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 16, 2025.

Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

Adopted by the Board of Trustees on December 13, 2022.

Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

Adopted by the Board of Trustees on February 15, 2022.

Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

Adopted by the Board of Trustees on August 15, 2023.

ILLINOIS PUBLIC
COMMUNITY COLLEGE
DISTRICT 535

REGULAR MEETING OF
THE BOARD OF TRUSTEES
JANUARY 20, 2026

Oakton College

1600 E GOLF ROAD
DES PLAINES, IL 60016

Closed Session
5 p.m. – Room 1502

Agenda

1. Call to Order and Roll Call

2. Consideration of a motion to close the meeting to the public for the purpose of the following:

   ● Review closed session minutes of December 16, 2025

   ● Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiation matters; and pending litigation

3. Consideration of a motion for adjournment

4. Adjournment

Open Session
6 p.m. – Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on January 20, 2026.

The meeting will be broadcast on Oakton TV: https://play.champds.com/oaktoncollegeil/live/5

Agenda

Call to Order and Roll Call

Pledge of Allegiance and Land Acknowledgement

Approval of minutes of the December 16, 2025 Regular Meeting of the Board of Trustees

Statement by the President

Educational Foundation Liaison Report

Student Trustee Report

Student Spotlight

Comments by the Chair

Trustee Comments

Public Participation

Report: Marketing and Communications Update and Impact

New Business

Consent Agenda

V	1/26-1a	Approval of Adoption of Consent Agenda
R	1/26-1b	Approval of Consent Agenda Items 1/26-2 through 1/26-7
	1/26-2	Ratification of Payment of Bills for December 2025
	1/26-3	Acceptance of Treasurer's Report for December 2025
	1/26-4	Supplemental Authorization to Pay Professional Personnel - Fall 2025
	1/26-5	Authorization to Pay Professional Personnel
	1/26-6	Approval of Clinical Practice Agreements
	1/26-7	Approval of Intergovernmental Agreements with High School District Partners

Other Items

R	1/26-8	Authorization to Approve January Purchases

    a. IP Telephony Annual Maintenance and Software Assurance – One-Year Renewal
    b. Honorlock Remote Proctoring Services License – One-Year Contract
    c. Furniture for the Enrollment Center and Enrollment Suite Workspace Renovations – Des Plaines Campus
    d. Consulting Services from CRMified to support Salesforce Implementation

R	1/26-9	Ratification for the Purchase of Facilities Truck Repair
	1/26-10	Preview and Initial Discussion of Upcoming Purchases
R	1/26-11	Authorization to Hire Assistant Vice President for Operations
R	1/26-12	Approval of Emeritus Appointments
R	1/26-13	Approval of New Unit of Instruction
	1/26-14	Notification of Award of Grants

Adjournment

Oakton College

**Minutes of the December 16, 2025 Regular Meeting of the
Board of Trustees of Community College District 535**

The 816th meeting of the Board of Trustees of Community College District 535 was conducted on December 16, 2025 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Burns called the meeting to order at 5:34 p.m. in room 1502. Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1502 were Dr. Joianne Smith, President; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Chair Burns asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of November 18, 2025; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, collective negotiating matters, and pending litigation.

Trustee Salzberg made the motion, seconded by Trustee Yanow. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee AbiNader	Aye

At 6:01 p.m., Trustee Salzberg made a motion to adjourn the closed session meeting which was seconded by Trustee Stafford. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Burns called the regular meeting of the Board of Trustees to order at 6:11 p.m. in room 1506.

Trustee Stafford called the roll:

Trustee Martha Burns	Chair	Present
Trustee Theresa Bashiri-Remetio	Vice Chair	Present
Trustee William Stafford	Secretary	Present
Trustee Micah Eimer		Present
Trustee Benjamin Salzberg		Present
Trustee Marie Lynn Toussaint		Present
Trustee Wendy Yanow		Present
Trustee Chris AbiNader	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning; Johanna Fine, Chief Human Resources Officer; Dr. Bernard Little, Vice President for Student Affairs; Dr. Ileo Lott, Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Administrators: Marc Battista, Associate Vice President for Academic Affairs; Dr. Matthew Boutilier, Director of Online Instruction and Curriculum; Steve Butera, Director of Communications and External Relations; Dr. Sebastian Contreras Jr., Assistant Vice President for Student Affairs; Dr. Leana Cuellar, Dean of Access, Equity and Diversity, Julia Gray, Interim Director of Campus Technology; Thomas Hicks Jr., Director of Student Success and Academic Intervention; Dr. Jesse Ivory, Assistant Vice President for Workforce Innovation and College Partnerships; Jacob Jeremiah, Dean of Library; Dr. Mark Kiel, Dean of Counseling, Health and Wellness Services; Dr. Ashley Knight, Interim Dean of Liberal Arts; Dr. Andrea Lehmacher, Director of Marketing; Dr. Kanchana Mendes, Dean of Curriculum, Instruction and Assessment; Nathan Norman, Sr. Director of Workforce Development; Christine Paciero, Director of Oakton Athletics; Dr. James Rabchuk, Dean of STEM; Dr. Emmanuel Sarris, Interim Dean of Business and Career Technologies; Dan Weber, Registrar/Director of Registrar Services; Aaron Wernick, Chief of Police and Emergency Management; and Andy Williams, Controller.

Union Leaders: John Donoghue, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Patrick O'Donnell, Full-Time Faculty Association.

Faculty: Dr. Thomas Bowen, Philosophy; Spencer Kimura, Fire; Michael Peat, Automotive Technology; Terrence Sinabajije, Psychology; Dr. Marian Staats, English; and George Vail, Automotive Technology.

Staff: Alexis Alvarez, Financial Aid; Giacomo Cirrincione, Learning Center; Allison Conner, Learning Center; Chris Dube, Information Technology; Krissie Harris, Student Life and Campus Inclusion; Peter Hurley, Media Services; Janeen Jackson, BLACK Student Success Program; Christian Kim, AAPI Student Program; Amanda Krause, Facilities; Ewa Lyczewska, Marketing and Communications; Gabrielle O'Connor, Student Life and Campus Inclusion; Kushal Patel, Information Technology; Robert Peterson, Access, Equity and Diversity; Esperanza Salgado-Rodriguez, TRIO Student Support Services; Beatriz Sparks, Office of the President; and Tamara Trejo, ANDALE.

Students: Ana Adamaze, Andrew Atto, and Dominika Sass.

Pledge of Allegiance – Chair Burns led the pledge.

Land Acknowledgment –Trustee Eimer read the Land Acknowledgment.

Approval of Minutes

Chair Burns asked a motion for the approval of the minutes of the November 18, 2025 regular meeting of the Board of Trustees, and the November 18, 2025 Committee of the Whole meeting. Trustee Salzberg made the motion. Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To Director of Admissions and Equity Outreach, Ella Whitehead whose mother Sarah passed away on Dec. 9.

- To Director of Institutional Equity and Inclusion, Rick Daniels whose mother-in-law Susan passed away last week.

Employee Recognitions

- Retirements: Chris Dubé and Peter Hurley

Student Recognitions

- Oakton's Lunabotics Team just launched itself into a top national ranking. The team earned a ticket to the 2026 NASA Lunabotics Challenge. Oakton ranked No. 1 in the nation for its project management plan,

surpassing 73 schools that applied to participate in this year's competition. Only 50 teams were selected to advance, including the Massachusetts Institute of Technology (MIT) and the California Institute of Technology (Caltech).

- Dominika Sass has been selected as a 2025 Oberndorf Lifeline to Completion Scholar and will receive a $1,500 scholarship. This scholarship is designed to assist Phi Theta Kappa members in overcoming unanticipated financial barriers preventing the completion of the college credential, an associate degree, or certificate while enrolled in college.

- The Oakton Jazz Band received recognitions at the Skyway Jazz Festival on Nov. 22:
    - Outstanding Soloist: David Clarke, Drums; Brad Kolar, Flugelhorn; Paul Velez, Trumpet
    - Honorable Mention: Tom Bartlett, Trombone

Happenings

- The Empty Bowls event took place on Dec. 6. They raised about $25,000 for local food pantries in our community. 100% of the proceeds went directly toward feeding those in need. Since Empty Bowls began at Oakton in 2004, the event has raised nearly $480,000 to fight hunger in our community. We are deeply grateful for your generosity and continued support.

- The current "Letterio Calapai: Cosmos, Spheres and Divinity" exhibition at the Koehnline Museum of Art focuses on a recurring motif in Calapai's prints: his spiritual inquiry, expressed through symbolic, abstract, and narrative forms. These works reflect both personal introspection and a broader collective consciousness, revealing Calapai's deep engagement with existential and metaphysical themes. The exhibition is available through January 23, 2026.

- President Smith wished everyone a joyous holiday season.

Educational Foundation Liaison Report

The foundation's fundraising progress stands at 48% to goal 5 months into the fiscal year. Recent contributions of note include:

- A $100,000 contribution from Northfield Township to continue support of the Northfield Township Government Scholarship.
- $50,000 from David and Karen Hilquist to the Hilquist Family Nursing Scholarship Endowment.
- An anonymous $10,000 gift to the Oakton Annual Fund.
- $8,000 from Dr. Martin and Robyn Zidron to the Robyn Zidron Scholarship.

On December 6, the College hosted its annual Empty Bowls event. This year marked the first partnership with the Oakton College Educational Foundation, enabling all donations to be processed through the Foundation's CRM system. The 2025 event raised $25,000 in support of area food pantries, including Oakton's Caring Closet. Since Empty Bowls began at Oakton in 2004, the event has generated nearly $480,000 to combat food insecurity in our community. We are deeply grateful for the generosity and continued support that make this impact possible.

The Educational Foundation welcomed a new member to the Board of Directors this month. K. Sujata is a prominent nonprofit leader, strategist, and consultant with over 20 years of experience, known for her work in advancing women's rights and social impact, notably as the former President & CEO of the Chicago Foundation for Women. She is deeply passionate about the transformative power of education and enthusiastic about Oakton. I look forward to working alongside her.

The Foundation Board's next quarterly meeting will take place on March 4.

Pathways to Opportunity Liaison Report

The Pathways to Opportunity Task Force met on December 5 and reviewed the themes from the stakeholder conversations with health care partners, and received updates on a few micro-pilots, including a manufacturing day for high school students from Districts 202 and 219 and the BNAT to Medical Assistant Apprenticeship.

Most of our meeting was spent reviewing models of pathways, in particular an earn while you learn model for healthcare workers at UVA Health in Virginia. The Task Force is hoping to plan summits in the spring – one for

the health career sector and one for manufacturing as we continue to understand industry needs, seek partners who share our vision for pathways to opportunity and expose youth in our community to career opportunities.

The task force's next meeting is Feb. 6.

Student Trustee Report

The SGA team is currently in recess. Our general meetings will begin in the new year. The team will be holding a couple executive meetings over Winterim to prepare for next semester.

The Leadership Summit event will bring together nearby colleges to connect and collaborate. President Ana Adamaze and SGA Advisors have been hard at work planning the finer event details and corresponding with other colleges on attendance.

SGA & CAB's Winterfest x Stress Reliever Day's was extremely successful. 300+ students, staff, and faculty attended. The SGA's Club Roundtable ran a Secret Santa event. Many events will take place in the upcoming Spring semester for SGA, including the Annual Student Leadership Banquet and Election of the new team.

Student Spotlight

Ana Adamaze is a second-year political science student at Oakton, currently serving as the Student Government Association president. She moved from Georgia to the United States in 2020, and graduated from New Trier High School in 2024. Ana said that immigration was not an easy challenge to overcome, and she finally discovered her passion for public service and human rights during her senior year. Enrolling at Oakton gave her the opportunity to explore these interests; she has participated in essay competitions, presented during International Education Week, joined multiple organizations like SGA and DECA, and became co-president of the Politics Club.

Ana said that this year has been transformative. She was elected SGA president, and she engaged in training with the SGA leadership over the summer. In the fall, they attended the American Student Government Association Summit in Washington, DC where they learned from student leaders from across the nation. The SGA has hosted several events on campus and is actively working to engage with students. The leadership team is preparing a leadership summit that will bring together student leaders from nearby colleges, and they have identified Dr. Rick Daniels as their keynote speaker.

Alongside her leadership work, Ana has been completing her Research, Innovation, Creative and Engagement fellowship project with her mentor, Dr. Olabisi Adenekan. This work has deepened her understanding of politics and events that affect her country of origin. With the support of the Student Life and Campus Inclusion staff, she had a successful fall semester, built lasting connections, and gained valuable experiences.

Public Participation – None

Board Report: Student Engagement at Oakton

Dr. Leana Cuellar, Dean of Access, Equity and Diversity
Christine Paciero, Director of Oakton Athletics

Oakton Athletics

The Athletic Department promotes Oakton's mission of providing students with an education and training for their lifetime. Our mission is to have students experience the hard work and satisfaction of learning that leads to intellectual, emotional, and social growth.

- 12 sports: Volleyball, M/W Soccer, M/W Basketball, Softball, Men's Tennis, M/W Cross Country, M/W Golf, Baseball
- 140-160 Athletes
- Oakton-Owls.com and @Oaktonowls
- 2 Associations: Illinois Skyway Collegiate Conference and National Junior College Athletic Association (NJCAA), Region 4
- Free Fitness Center use for all students, staff and faculty.
- 90 athletic scholarships awarded 25-26
- 100 home athletic competitions hosted annually

- Staffing: 5 full time staff, 1 part time staff, 1 contracted staff, 22 adjunct faculty sport and academic coaches, casual and student employee

Intrusive Academic Support Program
- 2.91 Department Student Athlete GPA, 24-25
- 27.5 # of credits attempted p/student Fall and Spring
- 54% Student athletes of color, 24-25
- 62/38% Ratio male and female athletes, 24-25
- 96% Fall to spring persistence, 24-25
- 65% 3-year transfer rate
- 50% 3-year graduation rate

Cadre of health services in collaboration with community providers and the Oakton Wellness Center
Injury Insurance, Athletic Trainers, Doctors, Physical Therapists and Wellness Center services.

TRIO Student Support Services

- Federal grant program
- Grant re-awarded 2025-2030
- 215 students served
- Holistic Support
  - Persistence
  - Academic Standing
  - Degree and Transfer
- First Generation Week
- Student engagement opportunities
- Clubs and Organizations
  - Student Government Association
  - Phi Theta Kappa
  - Campus Activities Board
- Signature events and programs
- Student resources
- Center for Campus
- Inclusion and Diversity

¡ANDALE!

Association to Nurture and Develop the Advancement of Latinx/e/o Students in Education
- Campus connection, awareness of resources, and exploration of intersectional identities
- Collaborations
- Signature events and programming
  - Latinx Heritage Month
  - USHLI Leadership Conference

B.L.A.C.K. Student Success Program

- Building Lasting African Culture and Knowledge
- Campus connection, awareness of resources, and exploration of intersectional identities
- Collaborations
- Signature events and programming
  - Our Voices Series
  - Black History Month

Asian American and Pacific Islander (AAPI) Student Development Program

- Result of AANAPISI federal designation and grant
- Campus connection, awareness of resources, and exploration of intersectional identities
- Collaborations
- Signature events and programming

- o   Lunar New Year celebration
- o   AANAPISI Heritage Month

<u>Undocumented and DACA Student Resources</u>

- State mandate
- Awareness of resources and provide direct student support
    - o   [Undocumented and DACA Student Resource Guide](#)
    - o   Liaisons
    - o   Legal Aid Clinics
    - o   Know Your Rights Workshop
    - o   Immigration Workshop Series

<u>Collaborations</u>: First Generation Week, RICE Center, Campus Book Reads, Learning Assistant Program, Athletic theme nights, student excursions.

NEW BUSINESS

12/25-1a   **Approval of Consent Agenda**

Trustee Salzberg offered: "Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

Trustee Bashiri-Remetio seconded the motion. A voice vote was called and the motion passed unanimously.

12/25-1b   **Approval of Consent Agenda Items 12/25-2 through 12/25-7**

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the following items 12/25-2 through 12/25-7 as listed in the Consent Agenda."

12/25-2   **Ratification of Payment of Bills for October 2025**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $11,217,530.92 for all check amounts as listed and for all purposes as appearing on a report dated October 2025."

12/25-3   **Acceptance of Treasurer's Report for October 2025**

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2025."

12/25-4   **Ratification of Payment of Bills for November 2025**

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $7,143,798.81 for all check amounts as listed and for all purposes as appearing on a report dated November 2025."

12/25-5   **Acceptance of Treasurer's Report for November 2025**

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of November 2025."

12/25-6   **Ratification of Payment of Professional Personnel – Fall 2025**

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of $51,649.98 to the total amount of part-time teaching salaries paid during the fall 2025 semester; the revised total payment amount is $4,310,986.69."

"Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of $204,775.91 to the total amount of faculty overload salaries paid during the fall 2025 semester; the revised total payment amount is $983,778.21."

12/25-7   **Approval of Clinical Practice Agreements**

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Basic Nursing Assistant (1)
Cancer Registry Management (1)
Early Childhood Education (1)
Human Services (1)
Phlebotomy (1)
Physical Therapist Assistant (1)."

Trustee Stafford seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

12/25-8   **Approval of Board Meetings Schedule for Calendar Year 2026**

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 hereby approves the established calendar of meetings of the Board for the 2026 calendar year for public notice as follows: January 20, February 17, March 17, April 21, May 26, June 30, August 18, September 15, October 13, November 17, and December 15. Time and location of all meetings will be posted 48 hours before as required by law."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

12/25-9   **Authorization to Approve December Purchases**

Trustee Eimer offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

Item	Pages	Description	Vendor / Location	Amount
12/25-9a	1	High-Speed Internet Hotspot Data Plan – One-Year Renewal	T-Mobile USA, Inc Bellevue, WA	$51,660.00

Item	Pages	Description	Vendor / Location	Amount
12/25-9b	1	Auditing Services – Two-Year Contract Renewal	Crowe LLP Oakbrook Terrace, IL	$205,900.00
12/25-9c	2	Travel for the Men's Baseball Team	Academy Bus, LLC Winter Garden, FL	$7,000.00
			Southwest Airlines Dallas, TX	$20,000.00
			Enterprise Rent-A-Car Orlando, FL	$1,500.00
			Encore Resort Kissimmee, FL	$12,500.00
			Springhill Suites Marriott Kissimmee, FL	$1,000.00
			Russ Matt Baseball Stratham, NH	$4,000.00
			Meals Per Diem	$11,000.00
12/25-9d	1	Consulting Services for Environmental Branding Initiative	Greenlight Team, LLC Chicago, IL	$68,000.00
12/25-9e	1	Portable Electric Vehicle Training Aid	Automotive Video Innovations, Inc Fort Myers, FL	$40,145.00
12/25-9f	1	2026 Ford F650 Flatbed Truck	Olathe Ford Sales Inc Olathe, KS	$96,113.00
12/25-9g	1	Fabrication and Installation of Environmental Design Elements	Xibitz, Inc Grand Rapids, MI	$168,000.00
12/25-9h	1	Printing of the Oakton Non-Credit Class Schedule – One-Year Renewal	KK Stevens Publishing Company Astoria, IL	$180,727.17
			GRAND TOTAL	**$867,545.17**."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

12/25-10   **Preview and Initial Discussion of Upcoming Purchases**

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

a. IP Telephony Annual Maintenance and Software Assurance
b. Des Plaines Enrollment Center and Enrollment Suite Workspace Renovations
c. Executive Leadership Team Coaching Services
d. Honorlock Proctoring Software Renewal
e. Replacement Laptop Computers for Full-Time Staff and Administrators

12/25-11   **Authorization to Hire a Full-Time, Tenure-Track Faculty Member**

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the attached resolution for Mr. Nicholas Larkin for the full-time, tenure-track faculty hire for the 2025-2026 academic year, beginning in January 2026. Mr. Larkin will receive the salary associated with the lane and step described as follows:

Name	Academic Rank and Assignment	Lane-Step	Base Salary
Nicholas Larkin	Assistant Professor	D-7	$84,879."

Trustee Yanow seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

12/25-12   **Ratification of Amended Contract Agreement between the Oakton College Board of Trustees and the Oakton Metropolitan Alliance of Police**

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 ratifies the amended agreement with the Metropolitan Alliance of Police (MAP) effective July 1, 2025 through June 30, 2028."

Trustee Bashiri-Remetio seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

12/25-13   **Preview of New Unit of Instruction**

The following new unit of instruction will be presented for Board approval in January 2026:

Data Analytics Certificate – provides an introduction to a rapidly growing field of data analytics. It is intended for students and professionals who want to work confidently with data without diving into coding. Through interactive hands-on projects utilizing tools like Microsoft Excel, AI-powered analytics platforms and leading data visualization software, students will learn how to clean, visualize and interpret data to uncover patterns, enabling them to tackle real-world business challenges and drive data-informed decisions. Unlike data science programs that emphasize

coding, algorithms and statistical modeling, this certificate focuses on the practical application of no-code tools and technologies to translate data into business intelligence and communicate results effectively across any industry.

12/25-14   **Approval of Policy Revisions**

Trustee Bashiri-Remetio offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the proposed revisions to policy 3011, attached hereto."

Trustee Eimer seconded the motion. Trustee Stafford called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Burns	Aye
Trustee Eimer	Aye
Trustee Salzberg	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee AbiNader favored the resolution.

12/25-15   **Notification of Award of Grants**

Funding has been made available to Oakton College:

a. ICCB Adult Education and Family Literacy (AEFLA) Federal Basic FY26 ....$607,378.00

b. ICCB Integrated English Literacy and Civics Education (IELCE) FY26 .... $86,793.00

   TOTAL: **$697,171.00**

Adjournment

Chair Burns announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, January 20, 2026 at the Des Plaines Campus.

Trustee Bashiri-Remetio made a motion to adjourn, which was seconded by Trustee Salzberg. A voice vote was called and the meeting was adjourned at 7:34 p.m.

_____   _____
Martha Burns, Chair   William Stafford, Secretary

Minutes recorded by:
Beatriz Sparks
12/2025

<u>Approval of Adoption of Consent Agenda</u>

"Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda."

<u>**Approval of Consent Agenda Items 1/26-2 to 1/26-7**</u>

"Be it resolved that the Board of Trustees of Community College District 535 approves the following items 1/26-2 through 1/26-7 as listed in the Consent Agenda:

1/26-2	Ratification of Payment of Bills for December 2025
1/26-3	Acceptance of Treasurer's Report for December 2025
1/26-4	Supplemental Authorization to Pay Professional Personnel – Fall 2025
1/26-5	Authorization to Pay Professional Personnel
1/26-6	Approval of Clinical Practice Agreements
1/26-7	Approval of Intergovernmental Agreements with High School District Partners."

Ratification of Payment of Bills for December 2025

The check register detailing the regular monthly bills for December 2025 was sent out January 16, 2026. The totals by fund are on page 2. This includes approval of travel reimbursements for December 2025.

<div style="text-align: right;">

_____
Board Chair

_____
Board Secretary

</div>

MR:js
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of $10,071,581.42 for all check amounts as listed and for all purposes as appearing on a report dated December 2025."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to December 2025, represented by checks on pages 1-16 numbered !0006199 - !0006236, !0006238 - !0006243, !0006245 - !0006282, !0006284 - !0006326, !0006328 - !0006351, !0006353 - !0006356, A0174405 - A0174408, A0174410 - A0174718 and A0174720 - A0174793 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

Michele C Roberts
_____
Treasurer, Community College District 535

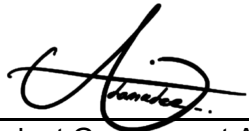| RECAPITULATION	Gross Checks Issued				
Fund	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total
Education	$ 4,708,711.37	$ 1,236,965.86	$ 5,945,677.23	$ -	$ 5,945,677.23
Operation and Maintenance	$ 382,440.68	$ 235,560.25	$ 618,000.93	$ -	$ 618,000.93
Operation and Maintenance (Restricted)	$ -	$ 2,657,092.91	$ 2,657,092.91	$ -	$ 2,657,092.91
Bond and Interest	$ -	$ 600.00	$ 600.00	$ -	$ 600.00
Auxiliary Exterprises	$ 271,670.51	$ 199,446.05	$ 471,116.56	$ -	$ 471,116.56
Restricted Purposes	$ 287,825.32	$ 46,471.13	$ 334,296.45	$ -	$ 334,296.45
Working Cash	$ -	$ -	$ -	$ -	$ -
Trust and Agency	$ -	$ 1,673.55	$ 1,673.55	$ -	$ 1,673.55
Audit	$ -	$ -	$ -	$ -	$ -
Liability, Protection and Settlement	$ -	$ 22,205.90	$ 22,205.90	$ -	$ 22,205.90
Social Security/Medicare	$ -	$ -	$ -	$ -	$ -
Loan	$ -	$ -	$ -	$ -	$ -
TOTALS	$ 5,650,647.88	$ 4,400,015.65	$ 10,050,663.53	$ -	$ 10,050,663.53
STUDENT GOVERNMENT	$ -	$ 20,917.89	$ 20,917.89	$ -	$ 20,917.89
TOTAL PER REPORT	$ 5,650,647.88	$ 4,420,933.54	$ 10,071,581.42	$ -	$ 10,071,581.42

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-16 numbered !0006203, !0006224, !0006226, !0006240, !0006267, !0006267, !0006302, !0006313, !0006313, !0006350, A0174410, A0174431, A0174439, A0174463, A0174495, A0174532, A0174549, A0174570, A0174570, A0174621, A0174651, A0174720, A0174720, A0174720, A0174720, A0174720, A0174720, A0174735, A0174746, A0174769, A0174777 and A0174793 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

Michele C Roberts
Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of $20,917.89 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated December 2025.

Student Government Association

Acceptance of Treasurer's Report for December 2025

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of December 2025."

OAKTON COLLEGE

COMMUNITY COLLEGE DISTRICT 535

TREASURER'S REPORT

December 2025

Michele C Roberts
Vice President for Administrative Affairs/Treasurer
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on December 2025 Financial Statements

Page 4. Financial Position Statement

Cash and investments
Monthly collections included $23.2 million in property taxes, $2.3 million in tuition and fees, $930,000 in WEI grants, $738,000 in interest revenue, $361,000 for the credit hour grant, $197,000 in replacement taxes, and $53,000 for the Illinois MAP grants.

Net cash and investments increased $16.8 million from the previous month, primarily because of property tax deposits at the end of December.

In late December, the College received $23.2 million from Cook County as part of an emergency, county-wide distribution (2024 extension). Issues with Cook County's property tax system modernization project remain unresolved.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues
At the end of December, revenues were $48.0 million or 94% of the prorated budget, compared to $60.2 million, or 120% for the previous year. Tuition and fees totaled $20.3 million year to date, or 98% of the prorated budget. Last year, tuition and fees totaled $22.1 million or 110% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures
The current year's total actual operating expenditures were $42.8 million. The operating expenditures are $1.7 million (4.1%) above prior year's actual expenditures of $41.1 million for the same period. Net transfers total $2.8 million as budgeted.

OAKTON COLLEGE
FINANCIAL POSITION OF FUNDS AS OF
DECEMBER 31, 2025
(IN THOUSANDS)

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	$ 1,265	$ 116	$ 572	$ 128	$ -	$ 2,254	$ -	$ 713	$ 418	$ 5,466
Taxes Receivable	29,030	4,086	-	2,026	-	-	-	52	-	35,194
Student Tuition Receivable	6,904	1	5	-	-	1,168	-	-	-	8,078
Government Funds Receivable	-	-	-	-	-	916	-	-	-	916
Lease Receivable	12,296									12,296
Accrued Interest	330	53	172	-	-	15	-	4	166	740
Other Receivables	820	4	-	-	-	107	-	-	-	931
Investments										
Short-term	61,934	9,818	49,658	4,519	(2,367)	3,789	(3,123)	378	37,372	161,978
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(14,500)	-	-	-	-	14,500	-	-	-	-
Inventories - Prepaids	434	4	-	-	(427)	201	-	-	-	212
Total Current Assets	121,419	17,231	54,460	6,673	(2,794)	23,326	(3,123)	1,275	45,523	263,990
Net Investment in Plant	-	-	-	-	-	-	102,353	-	-	102,353
Intangible Assets	-	-	-	-	-	-	3,596	-	-	3,596
Total Assets	$ 121,419	$ 17,231	$ 54,460	$ 6,673	$ (2,794)	$ 23,326	$ 102,826	$ 1,275	$ 45,523	$ 369,939
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	2,103	2,103
Total Assets and Deferred Outflows of Resources	$ 121,419	$ 17,231	$ 54,460	$ 6,673	$ (2,794)	$ 23,326	$ 102,826	$ 1,275	$ 47,626	$ 372,042
LIABILITIES AND NET POSITION										
Payables	$ 288	$ 1	$ 10	$ -	$ -	$ (94)	$ -	$ -	$ -	$ 205
Accrued Interest Payable	-	-	-	-	-	-	-	-	-	-
Deferred Tuition Revenue	-	-	-	-	-	2	-	-	-	2
Accruals	2,987	251	-	-	4,832	279	-	-	-	8,349
Bonds Payable	-	-	-	-	54,037	-	-	-	-	54,037
Lease Liability	-	-	-	-	1,832	-	-	-	-	1,832
Subscriptions Liability					3,229					3,229
OPEB Liablity	-	-	-	-	-	-	-	-	15,470	15,470
Total Liabilities	3,275	252	10	-	63,930	187	-	-	15,470	83,124
Deferred Inflows of Resources - Property Taxes	29,268	4,077	-	1,984	-	-	-	49	-	35,378
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	16,891	16,891
Deferred Inflows - Leases	12,296									12,296
Total Liabilities and Deferred Inflows of Resources	44,839	4,329	10	1,984	63,930	187	-	49	32,361	147,689
Net Position										
Unrestricted	76,579	12,903	54,450	-	-	4,186	-	-	15,265	163,383
Restricted	-	-	-	-	-	18,953	-	1,226	-	20,179
Debt Service	-	-	-	4,689	(66,724)	-	-	-	-	(62,035)
Plant	-	-	-	-	-	-	102,825	-	-	102,825
Total Net Position	76,579	12,903	54,450	4,689	(66,724)	23,139	102,825	1,226	15,265	224,352
TOTAL LIABILITIES & NET POSITION	$ 121,418	$ 17,232	$ 54,460	$ 6,673	$ (2,794)	$ 23,326	$ 102,825	$ 1,275	$ 47,626	$ 372,041

OAKTON COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
SIX MONTHS ENDED DECEMBER 31, 2025

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes	$ 67,004	$ 26,576	$ 21,959	83%	123%
Replacement Tax	1,200	600	729	122%	77%
State Revenue	5,407	2,704	2,651	98%	116%
Tuition and Fees	20,047	19,487	20,285	104%	110%
Other	3,947	1,974	2,391	121%	232%
TOTAL REVENUES	$ 97,605	$ 51,339	$ 48,015	94%	120%
EXPENDITURES (accrual basis)					
Instructional	$ 34,321	$ 17,161	$ 18,224	106%	106%
Academic Support	22,824	11,412	12,220	107%	100%
Student Services	9,739	4,870	4,097	84%	83%
Public Services	1,697	849	647	76%	81%
Operations and Maintenance	9,716	4,858	3,997	82%	81%
General Administration	10,072	5,036	4,293	85%	84%
General Institutional	(72)	(36)	(689)	1914%	338%
Contingency	3,778	1,889	-	0%	0%
TOTAL EXPENDITURES	$ 92,075	$ 46,038	$ 42,789	93%	96%
Revenues over (under) expenditures	5,530	5,302	5,226		
Net Fund transfers					
To O & M Fund (Restricted)	(1,000)	(500)	(500)		
To Auxiliary Fund & Adult/Cont Ed/Work	(2,800)	(1,400)	(1,400)		
To Restricted Purpose Fund	(100)	(50)	(50)		
To Liability, Protection & Settlement Fund	(898)	(449)	(449)		
To Social Security/Medicare Fund	(995)	(498)	(498)		
From Working Cash Fund: Interest	290	145	145		
Total Transfers	$ (5,503)	$ (2,752)	$ (2,752)		
Net Revenue over (under) expenditures	$ 27	$ 2,550	$ 2,475		

OAKTON COLLEGE
REVENUES AND EXPENDITURES
SIX MONTHS ENDED DECEMBER 31, 2025

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as a % of Budget
REVENUES			
Construction Fee	295	275	93%
Interest and Investments Gain/Loss	25	1,049	4196%
Total revenues	320	1,324	414%
EXPENDITURES			
Project Management Service	200	-	0%
DP Workplace - Critical Adjacencies	2,100	264	13%
Learning Commons DP - Enabling Proj	-	2,209	0%
TenHoeve Wing Remodeling	500	-	0%
Oakton College Health Education Center	50	275	550%
Exterior Lighting Project	1,750	249	14%
Learning Commons - Des Plaines	5,033	2,152	43%
Baseball Parking Lot	1,500	288	19%
Skokie Emergency Power Generator	400	2	1%
Enrollment Center Elevator Project	-	13	0%
Founders Wall Project	135	82	61%
Capital Equipment	654	82	13%
Hardware Replacement/Master Keying	1,500	-	0%
Camera Replacement	500	114	23%
Baseball Complex Renovation	500	5	1%
Washroom Upgrades Phase I	1,000	137	14%
Contingency	1,000	-	0%
Total expenditures	16,822	5,872	35%
Transfer in	1,000	500	50%
Net	$ (15,502)	$ (4,048)	26%

AUXILIARY ENTERPRISE FUND (excluding Adult, Continuing Ed, and Workforce)	Budget (000)	Actual (000)	Actual as a % of Budget	
			Current	Last Year
REVENUES				
Bookstore Sales	$ 1,332	$ 1,657	124%	115%
Workforce Development	210	31	15%	10%
Copy Center	110	62	56%	55%
Athletics	42	37	88%	62%
Child Care	413	306	74%	63%
PAC Operations	6	2	33%	0%
Other	34	58	171%	88%
Interest and Investments Gain/Loss	188	32	17%	26%
Total revenues	2,335	2,185	94%	85%
EXPENDITURES				
Bookstore Operating Expenses	$ 1,865	$ 520	28%	23%
Workforce Development	200	81	41%	31%
Copy Center	524	188	36%	43%
Athletics	1,302	736	57%	55%
Child Care	570	270	47%	44%
PAC Operations	105	51	49%	62%
Auxiliary Services Administration	360	199	55%	49%
Other	479	79	16%	14%
Total expenditures	5,405	2,124	39%	37%
Transfers in (out)	2,272	1,136		
Net	$ (798)	$ 1,197		

ADULT, CONTINUING EDUCATION, AND WORKFORCE DEVELOPMENT
SUMMARY OF REVENUES AND EXPENDITURES
SIX MONTHS ENDED DECEMBER 31, 2025

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a% Budget	Last Year
REVENUES					
State Revenue	$ 600	$ 300	$ 283	47%	43%
Tuition and Fees	2,687	1,344	692	26%	27%
Sale of Materials	1	1	-	0%	0%
Institutional Support					
Evening High School	133	67	42	32%	37%
Other Revenues	45	23	15	33%	47%
Total revenues	3,466	1,733	1,032	30%	30%
EXPENDITURES					
Administrative Support	$ 1,428	714	574	40%	34%
Instructional Programs					
Allied Health	59	30	18	31%	19%
Job-related	1,561	781	164	11%	25%
Personal	29	15	13	45%	77%
Emeritus Programs	66	33	8	12%	45%
High School Programs	98	49	36	37%	27%
Kids/Youth Programs	53	27	31	58%	41%
ESL Programs	66	33	27	41%	51%
Total Programs	1,932	966	297	15%	28%
Total expenditures	3,360	1,680	871	26%	31%
Revenue over (under) expenditures	$ 106	$ 53	$ 161		
Transfer in	52	26	26		
Net	158	79	187		

OAKTON COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
SIX MONTHS ENDED DECEMBER 31, 2025

		Program Generated Revenue	Revenue Allocated to Programs	Total Revenue and Allocation	Expenditures	Program Net Fav (Unfav)
	Activity fees	$ 407,787				
	Interest income	-				
	Sub total revenues	407,787				
369901	Student Government Association	12,320	110,000	122,320	(48,564)	73,756
369910	Ocurrence	-	7,000	7,000	-	7,000
369911	Oakton Auto Club	-	500	500	(94)	406
369912	Politics Club	-	521	521	-	521
369919	Campus Activities Board	-	100,000	100,000	(30,971)	69,029
369920	Star Wars Club	-	900	900	-	900
369922	IEEE	-	2,903	2,903	-	2,903
369923	Students for Global Health Sustain	611	3,340	3,950	(248)	3,702
369924	Anime Club	-	800	800	(132)	668
369926	Diversability Club	120	982	1,102	(47)	1,055
369929	Asian American Unity Club	68	631	699	(213)	486
369931	Stitch Happens	-	1,100	1,100	-	1,100
369932	Ceramics Club	-	-	-	(68)	(68)
369934	International Students Club	68	631	699	(292)	407
369935	Honors Student Organization	-	1,600	1,600	-	1,600
369937	Oakton Future Educators	-	730	730	(181)	549
369939	Psychology Club	-	700	700	(57)	643
369941	Oakton Math Team	-	700	700	(60)	640
369942	Oakton Visual Organization	-	500	500	-	500
369943	Japanese Culture Club	300	872	1,172	-	1,172
369944	South Asian Club	-	890	890	(700)	190
369945	Physical Therapy Assist.	-	3,435	3,435	(52)	3,383
369946	Phi Theta Kappa (PTK)	1,575	17,000	18,575	(4,282)	14,293
369949	Mission Bible Club	-	788	788	(505)	283
369953	Polish Club	-	500	500	-	500
369955	Environmental Club	-	2,124	2,124	(452)	1,673
369958	Coding Club	-	500	500	-	500
369959	Black Student Union	78	1,652	1,730	(67)	1,663
369960	Muslim Student Association	554	719	1,273	(7)	1,265
369961	DECA	294	1,237	1,531	-	1,531
369963	Fine Arts Club	-	1,607	1,607	(52)	1,555
369967	Creative Writing Club	-	900	900	-	900
369969	Great Books Club	-	884	884	-	884
369972	PAYO	194	-	194	-	194
369973	Oakton Student Dance Club	-	777	777	-	777
	Sub Totals	16,182	267,422	283,604	(87,044)	196,560

Fund Summary

Total Revenues	$ 423,969
Total Expenditures	(87,044)
Total Transfers to other funds	-
Excess revenues over expenditures	336,924
Net Position 6/30/25	1,709,605
Net Position, end of period	$ 2,046,529

OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
Dec-25

GENERAL FUND TRANSFERS/PAYMENTS

DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC
	$ -					
12/15/2025	$ 912,596.20			$ 912,596.20		
12/17/2025	$ 1,051.00		$ 1,051.00			
	$ -					
TOTAL	**$ 913,647.20**	**$ -**	**$ 1,051.00**	**$ 912,596.20**	**$ -**	**$ -**

PAYROLL TAXES - TRANSFERS/PAYMENTS

DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS
12/5/2025	$ 797,142.82	$ 321,918.33	$ 114,104.79	$ 286,781.07	$ 74,338.63
	$ -				
12/19/2025	$ 848,492.86	$ 354,705.58	$ 121,579.15	$ 297,917.95	$ 74,290.18
	$ -				
	$ -	$ -	$ -	$ -	$ -
TOTAL	**$ 1,645,635.68**	**676,623.91**	**$ 235,683.94**	**584,699.02**	**$ 148,628.81**

Supplemental Authorization to Pay Professional Personnel – Fall 2025

Comparative figures:

Fall 2025 Part-Time	**Fall 2024 Part-Time**
$3,994,174.15	**$3,801,864.39**
Fall 2025	**Fall 2024**
Adult & Continuing Ed	**Adult & Continuing Ed**
$323,709.25	**$333,997.25**
Fall 2024 Overload	**Fall 2024 Overload**
$992,939.31	**$882,417.95**

IL:jg
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of $6,896.71 to the total amount of part-time teaching salaries paid during the fall 2025 semester; the revised total payment amount is $3,994,174.15."

"Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of $9,161.10 to the total amount of faculty overload salaries paid during the fall 2025 semester; the revised total payment amount is $992,939.31."

Authorization to Pay Professional Personnel

The 2026 spring semester classes will begin on January 20, 2026. The first payroll for the 2026 spring semester part-time faculty and adjunct faculty is January 30, 2026, and full-time overload payments will be February 13, 2026. Since the list of the 2026 spring semester professional personnel will not be available until after the January 20, 2026 Board meeting, the Treasurer is requesting the authority to pay the 2026 spring semester part-time and adjunct faculty on January 30, 2026, and full-time overload payments on February 13, 2026.

MR:mw
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 hereby authorizes the Treasurer of the College to pay 2026 spring semester part-time faculty and adjunct faculty on January 30, 2026, and full-time overload payments on February 13, 2026, with ratification at the February Board meeting."

Approval of Clinical Practice Agreements

The College would like to execute clinical practice agreements as follows:

Medical Assistant

New: This is a new contract for the Medical Assistant Program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on January 20, 2026 and terminates on January 20, 2031.

Medical Assistant / Nursing / Phlebotomy

Amendment: This is an amendment for the Medical Assistant, Nursing and Phlebotomy programs. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on January 20, 2026.

Amendment: This is an amendment for the Medical Assistant, Nursing and Phlebotomy programs. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on January 20, 2026.

Amendment: This is an amendment for the Medical Assistant, Nursing and Phlebotomy programs. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on January 20, 2026.

Amendment: This is an amendment for the Medical Assistant, Nursing and Phlebotomy programs. It has been reviewed and approved by the College faculty and administration. This is an auto renewal which commences on January 20, 2026.

IL:ds
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Medical Assistant (1)
Medical Assistant / Nursing / Phlebotomy (4)."

Approval of Intergovernmental Agreements with High School District Partners

As part of the College's efforts to strengthen connections with our high school district partners, we have collaborated to create a comprehensive intergovernmental agreement that includes Early College opportunities for current high school students, data sharing agreements and onsite programming and facilities use between the high school district and the College to better align our efforts.

The College would like to execute the following agreements:

Evanston Township High School District 202
February 1, 2026 through January 31, 2029

Glenbrook High School District 225
January 26, 2026 through June 30, 2029

JLS:bs
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of Intergovernmental Agreements between Oakton College and Evanston Township High School District 202 and Glenbrook High School District 225."

Authorization to Approve January Purchases

Any purchase exceeding $25,000 requires Board approval. The following purchases meet that criterion. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

Items "a – c" were previewed at the December 2025 Board of Trustees Meeting. Item "d" was previewed at the November 2025 Board of Trustees Meeting.

MR:tt
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

Item	Pages	Description	Vendor / Location	Amount
1/26-8a	1	IP Telephony Annual Maintenance and Software Assurance – One-Year Renewal	Telcom Innovations Group, LLC Itasca, IL	$40,073.43
1/26-8b	1	Honorlock Remote Proctoring Services License – One-Year Contract	Honorlock, Inc Boca Raton, FL	$173,100.00
1/26-8c	1	Furniture for the Enrollment Center and Enrollment Suite Workspace Renovations – Des Plaines Campus	Forward Space, LLC Wood Dale, IL	$82,726.03
1/26-8d	1	Consulting Services from CRMified to support Salesforce Implementation	CRMified Orlando, FL	$80,000.00
			GRAND TOTAL	**$375,899.46**."

IN DISTRICT	$0.00
CONSORTIUM	$82,726.03
BID	$0.00
BID EXEMPT	$293,173.43
QBS	$0.00
CERT. MBE	$0.00
CERT. WBE	$82,726.03
NON-CERT. MBE	$80,000
NON-CERT. WBE	$0.00

Authorization to Purchase IP Telephony Annual Maintenance and Software Assurance – One-Year Renewal

The College purchased a Mitel IP telephony system in 2012 to provide telephones, voicemail, and related services. The hardware/software support and upgrades for these systems are provided through annual support and software assurance contracts that expire on March 1, 2026. This support agreement provides hardware replacement for the voice gateways, on-site service as needed, telephone/email-based support, and access to software patches and upgrades for all of the College's telephony systems.

The current trend in the information technology industry allows manufacturers to give one preferred reseller special, discounted pricing, effectively eliminating the motivation for other companies to submit pricing. In the past, the College has had unsatisfactory bid responses for these types of bids because vendors are resistant to submitting a bid after the manufacturer has selected and identified the supplier. In addition, this purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process." For these reasons, it is in the College's best interests to work directly with the manufacturer and its preferred reseller, Telcom Innovations Group (TIG), LLC, to secure pricing.

The total cost for the annual maintenance and software assurance is $40,073.43 for a one-year period contract from March 2, 2026, to March 1, 2027.

JW:tt
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of IP Telephony Annual Maintenance and Software Assurance – One-Year Renewal from Telcom Innovations Group, LLC., 125 N Prospect Avenue, Itasca, Illinois 60143, for a total of $40,073.43."

Authorization to Purchase Honorlock Remote Proctoring Services License – One-Year Renewal

The College has been using Honorlock proctoring software since 2018 for online test proctoring. This software monitors test takers using video, cell phone detection, browser lockdown, smart voice detection, and AI chatbot blockers using both AI and human proctors. Students are required to use a student Photo ID or a valid government-issued photo ID (driver's license or state identification card) to verify identity.

Historically, at Oakton, Honorlock costs have been paid directly by students, on a per-test or per-course basis. Due to changes in Honorlock's fee structure and, in an effort to improve equity and reduce overall costs, the College negotiated with Honorlock to review options for the College to pay Honorlock up front. In calendar year 2025, Oakton students have taken more than 27,000 Honorlock proctored remote exams.

After reviewing the available options, the Administration is recommending purchasing a one-year contract based on the College's annual Full Time Enrollment (FTE) of 5,770. This FTE number is the federally reported IPEDS (Integrated Postsecondary Education Data System) enrollment. This license will cover unlimited use of the Honorlock system by faculty for one calendar year, for all courses and all credit students, for $30 per FTE, for a grand total of $173,100.00.

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process."

JW:tt
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Honorlock Remote Proctoring Services License – One-Year Contract from Honorlock, Inc., 2500 N Military Trail, Suite 322, Boca Raton, FL 33431, for a total of $173,100.00."

Authorization to Purchase Furniture for the Enrollment Center and Enrollment Suite Workspace Renovations – Des Plaines Campus

The current workspace for the Enrollment Management staff at the Des Plaines campus no longer meets the needs of an increased workforce, and in some areas, underutilizes space. The overall scope of this project will include renovations to existing workspaces in two areas: the Enrollment Center (1862) and the Enrollment Management Suite (1747).

Oakton College will utilize Forward Space, LLC, to leverage existing furniture as much as possible, procuring new furniture only as required to outfit these areas. The furnishings will support flexible and productive work environments for students, faculty, and staff.

The College's primary manufacturer for office, classroom, and lounge furniture is Steelcase, which has been supplied by Forward Space, LLC, for over thirty years. Forward Space is one of Steelcase's premier dealers in Illinois, and there are no Steelcase dealers in the College's district. Forward Space has been an exceptional partner for the College. Forward Space participates in the Educational and Institutional (E & I) Cooperative consortium, which offers special consortium pricing on Steelcase furniture. In addition, Forward Space is an Illinois-certified Women-Owned Business (WBE).
The Administration seeks approval to purchase Furniture for the Enrollment Center and Enrollment Suite Workspace Renovations for a total of $82,726.03.

This purchase is bid-exempt in accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), which states that purchases made through a consortium are exempt from formal bidding. Through the Consortium, no further advertisement, public notice, or competition is required because the Consortium has already conducted the bidding process.

MDH:tt
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Furniture for the Enrollment Center and Enrollment Suite Workspace Renovations – Des Plaines Campus from Forward Space, LLC, 650 N Wood Dale Road, Wood Dale, IL 60191, for a total of $82,726.03."

Authorization to Purchase Consulting Services from CRMified to support Salesforce Implementation

Since 2017, the College has used Salesforce to track contacts and communications with workforce and community partners. To better support strategic priorities related to employer and community engagement, the College must improve the consistency, reporting, and adoption of Salesforce across additional departments and functional areas.

Over the summer of 2025, Oakton engaged CRMified, an authorized Salesforce Partner with expertise in higher education and nonprofit institutions, to evaluate the College's current Salesforce instance and usage. Through in-person and virtual engagements with administrators and staff across the College, CRMified completed a comprehensive needs assessment and developed a recommended implementation plan. The College seeks to re-engage CRMified to implement this plan and enhance and expand Salesforce functionality for a total cost of $80,000.00.

The proposed contract includes a three-phase rollout:

- Phase 1: Improve community partner relationship management and communication tracking
- Phase 2: Build pipeline management and track community event participation
- Phase 3: Expand tracking for the ambassador program, advisory boards, and other internal connections

The contract also includes change management, end-user training and support, and CRMified's "hypercare" services, which provide daily touchpoints, dedicated office hours, rapid response, and continuous feedback. This level of support is critical to successful adoption and long-term sustainability.

CRMified provides expert Salesforce implementation, customization, integration, and ongoing support services. The firm is certified by the National Minority Supplier Development Council (NMSDC) as a minority-owned business and is also LGBTBE-certified by the National LGBTQ+ Allied Chamber of Commerce.

KB:tt
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Consulting Services from CRMified to support Salesforce Implementation from CRMified, 123 Main Street, Orlando, FL,32801, for a total amount of $80,000.00."

Ratification for the Purchase of Facilities Truck Repair

The truck that the Grounds department uses to plow snow and salt roads and parking lots is almost 14 years old. During the last couple of snow events, while using the truck, the operators noticed that the truck smelled like exhaust and the snow valve lit up on the dashboard. The truck was brought to a repair shop for inspection, and many issues were found. To repair the truck, many parts needed to be replaced. For this reason, the Grounds department has requested to purchase a new truck. However, the replacement truck has not yet been purchased and will not arrive until late April 2026. In the meantime, the current truck is needed for the current snow season to plow and salt roads and parking lots, and move large piles after a snow event to make room for future snowfalls.

The truck repair is necessary and has been completed to maintain safe roads and parking lots for the College community. Therefore, the Administration requests that the Board ratify the purchase of the Facility Truck Repair for a total amount of $35,689.34.

JS:tt
1/2026

President's Recommendation:

That the Board adopt the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the Ratification for the purchase of the Facility Truck Repair with Rush Truck Centers, 575 St. Paul Boulevard, Carol Stream, IL 60188, for a total not to exceed $35,689.34."

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

a. **Universal Collaborative Robot** – The Universal Collaborative Robot (UR) will provide students with modern, hands-on training in robotic programming and automation, directly supporting the Computer Integrated Manufacturing (MFG 210) Robotics course. The MFG 210 Robotics course is required for all three degrees offered under the Manufacturing program (A.A.S. Advanced Manufacturing, A.A.S. Advanced Mechatronics, and A.A.S. Supply Chain Automation). It is also required for several of the College's certificates, including the popular Automation Programming certificate.

   The most popular robots in the Manufacturing sector today fall into two distinct categories: Industrial Robots and Collaborative Robots. Collaborative robots (like the Universal Robot) are designed to work alongside operators/students and have built-in force-torque sensors, which allow the robot to stop at the instant of collision, making these robots safe to work alongside humans per ISO/TS 15066. This is an industry-recognized standard. The current training equipment is limited to traditional industrial robots that require dedicated safety setup time. The College's current industrial robots are limited in speed and require guarding, as an industrial robot operating at full speed cannot have an operating footprint that is close to the student. This restricts student access to hands-on programming and slows down the pace of instruction. A collaborative robot addresses this issue by providing a safe and user-friendly system that allows students to work directly on the lab floor without the need for extensive safety cages.

   By incorporating Universal Robot, students gain exposure to the fastest-growing segment of robotics in industry: collaborative robotics. UR robots are widely adopted in manufacturing, logistics, and supply chain sectors due to their flexibility, ease of use, and ability to work alongside human operators. This aligns directly with workforce needs and better prepares our graduates for employment in advanced manufacturing roles.

   A public bid was issued in December 2025, and the result will be presented to the Board at the February 2026 meeting.

b. **Advanced Driver Assistance Systems (ADAS)** – As Automotive technology continues to advance; the integration of advanced driver assistance systems (ADAS) is rapidly becoming a central component in modern vehicle design and repair. These systems, including adaptive cruise control, lane keep assist, and automatic emergency braking, are reshaping the industry and increasing demand for skilled technicians who can service and calibrate them accurately.

   There is high industry demand and job market growth. The automotive industry has experienced a surge in demand for its technicians proficient in ADAS diagnostics and calibration. According to industry reports, over 90% of new vehicles sold today are equipped with at least one ADAS feature. Technicians with ADAS expertise are essential not only for dealerships but also for independent repair shops, as these systems become more common in the aftermarket.

   Safety and accuracy are critical. ADAS systems are crucial for driver and pedestrian safety. Improper calibration after repairs can compromise system functionality, putting lives at risk. Educating future technicians on the proper use of calibration tools and adherence to Original Equipment Manufacturer (OEM) standards ensures both safety and customer satisfaction.

Regulatory bodies such as the National Highway Traffic Safety Administration (NHTSA) and Society of Automotive Engineers (SAE) International emphasize the importance of maintaining and repairing ADAS systems to exact standards, ensuring students are well-versed in these standards will position them as leaders in the evolving automotive landscape.

This purchase will be presented to the Board at the February 2026 meeting.

c. **Contracted Instructional Training for the Paramedic Program** – Oakton College's Fire Science Department has partnered with two local hospital systems, Advocate Lutheran General Hospital and Prime Saint Francis Hospital, for the purpose of training students to become Emergency Medical Technicians - Paramedics. In partnership with both hospital systems, Oakton's paramedic program is recognized by the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). This partnership builds upon the Emergency Medical Services Technician - Basic (EMT-B) Program and certificate offered at Oakton. The paramedic program is the next step to prepare students to engage and become competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains, which follow the Accredited National Standards and Guidelines as set forth by CoAEMSP, National Association of EMS Educators (NAEMSE), and National Highway Traffic Safety Administration (NHTSA).

This purchase will be presented to the Board at the February 2026 meeting.

d. **RedHat Enterprise Linux Annual Maintenance and Software Assurance** – The College uses RedHat Enterprise Linux to host a wide range of applications for both administrative and academic purposes, including Banner enterprise software, the College website, and other applications and infrastructure services. In total, the College has over 90 Linux servers. While Linux is an open-source operating system, the College uses licensed, supported versions from RedHat (RedHat Enterprise Linux) that provide stable, up-to-date versions of the Linux kernel and all libraries and applications, as well as enterprise management tools. The College has contracted with RedHat annually for upgrades and licenses for 20 years.

This purchase will be presented to the Board at the February 2026 meeting.

Authorization to Hire Assistant Vice President for Operations

The administration is recommending the hire of Kathleen Dunne Balducci for the Assistant Vice President for Operations position. The search began on September 9, 2025. There were postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (hbcuconnect.com), Hispanic Association of Colleges and Universities (hacu.net), Diverse Jobs (diversejobs.net), Inside Higher Education (insidehighered.com), Higher Education Jobs (higheredjobs.com), Illinois Unemployment (illinoisjoblink.illinois.gov), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (jobs.chronicle.com).

There were sixty-nine applicants for the Assistant Vice President for Operations position. The search committee conducted eight semi-finalist interviews, and selected three for on campus interviews with a number of employee groups, including President's Council, Council of Deans, Accounting Leadership Team, and the Vice President for Administrative Affairs, as well as an open forum session for college administrators, faculty, and staff.

Ms. Balducci currently is the Director of Operations at the Feinberg School of Medicine, Northwestern University where she oversees the day-to-day operations of eight business unit portfolios, totaling more than $12M, managing finances and resources to meet annual targets. Her experience also includes overseeing the facilities operations, including auxiliary services management, vendor management, capital project management, and information technology maintenance. Ms. Balducci earned her Executive Master of Business Administration from the University of Notre Dame Mendoza School of Business.

JF:vb
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Kathleen Dunne Balducci as Assistant Vice President for Operations effective February 23, 2026 at an annual salary of $165,000. That salary will be prorated for the period of February 23, 2026 through June 30, 2026."

BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535
COUNTY OF COOK AND STATE OF ILLINOIS
ADMINISTRATOR EMPLOYMENT CONTRACT

　　IN CONSIDERATION of the mutual covenants hereinafter contained, it is hereby agreed by and between the Board of Trustees of Community College District 535, Oakton College (hereinafter referred to as the Board) and **KATHLEEN DUNNE BALDUCCI** (hereinafter referred to as the Administrator) as follows:

A. **CONTRACT DURATION AND ANNUAL SALARY**

　　1.　　The College hereby employs the Administrator in the capacity of **ASSISTANT VICE PRESIDENT FOR OPERATIONS** for one (1) year, commencing on February 23, 2026 and terminating on June 30, 2026. The Administrator accepts such employment on the conditions hereinafter set forth, and any applicable provisions of the Board of Trustees Policy Manual.

　　2.　　For the 2025 - 2026 contract year, the Administrator shall receive an annual salary of $165,000, subject to applicable deductions and in accordance with the Board's salary and payroll procedures.

B. **BENEFITS**

　　The Administrator shall be entitled to sick leave, vacation, insurance, and all other benefits commonly provided to administrative employees of the College. Nothing in this Contract or any Board policy limits the right of the Board to change or reduce any benefits under this Contract or under any Board policy during the term of this Contract.

C. **QUALIFICATIONS**

　　1.　　The Administrator shall hold, throughout the term of this Contract, valid credentials as required and shall be fully qualified to hold the position assigned by reason of certification, licensing, or other regulatory requirements, and the job description for the position.

　　2.　　The Administrator acknowledges and agrees that they are not under contract with any other employer, nor shall the Administrator enter into a contract with any other employer for the term covered by this Contract or any portion thereof.

D. **CONDITIONS OF EMPLOYMENT**

　　1.　　All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this Contract. In the event of conflict between Board Policy and this Contract, this Contract shall govern.

　　2.　　The Administrator will perform the duties and carry out the responsibilities of the position, as specified in the position job description, and such other related duties as are assigned by or at the direction of their supervisor, the Board of Trustees, and the President.

　　3.　　The Administrator acknowledges that during the term of employment under this Contract, tenure is not acquired or accrued.

　　4.　　The Administrator shall be evaluated annually according to the applicable administrator evaluation process.

E.   <u>TERMINATION</u>

This Contract may be terminated during the term of employment for the following:

1.   By mutual agreement of the parties.
2.   By retirement or resignation of the Administrator provided they provide at least sixty (60) days' advance notice of resignation or retirement.
3.   By death or mental or physical permanent disability of the Administrator which renders the Administrator incapable of performance of assigned duties. As used herein, the term permanent disability shall mean the inability to perform normal duties as certified by a licensed physician who may be appointed by the College.
4.   By unsatisfactory performance or conduct of the Administrator as assessed and determined by the supervisor, subject to review and approval by the President.
5.   For cause, including, but not limited to, violation of Board policies or procedures.

F.   <u>NOTICE</u>

Any notice required to be given under this Contract shall be deemed sufficient if it is in writing and sent by mail to the residence of the Employee or to the President of the College.

Dated and returned this _____ day of _____ 2026 by:

_____
Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on January 20, 2026.
(Agenda Item 1/26-11)

Board of Trustees of Community College District 535,
County of Cook, State of Illinois

_____
President

Approval of Emeritus Appointments

Full-time faculty who retire from the College with at least ten years of full-time service, and Adjunct faculty who retired after at least 22 semesters of service may request a Faculty Emeritus appointment within four years of the effective date of retirement as stipulated in the Agreement between the College and the Full-time Faculty and Adjunct Faculty Associations.

Faculty Emeritus members will be entitled to have their name listed in a section of the College catalog, to receive tuition waivers for three courses or nine credit hours, whichever is greater, during an academic year, including summer, to access full library services, and to have online access to the College, providing such access complies with Board policy 1106.

William Strond, Professor of Biology; Sheila Zabin, Distinguished Professor of BNAT; Barbara Cohen, Lecturer of English; Marcia Kiraly, Lecturer of Psychology; and Elaine Phillips, Lecturer of Biology, have requested Emeritus appointments.

Applications for re-appointment to Emeritus may be made at the end of the ten-year term of Emeritus appointment. Deborah L. Albano, Professor Emerita of English has applied for Emeritus re-appointment. She meets the requirements.

IL:ds
1/2026

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approve the ten-year Emeritus appointments for Professors William Strond, Sheila Zabin, Barbara Cohen, Marcia Kiraly, and Elaine Phillips."

"Be it further resolved that the Board of Trustees of Community College District 535 approves a ten-year Emeritus re-appointment for Deborah L. Albano."

<u>**Approval of New Unit of Instruction**</u>

Illinois Community College Board (ICCB) System Rules require Colleges to submit documentation, including Board of Trustees approval, when a "new unit of instruction" is proposed. The College proposes a new computer and information systems credential, 14-credit hour **Data Analytics Certificate.**

The **Data Analytics Certificate** provides an introduction to a rapidly growing field of data analytics. It is intended for students and professionals who want to work confidently with data without diving into coding. Through interactive hands-on projects utilizing tools like Microsoft Excel, AI-powered analytics platforms and leading data visualization software, students will learn how to clean, visualize and interpret data to uncover patterns, enabling them to tackle real-world business challenges and drive data-informed decisions. Unlike data science programs that emphasize coding, algorithms and statistical modeling, this certificate focuses on the practical application of no-code tools and technologies to translate data into business intelligence and communicate results effectively across any industry.

According to the Lightcast Occupational Overview Report for 2024, there were 5,112 jobs in the Chicago-Naperville-Elgin area in 2024, with the majority of these jobs concentrated in Cook County, IL. There is an expected job growth of 14% by 2030 for business intelligence analysts and junior data analysts in the region slightly under the national projections (18%).

Data Analytics Certificate

14 Semester Credit Hours; Curriculum: 0158

Courses for Data Analytics Certificate:	Credit Hours
CAB 135 Electronic Spreadsheeting Using Excel	2
CAB 235 Advanced Spreadsheeting Using Excel	2
CIS 102 Job Search Principles and Tools	1
CIS 120 Introduction to Data Analytics	3
CIS 240 Data Visualization Using Tableau	3
CIS 271 AI for Business Solutions	3
Total Semester Credit Hours for a Certificate:	**14**

IL:mb
1/2026

<u>**President's Recommendation:**</u>

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the following new unit of instruction: Data Analytics Certificate."

<u>Notification of Award of Grants</u>

Funding has been made available to Oakton College:

a. Noncredit Strategies at Work FY26 ....$110,000.00

   TOTAL:..**$110,000.00**

a. Noncredit Strategies at Work FY26

The ICCB has awarded Oakton College a total of $110,000 in NSAW funding for FY26. These funds support the offering of CPR and Spanish for Managers courses/certifications to employees of local business partners, noncredit ECE Gateways, and Intro to Hospitality courses to neurodiverse students. The grant also includes a robust wraparound support model.

The grant period is January 1, 2026 through December 31, 2026.

Grant Manager: Eilish McDonagh-Hermer, Senior Manager of Workforce Solutions
Grant Manager: Leah Kintner, Senior Workforce and Community Education Program Developer
Grant Administrator: Delia Rodriguez, Dean of Adult and Continuing Education

IL:gl
1/2026