

**The 804th Meeting
of
The Board of Trustees
November 12, 2024**



Mission, Vision, and Values Statements

Mission

Oakton is the community's college. By providing access to quality education throughout a lifetime, we empower and transform our students in the diverse communities we serve.

Vision

Dedicated to teaching and learning, Oakton is a student-centered college known for academic rigor and high standards. Through exemplary teaching that relies on innovation and collaboration with our community partners, our students learn to think critically, solve problems, and to be ethical global citizens who shape the world. We are committed to diversity, cultural competence, and achieving the equity in student outcomes.

Values

A focus on Oakton students is at the core of each of these values.

- We exercise **responsibility** through accountability to each other, our community, and the environment.
- We embrace the **diversity** of the Oakton community and honor it as one of our college's primary strengths.
- We advance **equity** by acknowledging the effects of systemic social injustices and intentionally designing the Oakton experience to foster success for all students.
- We uphold **integrity** through a commitment to trust, transparency, and honesty by all members of the Oakton community.
- We cultivate **compassion** within a caring community that appreciates that personal fulfillment and well-being are central to our mission.
- We foster **collaboration** within the college and the larger community and recognize our interdependence and ability to achieve more together.

Ratified by the Board of Trustees on March 21, 2017 and reaffirmed on September 17, 2024.

Land Acknowledgment for Oakton

Oakton is the community's college. We recognize that our community embodies a network of historical connections and contemporary relationships with Native peoples, families, students, and alumni. We continue to live and work on the traditional homelands stolen from many different Native peoples, including but not limited to the Bodéwadomi (Potawatomi), Ojibwe (Chippewa), Odawaa (Ottawa), Kiikaapoi (Kickapoo), Mamaceqtaw (Menominee), Myaamiaki (Miami), Thakiwaki (Sac and Fox) and Hoocągra (Ho-Chunk) nations. Others have settled and cared for this land from time immemorial. The land of our Des Plaines campus nurtured a large Potawatomi settlement along the Des Plaines River. This was a site of trade, travel, and gathering for many Native people. With the lush forests and vibrant river, these communities flourished in this beautiful land of biodiversity and reciprocity. These lands are still home to many Native people of many nations.

Adopted by the Board of Trustees on December 13, 2022.

Anti-Racism Statement

Oakton is an anti-racist, inclusive, transparent institution; invested in and accountable to the communities we serve. We are committed to transforming all curricula, policies, structures and practices to dismantle and eliminate racism and other forms of oppression so all members of our community thrive. Through reflection, empowerment, and accountability to anti-racist people of color, we model the socially just and equitable transformation that we want to see in the world.

Adopted by the Board of Trustees on February 15, 2022.

Neurodiversity Statement

Oakton College is committed to recognizing the neurodiversity of our community and developing equitable policies and procedures to enhance the Oakton experience for all students, employees, and community members.

Adopted by the Board of Trustees on August 15, 2023.



1600 East Golf Road
Des Plaines, Illinois 60016

Closed Session
5 p.m. – Room 1502

Agenda

1. Call to Order and Roll Call
2. Consideration of a motion to allow a Board member to attend the meeting remotely
(Remote attendance for meetings defined by the Open Meetings Act (5 ILCS 120/1.02) is allowed for members of the public body if a member is prevented from physically attending because of personal illness or disability.)
3. Consideration of a motion to close the meeting to the public for the purpose of the following:
 - Review of closed session minutes of October 15, 2024
 - Semi-annual review of minutes of meetings lawfully closed under the Open Meetings Act
 - Consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiation matters; and pending litigation
4. Consideration of a motion for adjournment
5. Adjournment

Open Session
6 p.m. – Room 1506

Individuals who wish to address the Board of Trustees during the Public Participation portion of the meeting should send an email to bsparks@oakton.edu including their name, town/affiliation, and the item they wish to address to the Board, no later than 6 p.m. on November 12, 2024.

The meeting will be broadcast on Oakton TV: <https://play.champds.com/oaktoncollegeil/live/5>

Agenda

- Call to Order and Roll Call
- V Consideration of a motion to allow a Board member to attend the meeting remotely
(Remote attendance for meetings defined by the Open Meetings Act (5 ILCS 120/1.02) is allowed for members of the public body if a member is prevented from physically attending because of personal illness or disability.)
- Pledge of Allegiance
- Land Acknowledgement
- V Approval of minutes of the October 15, 2024 regular meeting of the Board of Trustees

Statement by the President
 Educational Foundation Liaison Report
 ICCTA Liaison Report
 Student Trustee Report
 Student Spotlight
 Comments by the Chair
 Trustee Comments
 Public Participation
 Board Report: FY 2025 Master Plan Update

New Business

Consent Agenda

V	11/24-1a	Approval of Adoption of Consent Agenda
R	11/24-1b	Approval of Consent Agenda Items 11/24-2 through 11/24-7
	11/24-2	Ratification of Payment of Bills for October 2024
	11/24-3	Acceptance of Treasurer's Report for October 2024
	11/24-4	Compliance with Open Meetings Act, Closed Session Minutes
	11/24-5	Action on Recordings of Closed Session Minutes
	11/24-6	Supplemental Authorization to Pay Professional Personnel – Fall 2024
	11/24-7	Approval of Clinical Practice Agreements

Other Items

R	11/24-8	Appointment of Members to Career Program Advisory Committees for 2024-2025
R	11/24-9	Adoption of Resolution Setting Forth Tax Levies for 2024
R	11/24-10	Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation
R	11/24-11	Authorization to Approve November Purchases <ul style="list-style-type: none"> a. ABI Z-23 Infield Machine b. Medical Equipment for the Health Careers Education Center c. Renovation Services for Adjacencies Project – Phase 1 d. Furniture for the Health Careers Education Center e. Ricoh Lease Agreement – Five-Year Contract f. Document Imaging and Management System Annual Maintenance Contract and System Upgrades g. Continuation of Employee Medical, Dental, and Vision Insurance

- h. Consulting Services for a Compensation Study
- i. Consulting Services for Student Affairs Leadership
- j. Consulting Services for IT Support

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|---|----------|--|
| R | 11/24-12 | Authorization to Purchase Information Technology Equipment for the Health Careers Education Center |
| | 11/24-13 | Preview and Initial Discussion of Upcoming Purchases |
| R | 11/24-14 | Authorization to Hire Chief of Police and Emergency Management |
| R | 11/24-15 | Authorization to Appoint Director of Operations and Administration/Dean of the Skokie Campus |
| V | 11/24-16 | Acceptance of Administrator Resignation |
| | 11/24-17 | Preview of New Units of Instruction |
| | 11/24-18 | Notification of Award of Grants |

Adjournment



Minutes of the October 15, 2024 Regular Meeting of the Board of Trustees of Community College District 535

The 803rd meeting of the Board of Trustees of Community College District 535 was conducted on October 15, 2024 at the Des Plaines campus of Oakton College, 1600 East Golf Road, Des Plaines, Illinois.

Closed Session – Call to Order and Roll Call

Chair Toussaint called the meeting to order at 5:32 p.m. in room 1502. Trustee Bashiri-Remetio called the roll:

Ms. Marie Lynn Toussaint	Chair	Present
Ms. Martha Burns	Vice Chair	Absent
Ms. Theresa Bashiri-Remetio	Secretary	Present
Dr. Gail Bush		Present
Mr. Benjamin Salzberg		Absent
Mr. William Stafford		Present
Dr. Wendy Yanow		Present
Mr. Franklin Ocaña	Student Trustee	Present

Chair Toussaint asked for a motion to go into closed session under the exceptions to the Illinois Open Meetings Act, with the purpose of reviewing closed session minutes of September 17, 2024; and considering the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and pending litigation.

Trustee Stafford made the motion, seconded by Trustee Yanow. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee Ocaña	Aye

Also present in room 1502 were Dr. Joianne Smith, President; Dr. Karl Brooks, Vice President for Student Affairs; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; Johanna Fine, Chief Human Resources Officer; and Michele Roberts, Vice President for Administrative Affairs.

At 5:43 p.m., Chair Toussaint made a motion to adjourn the closed session meeting which was seconded by Trustee Stafford. A voice vote was called and the closed session was adjourned.

Open Session – Call to Order and Roll Call

Chair Toussaint called the regular meeting of the Board of Trustees to order at 6:03 p.m. in room 1506.

Trustee Bashiri-Remetio called the roll:

Ms. Marie Lynn Toussaint	Chair	Present
Ms. Martha Burns	Vice Chair	Absent
Ms. Theresa Bashiri-Remetio	Secretary	Present
Dr. Gail Bush		Present
Mr. Benjamin Salzberg		Absent
Mr. William Stafford		Present
Dr. Wendy Yanow		Present
Mr. Franklin Ocaña II	Student Trustee	Present

Also present in room 1506:

Leadership: Dr. Joianne Smith, President; Dr. Kelly Becker, Assistant Vice President of Institutional Effectiveness and Strategic Planning; Dr. Karl Brooks, Vice President for Student Affairs; Johanna Fine, Chief Human

Resources Officer; Dr. Ileo Lott, Provost/Vice President for Academic Affairs; and Michele Roberts, Vice President for Administrative Affairs.

Administrators: Marc Battista, Associate VP for Academic Affairs; Steve Butera, Director of Communications and External Relations; Dr. Rick Daniels, Director of Institutional Equity and Inclusion; Dr. Ruben Howard II, Dean of Business and Career Technologies; Matt Huber, Dean of Enrollment Management; Lindsey Hunter, Director of Admission and Enrollment; Jacob Jeremiah, Dean of Library; Dr. Andrea Lehmacher, Director of Marketing; Christine Paciero, Director of Athletics; Dr. James Rabchuk, Dean of STEM; Delia Rodriguez, Dean of Adult and Continuing Education; John Wade, Director of Systems and Network Services; Daniel Weber, Registrar/Director of Registrar Services; Ella Whitehead, Assistant Director of Enrollment for Equity Outreach; and Andy Williams, Controller.

Union Leaders: John Donoghue, Classified Staff Association; Mary Hope Griffin, Adjunct Faculty Association; and Patrick O'Donnell, Full-Time Faculty Association.

Faculty: Joan Boggs, Psychology; Michael Hood, Law Enforcement; James Humenik, Law Enforcement; Khursheed Ichhaporla, Biology; Ahyoung Kim, Mathematics; Louis Martinez, Law Enforcement; Louis Walker, Athletics Coach; and Amanda Wright, Law Enforcement.

Staff: Ernest Gest, Facilities; Leah Hartono, Academic Affairs; Monique Hudson, Early Childhood Education; Kelsey Kapolnek, Marketing and Communications; Eleni Kontogeorgis, Workforce Development; Ewa Lyczewska, Marketing and Communications; Cindy Nijmeh, College Transitions; Gabrielle O'Connor, Student Life and Campus Inclusion; Lisa Robles, College Transitions; Vinita Shah, Media Services; and Anna Shipulina, Academic Affairs.

Students: Daniel Allegretti, Ryan Belz, Tommy Eikosidekas, Jacobi Heinrich; Eddie Larios; Margot Mattenson; and Matthew Smith.

Guests: Haley Daggett and Christine Torres, Crowe LLP (Auditors)

Pledge of Allegiance – Trustee Bashiri-Remetio led the pledge.

Land Acknowledgment – Trustee Stafford read the Land Acknowledgment.

Approval of Minutes

Chair Toussaint asked a motion for the approval of the minutes of the September 17, 2024 regular meeting of the Board of Trustees, and the September 17, 2024 joint meeting of the Board of Trustees and the Board of Directors. Trustee Bush made the motion. Student Trustee Ocaña seconded the motion. A voice vote was called and the minutes were unanimously approved.

Statement by the President

Condolences

- To the family of founding board member Doris Sopkin who passed away on September 15.
- To the family of Liberal Arts adjunct faculty Michael Boruch who passed away at the end of September.

Congratulations

- Senior Care Coordinator, Malarie Marquez welcomed a baby girl on Sept. 23.

Employee recognitions

- Senior Manager of Content and Marketing, Kelsey Kapolnek received the 2024 District 3 Rising Star of the Year Award, presented by the National Council for Marketing & Public Relations (NCMPR) in Cleveland, OH.
- The Marketing and Communications team earned 10 awards at the NCMPR:
 - Gold: NSO Booklet
 - Gold: BSSP Logo Design
 - Silver: Andale Logo Design

- Silver: Logo Wear (winter hats and gloves)
- Silver: Oakton Voices Page
- Silver: Government Relations: First Reading Newsletter
- Silver: TV Commercial with John Maye
- Bronze: Athletic Folder
- Bronze: Instagram Page
- Bronze: Media Relations - Transfer Partnership Announcement with Northwestern
- The MarComm team also recently earned an Award of Excellence from the Public Relations Society of America Chicago chapter for the 2023 media relations campaign announcing our transition from Oakton Community College to Oakton College. The team is nominated for a Golden Trumpet Award from the Publicity Club of Chicago for the same campaign.
- Law Enforcement adjunct faculty member Amanda Wright received the YWomen Leadership Award on October 5. Amanda is an Evanston Police Officer assigned to the domestic investigations unit.

Athletics recognition

- The Oakton College Men's Golf Team has done it again, clinching back-to-back Illinois Skyway Collegiate Conference (ISCC) titles and going undefeated this season. The Owls' dominance on the course was recognized with several key awards:
 - Matthew Smith, sophomore, Elmwood Park High School — Golfer of the Year
 - Ryan Belz, sophomore, Maine South High School — All-Conference Team
 - Daniel Allegretti, sophomore, Maine South School — All-Conference Team
 - Louis Walker — Coach of the Year

Happenings

- October is a month that recognizes and celebrates many different identities and the College has been very busy with programming related to these recognitions. On Oct. 14, the Elevating Indigenous Voices at Oakton Committee sponsored several activities on campus to recognize Indigenous Peoples Day.
- The Wellness Center partnered with the LGBTQIA+ Advisory Council to celebrate this year's LGBTQIA+ history month. Displays on Student Street feature the bio of a different lesbian, gay, bisexual or transgender icon each day of the month.
- On Oct. 16, there will be a celebration of Diwali in the Student Center.
- The current exhibit in the Koehline Museum is "Inflection Point: Gender Futures, Political Possibilities". Selected works express life at the gender margins and explore their intersectional challenges. Exhibit runs through Nov. 1, 2024.
- "The Curious Incident of the Dog in the Night-Time" is playing in the Footlik Theater, Oct. 10 - 20.
- The College will host a CDL Training Open House on Oct. 16. Attendees will get a chance to meet with instructors and students, get to know our experienced trainers and tour the facilities/vehicles.
- On Oct. 19, Oakton will be hosting the City of Des Plaines Harvest Hoot.
- Next Wednesday, Oct. 23 is All College Learning Day. Employees across the college will come together for shared learning and connection.
- The Para Sa Kutra Filipino Night Market will take place on Oct. 25

Educational Foundation Liaison Report

The Foundation received an unmodified opinion from independent auditors, Sikich, and did not receive a management letter or notes of concern following the completion of their fiscal year 2024 audited statements. The Foundation met the audit timeline, providing their report as input for the College's audit which is being presented this evening. The Board will accept their audit and approve the filing of their IRS 990 Informational Statement at their December meeting.

The Foundation Board's Leadership Giving campaign has nearly reached the 100% goal with all active members participating in this first appeal of the year to set the pace for giving and raising nearly \$20,000 in unrestricted resources that can be used to support Board priorities such as the annual grants program and scholarship requests from the Enrollment team.

Donor contributions to date have reached nearly \$400,000 or 25% of the Foundation's contributions goal for the year. The team and Board are preparing to send an end-of-year appeal to more than 2,500 constituents in late November following a focused period of stewardship after the close of the fiscal year.

A few notable commitments since the last update to the Trustees include:

- A \$50,000 pledge from the City of Evanston to continue support for the ASPIRE Community Healthcare Workforce Scholarship in partnership with Endeavor Health.
- A \$20,000 gift from Immediate Past Board Chair Murray Sprung and his wife Arla to open two new endowed scholarships in memory of their parents, Aron and Marily Sprung and Paul and Anna Silverman supporting students who are interested in careers in education and STEM fields.

The Foundation's annual Donor Appreciation Brunch will be on Saturday, November 9. This event pairs Educational Foundation donors and fund-holders with the students directly benefiting from their support. It is a deeply engaging and meaningful event.

The Board's next quarterly meeting will take place on December 4.

Student Trustee Report

Student Trustee Ocaña shared that there was a student game night in Evanston with a great turnout, and kicked-off the month of October with the Career and Transfer Center Transfer Tailgate. He also invited the community to see the current Koehline Museum of Art exhibit coordinated by the Women, Gender and Sexuality Studies program. The College also celebrated Childhood Education Center Week, and Mr. Ocaña participated by reading to children.

The Student Government Association approved 26 new student clubs at their last meeting, and the executive leadership is meeting next week.

Student Spotlight

Eddy Larios shared that his experience at Oakton has been memorable. Coming to Oakton was a difficult decision when he didn't know what to do after high school. His first year at Oakton was challenging because of the pandemic and his ADHD but he found his footing, and he's had the opportunity to create meaningful connections with his fellow students. Eddy works as a student employee in the Enrollment Center which has taught him to navigate college, and consider career paths. Eddy indicated that his experience at Oakton has taught him about friendship, learning how to communicate as a person, and to strive and grow toward personal improvement. This is Eddy's last semester at Oakton, and he has guaranteed admission to the UIC industrial engineering program.

Comments by the Chair – None

Trustee Comments

Trustee Bush thanked the Early Childhood Center staff for their celebration of Campus Children's Centers Week. She shared that after mass layoffs at different institutions in Illinois, the Illinois Library Consortium issued a statement related to academic librarians, and she expressed gratitude to Provost and Vice President for Academic Affairs, Dr. Ileo Lott and Dean of Library, Jake Jeremiah for curating a stellar academic librarian team, which is leading the College through the evolution of libraries. She raised awareness for the work of library professionals.

Public Participation – None

2024 Auditor Report

Haley Daggert and Christine Torres from Crowe, LLP

Services	Results
Audit of the College's Financial Statements	Unmodified opinion on the financial statements
Report under <i>Government Auditing Standards</i>	No material weaknesses or significant deficiencies
Report on Federal Major Programs	Unmodified opinion on compliance
• Student Financial Aid Cluster	No material weaknesses
• Child Care and Development Fund Cluster	No significant deficiencies
Management Comment Letter	No matters noted

Financial Results

Statements of Net Position			Statements of Revenues, Expenses and Changes in Net Position		
	2024	2023		2024	2023
Current assets	\$234,790,803	\$202,953,479	Student tuition and fees, net	\$ 14,949,866	\$ 12,520,414
Noncurrent assets	140,742,834	139,209,904	Auxiliary and other operating revenue	4,890,093	4,254,220
Deferred outflows of resources	1,076,347	1,043,837	Total operating revenues	19,839,959	16,774,634
Total assets and deferred outflows	376,609,984	343,207,220	Total operating expenses	116,550,337	109,485,277
Current liabilities	36,306,988	33,751,619	Operating income (loss)	(96,710,378)	(92,710,643)
Noncurrent liabilities	74,309,176	61,834,389	Property taxes	65,579,142	60,687,963
Deferred inflows of resources	57,139,665	59,373,635	Other non-operating revenues (expenses)	51,737,814	51,059,251
Total liabilities and deferred inflows	167,755,829	154,959,643	Total non-operating revenues (expenses)	117,316,956	111,747,214
Net investment in capital assets	47,805,195	52,830,282	Beginning net position	188,247,577	169,211,006
Restricted net position	5,451,358	18,004,758	Ending net position	\$208,854,155	\$ 188,247,577
Unrestricted net position	155,597,602	117,412,537			
Total net position	\$208,854,155	\$188,247,577			

Auditors did not note:

- Significant or Unusual Transactions
- Significant Accounting Policies in Controversial or Emerging Areas
- Significant Difficulties Encountered during the Audit
- Disagreements with Management
- Consultations with Other Accountants
- Significant Related Party Findings and Issues
- Independence matters

Board Report: Enrollment Management Update

Matthew Huber, Dean of Enrollment Management
Lindsey Hunter, Director of Admission and Enrollment
Daniel Weber, Registrar and Director of Registrar Services
Ella Whitehead, Assistant Director of Enrollment for Equity Outreach

A team of 48 employees dedicated to serving students prior, during, and after their Oakton journey.

Admission Applications: 22,056
Financial Aid Applications: 7,337
Graduation Applications: 1,861

Admission Updates

<p>Progress</p> <ul style="list-style-type: none"> • Chatbot implementation • Expanded admission communications • ReUp Education partnership • High School Senior scholarship • Integrating international student management • Professional development 	<p>Opportunities:</p> <ul style="list-style-type: none"> • Target X CRM: Duplicates, limited staff resources • Frictionless admission and enrollment process • Expansion of standard operating practices and policies.
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Enrollment Services Updates

<p>Progress</p> <ul style="list-style-type: none"> • Chatbot implementation • Proactive student communications • Fraudulent application detection • Succession planning • Data collection and usage 	<p>Opportunities:</p> <ul style="list-style-type: none"> • Develop staffing plan to meet needs • Professional development • SoftDocs implementation
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Equity Outreach Updates

<p>Progress</p> <ul style="list-style-type: none"> • EWA Program Coordinator • EWA onboarding and program agreement • Debt forgiveness • Oakton's presence in the community 	<p>Opportunities:</p> <ul style="list-style-type: none"> • Address the pre-entry gap • Expanding community engagement and programming • Additional staffing support
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Registrar Services Updates

<p>Progress</p> <ul style="list-style-type: none"> • Midterm grading implementation • Transfer credit evaluations • New diploma vendor • Chatbot 	<p>Opportunities:</p> <ul style="list-style-type: none"> • SoftDocs implementation • DegreeWorks implementation • Academic scheduling software • Credit for Prior Learning (CPL)
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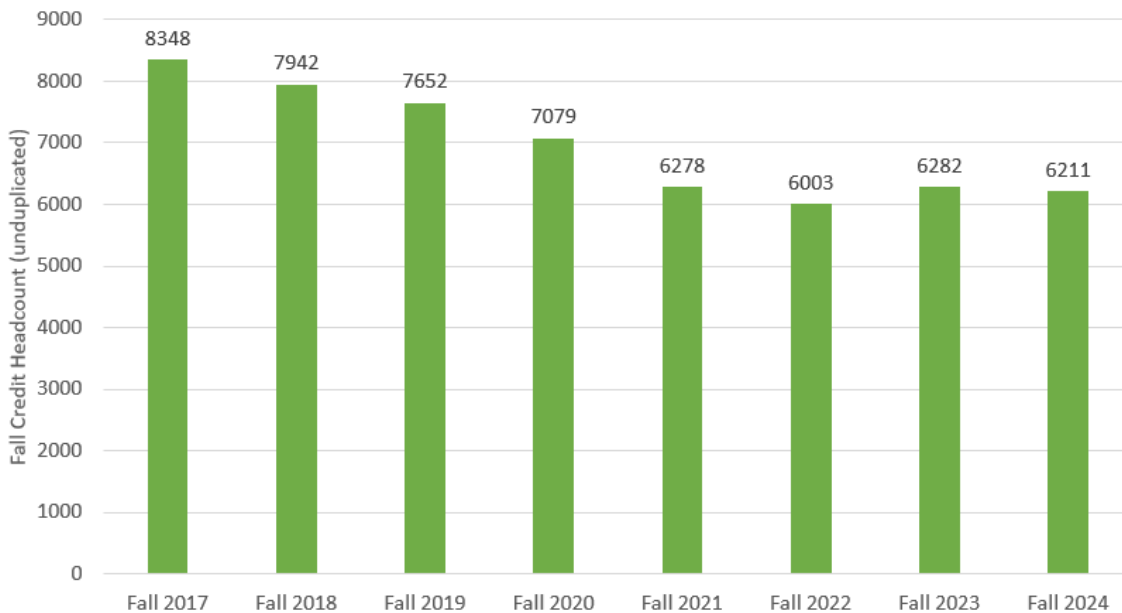
Student Financial Assistance Updates

<p>Progress</p> <ul style="list-style-type: none"> • Banner financial aid implementation • Federal financial aid simplification • Argos reports • Chatbot 	<p>Opportunities:</p> <ul style="list-style-type: none"> • Staffing and resources • FAFSA simplification • SoftDocs implementation • DegreeWorks implementation • Use of Foundation scholarship funds
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Fall 2024 Credit Enrollment Trends

- Slight increase in undecided student enrollment (2.0 %); will be addressed by SEM 2.0
- Slight increase in Latinx student enrollment (2.1%)
- Increase in International/Non-Resident student enrollment (13.2%)
- Increase in students aged 22-24 enrollment (7.5%)

Fall Credit Enrollment Over-Time



NEW BUSINESS

10/24-1a Approval of Consent Agenda

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Trustee Stafford seconded the motion. A voice vote was called and the motion passed unanimously.

10/24-1b Approval of Consent Agenda Items 10/24-2 through 10/24-8

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the following items 10/24-2 through 10/24-8 as listed in the Consent Agenda.”

10/24-2 Ratification of Payment of Bills for August 2024

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$10,142,355.84 for all check amounts as listed and for all purposes as appearing on a report dated August 2024.”

10/24-3 Acceptance of Treasurer’s Report for August 2024

“Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of August 2024.”

10/24-4 Ratification of Payment of Bills for September 2024

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,478,138.3 for all check amounts as listed and for all purposes as appearing on a report dated September 2024.”

- 10/24-5 Acceptance of Treasurer’s Report for September 2024**
 “Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College’s official records, the report of the Treasurer for the month of September 2024.”
- 10/24-6 Acceptance of Quarterly Report on Investments**
 “Be it resolved that the Board of Trustees of Community College District 535 accepts the Quarterly Report on Investments for filing.”
- 10/24-7 Supplemental Payment of Professional Personnel – Fall 2024**
 \$1,086,795.93 to the total amount of part-time teaching salaries paid during the fall 2024 semester; the revised total payment amount is \$3,637,325.22. The total payment amount includes \$314,656.25 for part-time teaching services for the Alliance for Lifelong Learning.”
 “Be if further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$108,828.50 to the total amount of faculty overload salaries paid during the fall 2024 semester; the revised total payment amount is \$600,434.40.”
- 10/24-8 Approval of Clinical Practice Agreements**
 “Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:
 Pharmacy Technician Program (1).”
 Trustee Bush seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

 The motion carried. Student Trustee Ocaña favored the resolution.
- 10/24-9 Acceptance of Annual Comprehensive Financial Report (with Auditor’s Opinion)**
 Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the Fiscal Year 2024 Annual Comprehensive Financial Report for the fiscal year ended June 30, 2024.”
 Trustee Stafford seconded the motion. A voice vote was called and the motion passed unanimously.
- 10/24-10 Approval of Estimate Levy for 2024 and Announcement Thereof**
 Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 estimates the amount of the tax levy needed for 2024 to be collected in calendar year 2025 as follows:
 the sum of \$58,399,215 to be levied as a tax for educational purposes; and
 the sum of \$8,000,000 to be levied as a tax for operations and maintenance purposes;
 and
 the sum of \$100 to be levied for tort liability, protection and settlement purposes to include liability insurance, workers’ compensation, unemployment insurance, property insurance, and occupational diseases insurance; and
 the sum of \$100 to be levied as a special tax for Social Security and Medicare insurance purposes; and

the sum of \$100,000 to be levied as a special tax for financial audit purposes.”

“Be it further resolved that the Board of Trustees of Oakton Community College District 535 as part of its regularly scheduled November 12, 2024, Board of Trustees meeting, will have on its agenda the adoption of a resolution setting forth its tax levy for 2024. The above estimated amounts for the 2024 tax levy may be changed by the Board in adopting the final 2024 levy, subject to statutory notice and publication requirements.”

Trustee Bush seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

10/24-11 Authorization to Approve October Purchases

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
10/24-11a	2	Amatrol Tabletop Mechatronics System	Moss Enterprises Johnston, IA	\$34,020.00
10/24-11b	1	Computer Algebra Software - Mathematica -Three-Year Contract	Wolfram Research, Inc Champaign, IL	\$35,310.00
10/24-11c	2	Software Rationalization Service	Moran Technology Consulting Naperville, IL	\$34,590.00
10/24-11d	1	Duplo DC-618 Slitter/Cutter/Creaser	Ricoh USA, Inc Exton, PA	\$33,937.54
10/24-11e	1	Consulting Services for DegreeWorks Solution	Strata Information Group, Inc San Diego, CA	\$176,753.50
10/24-11f	1	Design and Engineering Services for Exterior Lighting Upgrades	Kluber Architects + Engineers, Inc Aurora, IL	\$184,000.00
10/24-11g	1	Amplifund Software and Support – Four-Year Contract	StreamLink Software Inc dba Amplifund Cleveland, OH	\$108,000.00
GRAND TOTAL				\$606,611.04.”

Trustee Bashiri-Remetio seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

10/24-12 Authorization to Purchase Ceiling Microphone Arrays for Classrooms

Trustee Yanow offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Ceiling Microphone Arrays for Classrooms from Howard Technology Solutions, 36 Howard Drive, Ellisville, MS 39437, for a total amount of \$48,507.00."

Trustee Bashiri-Remetio seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Abstain
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye
Trustee Ocaña	Aye

10/24-13 Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- Health Career Center – IT/Technology and Furniture Purchases
- Continuation of Employee Medical, Dental, and Vision Insurance
- Ricoh Lease Agreement
- Document Imaging and Management System Annual Maintenance Contract and System Upgrades
- Compensation Study

10/24-14 Authorization to Enter into Space Rental Agreement for Commencement

Trustee Bush offered: "Be it resolved that the Board of Trustees of Community College District 535 authorizes the Administration to enter into a one-year license agreement with the Rosemont Theatre, Village of Rosemont, 5400 N. River Road, Rosemont, Illinois 60018, for a contract sum of \$45,000.00 plus a contingency of \$3,500.00 to be held by the College and used in the best interests of the College, for a total expenditure not to exceed \$48,500.00."

Trustee Bashiri-Remetio seconded the motion and called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

10/24-15 Authorization to Hire Director of Online Curriculum and Instruction

Trustee Toussaint offered: "Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Dr. Matthew Boutilier as Director of Online Curriculum and Instruction effective November 4, 2024 at an annual salary of \$115,000. That salary will be prorated for the period of November 4, 2024 through June 30, 2025."

Trustee Stafford seconded the motion. Trustee Bashiri-Remetio called the roll:

Trustee Bashiri-Remetio	Aye
Trustee Bush	Aye
Trustee Stafford	Aye
Trustee Toussaint	Aye
Trustee Yanow	Aye

The motion carried. Student Trustee Ocaña favored the resolution.

10/24-16 Revised Authorization to Hire Associate Chief Information Officer – Software Services and Strategic Projects

Trustee Stafford offered: “Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Sarah George effective October 14 at an annual salary of \$150,000. That salary will be prorated for the period of October 14 through June 30, 2025.”

Trustee Yanow seconded the motion. Trustee Bashiri-Remetio called the roll:

- Trustee Bashiri-Remetio Aye
- Trustee Bush Aye
- Trustee Stafford Aye
- Trustee Toussaint Aye
- Trustee Yanow Aye

The motion carried. Student Trustee Ocaña favored the resolution.

10/24-17 Acceptance of Administrator Resignation

Trustee Toussaint offered: “Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Prashant Shinde, Chief Information Officer, effective November 30, 2024.”

Trustee Stafford seconded the motion. A voice vote was called and the motion passed unanimously.

10/24-18 Approval of New Policy

Trustee Bush offered: “Be it resolved that the Board of Trustees of Community College District 535 hereby accepts for approval the proposed new policy 5131 in support of Religious Observances, attached hereto.”

Trustee Yanow seconded the motion. Trustee Bashiri-Remetio called the roll:

- Trustee Bashiri-Remetio Aye
- Trustee Bush Aye
- Trustee Stafford Aye
- Trustee Toussaint Aye
- Trustee Yanow Aye

The motion carried. Student Trustee Ocaña favored the resolution.

10/24-19 Notification of Award of Grants

Funding totaling \$63,121.00 has been made available to Oakton College:

- a. Illinois Secretary of State sub-award through Illinois Green Economy Network (IGEN) - General Members Subaward Grant \$15,000.00
(Managed by Amanda Krause / Administered by Joseph Scifo)
- b. SOS Workplace Skills Enhancement Trim-Tex Grant \$15,865.00
(Managed by Eilish McDonagh-Hermer / Administered by Dr. Jesse Ivory)
- c. SOS Workplace Skills Enhancement Rivers Casino Grant \$8,072.00
(Managed by Eilish McDonagh-Hermer / Administered by Dr. Jesse Ivory)
- d. SOS Workplace Skills Enhancement LSG Sky Chefs Grant \$16,135.00
(Managed by Eilish McDonagh-Hermer / Administered by Dr. Jesse Ivory)

e. SOS Workplace Skills Enhancement Affy-Tapple Grant	\$8,049.00
<i>(Managed by Eilish McDonagh-Hermer / Administered by Dr. Jesse Ivory)</i>	
TOTAL:	\$63,121.00

Adjournment

Chair Toussaint announced that the next regularly scheduled meeting of the Board of Trustees of Oakton Community College, District 535, will be held at 6 p.m. on Tuesday, November 12, 2024 at the Des Plaines Campus.

Trustee Toussaint made a motion to adjourn the meeting, which was seconded by Student Trustee Ocaña. A voice vote was called and the meeting was adjourned at 7:48 p.m.

Marie Lynn Toussaint, Chair

Theresa Bashiri-Remetio, Secretary

Minutes recorded by:
Beatriz Sparks
10/2024

Approval of Adoption of Consent Agenda

“Be it resolved that the Board of Trustees of Community College District 535 approves adoption of the Consent Agenda.”

Approval of Consent Agenda Items 11/24-2 through 11/24-7

“Be it resolved that the Board of Trustees of Community College District 535 approves the following items 11/24-2 through 11/24-7 as listed in the Consent Agenda:

- 11/24-2 Ratification of Payment of Bills for October 2024
- 11/24-3 Acceptance of Treasurer’s Report for October 2024
- 11/24-4 Compliance with Open Meetings Act, Closed Session Minutes
- 11/24-5 Action on Recordings of Closed Session Minutes
- 11/24-6 Supplemental Authorization to Pay Professional Personnel – Fall 2024
- 11/24-7 Approval of Clinical Practice Agreements.”

Ratification of Payment of Bills for October 2024

The check register detailing the regular monthly bills for October 2024 was sent out November 8, 2024. The totals by fund are on page 2. This includes approval of travel reimbursements for October 2024.

Board Chair

Board Secretary

MR:js
11/2024

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby ratifies expenditures and release of checks by the Treasurer of Community College District 535 in the amount of \$7,751,808.57 for all check amounts as listed and for all purposes as appearing on a report dated October 2024.”

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

I hereby certify that materials and/or services for the Education Fund; Operation and Maintenance Fund; Operation and Maintenance Fund; Operation and Maintenance Fund (Restricted); Bond and Interest Fund; Auxiliary Enterprises Fund; Restricted Purposes Fund; Working Cash Fund; Trust and Agency Fund; Audit Fund; Liability, Protection and Settlement Fund; Social Security/Medicare Fund; Loan fund; including approval of travel reimbursements to October 2024, represented by checks on pages 1-20 numbered !0004402 - !0004425, !0004427 - !0004461, !0004463 - !0004488, !0004490 - !0004517, !0004519 - !0004546, !0004548 - !0004549, A0168357 - A0168458, A0168456, A0168458 - A0168667, A0168669 - A0168779 and A0168781 - A0168869 on the check register, have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Board of Trustees.

Michele C Roberts

Treasurer, Community College District 535

RECAPITULATION Fund	Gross Checks Issued						Total
	Payroll	Accounts Payable	Sub-Total	Voided Checks	Total		
Education	\$ 4,216,206.77	\$ 1,145,093.09	\$ 5,361,299.86	\$ (5,000.00)	\$ 5,356,299.86		
Operation and Maintenance	\$ 316,182.11	\$ 304,373.18	\$ 620,555.29	\$ -	\$ 620,555.29		
Operation and Maintenance (Restricted)	\$ -	\$ 739,416.09	\$ 739,416.09	\$ -	\$ 739,416.09		
Bond and Interest	\$ -	\$ -	\$ -	\$ -	\$ -		
Auxiliary Enterprises	\$ 246,718.61	\$ 142,985.50	\$ 389,704.11	\$ -	\$ 389,704.11		
Restricted Purposes	\$ 273,236.71	\$ 341,643.67	\$ 614,880.38	\$ (130,504.15)	\$ 484,376.23		
Working Cash	\$ -	\$ -	\$ -	\$ -	\$ -		
Trust and Agency	\$ -	\$ 2,105.97	\$ 2,105.97	\$ -	\$ 2,105.97		
Audit	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00		
Liability, Protection and Settlement	\$ -	\$ -	\$ -	\$ -	\$ -		
Social Security/Medicare	\$ -	\$ -	\$ -	\$ -	\$ -		
Loan	\$ -	\$ -	\$ -	\$ -	\$ -		
TOTALS	\$ 5,052,344.20	\$ 2,679,117.50	\$ 7,731,461.70	\$ (135,504.15)	\$ 7,595,957.55		
STUDENT GOVERNMENT	\$ -	\$ 20,346.87	\$ 20,346.87	\$ -	\$ 20,346.87		
TOTAL PER REPORT	\$ 5,052,344.20	\$ 2,699,464.37	\$ 7,751,808.57	\$ (135,504.15)	\$ 7,616,304.42		

STUDENT GOVERNMENT AFFIDAVIT
OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535

Certification of Treasurer

I hereby certify that materials and/or services represented by checks on pages 1-20 numbered !0004415, !0004427, !0004463, !0004541, A0168363, A0168416, A0168738, A0168781, A0168781, A0168781 have been received, supporting invoices audited and that these checks were in order for issuance and are hereby listed for ratification by the Student Government.

Michele C Roberts

Treasurer, Community College District 535

Approval of Expenditures

The Student Government of Community College District 535 hereby ratifies expenditures in the amount of \$20,346.87 for student activities as listed, and ratifies release of these checks as listed above by the Treasurer of Community College District 535 for all purposes as appearing on a report dated October 2024.

Theresa L. Walker

Student Government Association

Acceptance of Treasurer's Report for October 2024

The Treasurer's comments that highlight the significant areas for this report are on page 3. The President asks that questions on the general significance of this month's report be directed to her with the understanding that she will refer questions of detail to the Treasurer or Controller for amplification.

MR:js
11/2024

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 receives for filing as a part of the College's official records, the report of the Treasurer for the month of October 2024."

OAKTON COLLEGE
COMMUNITY COLLEGE DISTRICT 535
TREASURER'S REPORT

October 2024

Michele C Roberts
Vice President for Administrative Affairs/Treasurer
W. Andy Williams
Controller, Budget and Accounting Services

Treasurer's Comments on October 2024 Financial Statements

Page 4. Financial Position Statement

Cash and investments

Monthly collections included \$1.3 million in property taxes, \$796,000 for the credit hour grant, \$748,000 for the MAP grant, \$683,000 in interest earnings, \$645,000 in tuition and fees, \$269,000 in replacement taxes, \$65,000 for the TRIO grant, \$16,000 for the ECACE grant, and \$10,000 for the NSF STEM grant.

Net cash and investments decreased \$8.4 million from the previous month, as expected.

Page 5. Summary of Education and Operations and Maintenance Funds Revenues and Expenditures

Revenues

At the end of October, revenues were \$50.3 million or 122% of the prorated budget, compared to \$39.0 million, or 107% for the previous year. Effective July 1st, property taxes are being recorded on a cash basis instead of an accrual basis for monthly reporting. Property taxes will be adjusted to accrual basis for fiscal year-end reporting. Tuition and fees totaled \$14.6 million year to date, or 111% of the prorated budget. Last year, tuition and fees totaled \$14.7 million or 111% of the prorated budget. Revenues from tuition and fees are recorded as billed.

Expenditures

The current year's total actual operating expenditures were \$27.1 million. The operating expenditures are \$0.9 million (3.4%) above prior year's actual expenditures of \$26.2 million for the same period. Net transfers total \$3.0 million as budgeted.

OAKTON COLLEGE
 FINANCIAL POSITION OF FUNDS AS OF
 October 31, 2024
 (IN THOUSANDS)

	Education	Operations & Maintenance	Operations & Maintenance (Restricted)	Bond And Interest	General Long term Debt	Working Cash Auxiliary Agency Restricted	Investment In Plant	Social Security Medicare Audit Tort	Retiree Health Ins.	Total All Funds
ASSETS										
Cash	\$ 1,401	\$ 69	\$ 657	\$ 243	\$ -	\$ 859	\$ -	\$ 503	\$ 450	\$ 4,182
Taxes Receivable	27,610	3,878	-	1,918	-	-	-	50	-	33,456
Student Tuition Receivable	4,290	1	5	-	-	711	-	-	-	5,007
Government Funds Receivable	(5)	-	-	-	-	3,759	-	7	-	3,761
Lease Receivable	12,938	-	-	-	-	-	-	-	-	12,938
Accrued Interest	696	107	294	-	-	25	-	5	269	1,396
Other Receivables	747	1	-	-	-	288	-	-	-	1,036
Investments										
Short-term	80,426	12,774	47,118	5,555	(2,094)	825	-	596	35,172	180,372
Long-term	22,906	3,149	4,053	-	-	376	-	128	7,567	38,179
Due from (to) Other Funds	(14,500)	-	-	-	-	14,500	-	-	-	-
Inventories - Prepays	1,699	(1)	-	-	(419)	81	-	-	-	-
Total Current Assets	138,208	19,978	52,127	7,716	(2,513)	21,424	-	1,289	43,458	1,360
Net Investment in Plant	-	-	-	-	-	-	101,060	-	-	281,687
Intangible Assets	-	-	-	-	-	-	558	-	-	101,060
Total Assets	\$ 138,208	\$ 19,978	\$ 52,127	\$ 7,716	\$ (2,513)	\$ 21,424	\$ 101,618	\$ 1,289	\$ 43,458	\$ 383,305
Deferred Outflows - CIP and College Plan	-	-	-	-	-	-	-	-	940	940
Total Assets and Deferred Outflows of Resources	\$ 138,208	\$ 19,978	\$ 52,127	\$ 7,716	\$ (2,513)	\$ 21,424	\$ 101,618	\$ 1,289	\$ 44,398	\$ 384,245
LIABILITIES AND NET POSITION										
Payables	\$ 1,282	\$ -	\$ 7	\$ -	\$ -	\$ (7)	\$ -	\$ -	\$ -	\$ 1,282
Accrued Interest Payable	-	-	-	-	186	-	-	-	-	186
Deferred Tuition Revenue	-	-	-	-	-	2	-	-	-	2
Accruals	2,630	252	-	-	-	243	-	-	-	3,125
Bonds Payable	-	-	-	-	57,974	-	-	-	-	57,974
Lease Liability	-	-	-	-	154	-	-	-	-	154
Subscriptions Liability	-	-	-	-	2,257	-	-	-	-	2,257
OPEB Liability	-	-	-	-	-	-	-	-	15,817	15,817
Total Liabilities	3,912	252	7	-	60,571	238	-	-	15,817	80,797
Deferred Inflows of Resources - Property Taxes	28,762	4,002	-	1,945	-	-	-	48	-	34,757
Deferred Inflows - CIP and College Plan	-	-	-	-	-	-	-	-	21,460	21,460
Deferred Inflows - Leases	12,938	-	-	-	-	-	-	-	-	12,938
Total Liabilities and Deferred Inflows of Resources	45,612	4,254	7	1,945	60,571	238	-	48	37,277	149,952
Net Position	92,596	15,723	52,119	-	-	3,863	-	-	7,120	171,421
Unrestricted	-	-	-	-	-	17,323	-	-	-	18,565
Restricted	-	-	-	-	(63,084)	-	-	1,242	-	(57,314)
Debt Service	-	-	-	5,770	-	-	-	-	-	101,618
Plant	-	-	-	-	-	-	101,618	-	-	101,618
Total Net Position	92,596	15,723	52,119	5,770	(63,084)	21,186	101,618	1,242	7,120	234,290
TOTAL LIABILITIES & NET POSITION	\$ 138,208	\$ 19,977	\$ 52,126	\$ 7,715	\$ (2,513)	\$ 21,424	\$ 101,618	\$ 1,290	\$ 44,397	\$ 384,242

OAKTON COLLEGE
EDUCATION AND OPERATIONS AND MAINTENANCE FUNDS
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2024

	Operating Budget (000)	Prorated Budget (000)	Actual (000)	As a % of Prorated Budget	
				Current	Last Year
REVENUES (cash and accrual basis)					
Property Taxes	\$ 62,753	\$ 24,656	\$ 30,227	123%	96%
Replacement Tax	2,000	667	687	103%	118%
State Revenue	5,270	1,757	2,359	134%	146%
Tuition and Fees	20,621	13,135	14,556	111%	111%
Other	3,160	1,053	2,465	234%	194%
TOTAL REVENUES	\$ 93,804	\$ 41,267	\$ 50,294	122%	107%
EXPENDITURES (accrual basis)					
Instructional	\$ 32,314	\$ 10,771	\$ 10,280	95%	103%
Academic Support	21,912	7,304	7,853	108%	101%
Student Services	9,300	3,100	2,562	83%	83%
Public Services	1,455	485	403	83%	83%
Operations and Maintenance	9,130	3,043	2,267	74%	85%
General Administration	9,142	3,047	2,599	85%	89%
General Institutional	664	221	1,115	504%	388%
Contingency	2,146	715	-	0%	0%
TOTAL EXPENDITURES	\$ 86,063	\$ 28,688	\$ 27,079	94%	96%
Revenues over (under) expenditures	7,741	12,580	23,215		
Net Fund transfers					
To O & M Fund (Restricted)	(2,500)	(833)	(833)		
To Auxiliary Fund and Alliance	(2,500)	(833)	(833)		
To Restricted Purpose Fund	(100)	(33)	(33)		
To Liability, Protection & Settlement Fund	(880)	(293)	(293)		
To Social Security/Medicare Fund	(904)	(301)	(301)		
From Working Cash Fund: Interest	290	97	97		
Total Transfers	\$ (6,594)	\$ (2,198)	\$ (2,198)		
Net Revenue over (under) expenditures	\$ 1,147	\$ 10,382	\$ 21,017		

**OAKTON COLLEGE
REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2024**

**AGENDA ITEM 11/24-3
6 of 9**

OPERATIONS AND MAINTENANCE FUND (Restricted)	Budget (000)	Actual (000)	Actual as a % of Budget
REVENUES			
Construction Fee	295	184	62%
Interest and Investments Gain/Loss	25	608	2432%
Total revenues	320	792	248%
EXPENDITURES			
Project Management Service	-	-	0%
Learning Commons RHC	750	464	62%
Boiler Replacement	150	-	0%
Des Plaines Workplace - Critical Adjacencies	2,305	576	25%
Learning Commons DP - Enabling Project	-	98	0%
TenHoeve Wing Remodeling	-	-	0%
Oakton College Health Education Center	350	-	0%
Exterior Lighting Project	900	-	0%
Learning Commons - Des Plaines	2,700	-	0%
Baseball Parking Lot	250	-	0%
Capital Equipment	633	32	5%
Hardware Replacement/Master Keying	500	-	0%
Landscape Improvement	715	-	0%
Pedestrian Path	250	-	0%
Camera Replacement	150	12	8%
Washroom Upgrades Phase I	1,306	-	0%
Baseball Complex Renovation	1,145	618	54%
Courtyards	16	-	0%
Site and Construction	200	67	34%
Contingency	-	-	0%
Total expenditures	12,320	1,867	15%
Transfer in	2,500	833	33%
Net	\$ (9,500)	\$ (242)	3%

AUXILIARY ENTERPRISE FUND (excluding Alliance)	Budget (000)	Actual (000)	Actual as a % of Budget	
			Current	Last Year
REVENUES				
Bookstore Sales	\$ 1,332	\$ 1,008	76%	70%
Workforce Development	210	11	5%	2%
Copy Center	110	37	34%	43%
Athletics	42	12	29%	62%
Child Care	397	163	41%	51%
PAC Operations	-	3	0%	100%
Other	69	56	81%	85%
Interest and Investments Gain/Loss	188	34	18%	16%
Total revenues	2,348	1,324	56%	56%
EXPENDITURES				
Bookstore Operating Expenses	\$ 1,772	\$ 307	17%	25%
Workforce Development	200	40	20%	18%
Copy Center	431	112	26%	30%
Athletics	1,302	514	39%	35%
Child Care	570	164	29%	32%
PAC Operations	105	35	33%	31%
Auxiliary Services Administration	341	118	35%	34%
Other	479	44	9%	6%
Total expenditures	5,200	1,334	26%	28%
Transfers in (out)	2,272	757		
Net	\$ (580)	\$ 747		

**ALLIANCE FOR LIFELONG LEARNING
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2024**

	Operating Budget (000)	Prorata Budget (000)	Actual (000)	Actual As a% Budget	Last Year
<u>REVENUES</u>					
State Revenue	\$ 584	\$ 195	\$ 218	37%	40%
Tuition and Fees	2,934	978	586	20%	33%
Sale of Materials	1	0	-	0%	0%
Institutional Support					
Evening High School	133	44	49	37%	33%
Other Revenues	45	15	16	36%	18%
Total revenues	<u>3,697</u>	<u>1,232</u>	<u>869</u>	<u>24%</u>	<u>35%</u>
<u>EXPENDITURES</u>					
Administrative Support	\$ 1,428	476	\$ 352	25%	23%
Instructional Programs					
Allied Health	192	64	18	9%	12%
Job-related	1,692	564	115	7%	23%
Personal	28	9	6	21%	31%
Emeritus Programs	63	21	6	10%	33%
High School Programs	133	44	19	14%	15%
ESL Programs	63	21	20	32%	26%
Total Programs	<u>2,171</u>	<u>724</u>	<u>184</u>	<u>8%</u>	<u>21%</u>
Total expenditures	<u>3,599</u>	<u>1,200</u>	<u>536</u>	<u>15%</u>	<u>22%</u>
Revenue over (under) expenditures	<u>\$ 98</u>	<u>\$ 33</u>	<u>\$ 333</u>		
Transfer in	53	18	18		
Net	151	50	351		

OAKTON COLLEGE
STUDENT ACTIVITIES FUND
SUMMARY OF REVENUES AND EXPENDITURES
FOUR MONTHS ENDED OCTOBER 31, 2024

		<u>Program Generated Revenue</u>	<u>Revenue Allocated to Programs</u>	<u>Total Revenue and Allocation</u>	<u>Expenditures</u>	<u>Program Net Fav (Unfav)</u>
	Activity fees	\$ 273,423				
	Interest income	-				
	Sub total revenues	<u>273,423</u>				
369901	Student Government Association	9,070	-	9,070	(42,836)	(33,766)
369919	Campus Activities Board	-	-	-	(21,646)	(21,646)
369926	Diversability Club	-	-	-	(93)	(93)
369932	Ceramics Club	-	-	-	(47)	(47)
369946	Phi Theta Kappa (PTK)	1,050	-	1,050	(10)	1,040
369949	Mission Bible Club	-	-	-	(16)	(16)
369951	Society of Women Engineers	300	-	300	-	300
369955	Environmental Club	-	-	-	(163)	(163)
369959	Black Student Union	-	-	-	(363)	(363)
369961	DECA	-	-	-	(10)	(10)
369970	Oakton Octaves Club	-	-	-	(19)	(19)
	Sub Totals	<u>10,420</u>	<u>-</u>	<u>-</u>	<u>(65,202)</u>	<u>(54,391)</u>

Fund Summary

Total Revenues	\$ 283,843
Total Expenditures	(65,202)
Total Transfers to other funds	-
Excess revenues over expenditures	<u>218,641</u>
Net Position 6/30/24	<u>1,600,187</u>
Net Position, end of period	<u>\$ 1,818,827</u>

**OAKTON COMMUNITY COLLEGE
AUTOMATIC CLEARING HOUSE (ACH) WIRE TRANSFERS & PAYMENTS
Oct-24**

GENERAL FUND TRANSFERS/PAYMENTS

DATE	AMOUNT	REFUNDS/ STUDENT- DISBURSEMENTS	ILLINOIS SALES TAX	EMPLOYEE HEALTH INSURANCE CCHC	CHASE CREDIT CARD	BOND HOLDER & MISC
	\$ -					
10/15/2024	\$ 870,577.61			\$ 870,577.61		
	\$ -					
10/21/2024	\$ 862,865.42	\$ 860,901.42	\$ 1,964.00			
	\$ -					
TOTAL	\$ 1,733,443.03	\$ 860,901.42	\$ 1,964.00	\$ 870,577.61	\$ -	\$ -

PAYROLL TAXES - TRANSFERS/PAYMENTS

DATE	AMOUNT	FEDERAL PAYROLL TAXES	STATE PAYROLL TAXES	SURS	CREDIT UNION AND TAX SHELTERS
10/11/2024	\$ 688,857.68	\$ 277,461.61	\$ 100,380.74	\$ 239,194.76	\$ 71,820.57
	\$ -				
10/25/2024	\$ 737,689.15	\$ 300,856.32	\$ 107,886.86	\$ 255,782.78	\$ 73,163.19
	\$ -				
	\$ -				
	\$ -				
TOTAL	\$ 1,426,546.83	\$ 578,317.93	\$ 208,267.60	\$ 494,977.54	\$ 144,983.76

Compliance with Open Meetings Act, Closed Session Minutes

The Illinois Open Meetings Act requires that public bodies shall periodically, but no less than semiannually, review minutes of all closed meetings to determine if the contents of such minutes continue to require confidentiality, or if they may be made available for public inspection.

The President and the Secretary of the Board have reviewed, and hereby recommend that the minutes of the Board of Trustees closed session meetings held on April 16 and October 15, 2024 should be made available for public inspection and no longer require confidential treatment.

JLS:bs
11/2024

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 hereby determines that the minutes of the Board closed session meetings on April 16 and October 15, 2024 no longer require confidential treatment and are released for public inspection.”

Action on Recordings of Closed Session Minutes

The Illinois Open Meetings Act authorizes the destruction of verbatim records of closed meetings no less than 18 months after the completion of the meeting recorded. Written minutes of these meetings are retained in compliance with the Open Meetings Act.

In accordance with these provisions, the audio recordings of closed meetings held on August 16, 2022; September 20, 2022; October 18, 2022; November 15, 2022; December 13, 2022; and January 17, 2023 meet the following criteria:

1. At least 18 months have passed since the date of the meetings involved;
2. The Board of Trustees has approved written minutes of the closed meetings; and
3. There is no lawsuit pending regarding the legality of the closed sessions involved.

JLS:bs
11/2024

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 recommends the destruction of the verbatim audio recordings of meetings held on August 16, 2022; September 20, 2022; October 18, 2022; November 15, 2022; December 13, 2022; and January 17, 2023.”

Supplemental Authorization to Pay Professional Personnel – Fall 2024

Comparative figures:

**Fall 2024 Part-Time
\$3,760,230.69**

**Fall 2023 Part-Time
\$3,696,482.05**

**Fall 2024 Overload
\$697,078.15**

**Fall 2023 Overload
\$648,831.70**

IL:jg
11/2024

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

“Be it resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$122,905.47 to the total amount of part-time teaching salaries paid during the fall 2024 semester; the revised total payment amount is \$3,760,230.69.”

“Be it further resolved that the Board of Trustees of Community College District 535 approves an adjustment of \$96,643.75 to the total amount of faculty overload salaries paid during the fall 2024 semester; the revised total payment amount is \$697,078.15.”

Approval of Clinical Practice Agreements

The College would like to execute the following clinical practice agreements:

Early Childhood Education:

New: This is a new agreement for the Early Childhood Education Program. It has been reviewed and approved by the College faculty and administration. This is a five-year agreement which commences on December 1, 2024 and terminates on December 1, 2029.

Pharmacy Technician:

Amended: This is an amendment to the agreement for Pharmacy Technician Program. It has been reviewed and approved by the College faculty and administration. This is a two-year agreement which commences on November 12, 2024 and terminates on November 12, 2026.

Physical Therapy Assistant:

Renewal: This is a renewal agreement for the Physical Therapy Assistant Program. It has been reviewed and approved by the College faculty and administration. This is a three-year agreement which commences on November 12, 2024 and terminates on November 12, 2027.

IL:ds
11/2024

President's Recommendation:

That the Board adopts the following resolution (*if not adopted in the Consent Agenda*):

"Be it resolved that the Board of Trustees of Community College District 535 approves the following cooperative agreements:

Early Childhood Education (1)
Pharmacy Technician Program (1)
Physical Therapy Assistant Program (1)."

Appointment of Members to Career Program Advisory Committees for 2024-2025

In accordance with State of Illinois recommendations regarding curricular advisory committees and to ensure collaboration among Oakton and business partners in developing and maintaining high quality education and training for employment, each Oakton career program has an advisory committee. Program chairpersons and appropriate administrators have reviewed these committee memberships. The appointments are for the 2024-2025 academic year; it is understood that as advisory committees meet during the year, some changes might be made in membership.

IL:mb
11/2024

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the appointment of members on the attached lists to the below named Career Program Advisory Committees for 2024-2025.”

**Accounting (ACC)
2024-2025 Advisory Committee**

Owais Bhurya

Business and Personal Tax Consultant
Tax Elite Accounting Services

John Blix

Business Education Teacher
Glenbrook South High School

Brian Bohley

Founder and CEO
In Focus Payroll LLC

Will Dixon

Finance and Enterprise Performance
Consultant
Deloitte Consulting

Katie Gilbert

Chief Financial Officer
Elevate Packaging

Randall Heman

Owner
Count On Us Bookkeeping Specialists

Eralda Kanacevic

Accounting Manager
Resource Point of Sale

Nick Katranis

Senior Accountant
Dale Bugasch & Associates PC

David Perry

Partner
Friedman & Huey Associates LLP

Margaret Tower

Instructor of Accounting
DePaul University School of Accountancy

Ex-Officio Members:

Anita Cotton

Accounting Program Coordinator for ACC153
Oakton College

Ruben Howard II, PhD

Dean of Business and Career Technologies
Oakton College

Prashant Rawal

Accounting Program Coordinator for ACC154
Oakton College

Leslie Van Wolvelear, EdD

Accounting Program Chair
Oakton College

**Air Conditioning, Heating, and Refrigeration Technology (AHR) and
Facilities Management and Engineering (FME)
2024-2025 Advisory Committee**

Stephen Adamitis

Manager
American Weathermakers

Dennis N. Aspan

Sales
TEC/ Excelsior

Jim Coates - Ex-officio

Director of Training
International Union of Operating Engineers

David Dulin - Ex-officio

Senior Tech
Shavitz Heating and Air Conditioning

Mr. Tracy L. Dorman

General Manager of Service
Thermosystems, LLC

Dustin Evitts

General Manager
Home Comfort

Tracy Kanelos

ESCO Institute

Jake Kaufman

HR Generalist
Piovan North America

Jack O'Rourke – Ex-officio

V.P. Engineering Manager
Able Engineering

Pat Rossi

Supervisor of Buildings and Grounds
Ridgewood High School 234

Pip Tegtmeyer

Branch Manager
Johnstone Supply

Robert Weninger

Owner
Residential Services

**Automotive Technology (ATA)
Advisory Committee Members 2023-2024**

Kenneth Adkins
Teacher
Maine East High School

Dave Baggot
Service Manager
McGrath Kia

Keith Becker
Service Director
Biggers Mitsubishi

Michael Buchholz
Wheels Inc.
Tech Support

Ninos Chimon
Service Manager
Arlington Toyota

Jerry Delgado
Express Team Manager
McGrath Lexus

Joel Dufkis
I-Car Instructor
I-CAR ADAS & EV Instructor

Steve Elza
Applied Technology Teacher
Fremd High School

Joseph Foellmer
Technician
Lima Excavating Contractors

Lee Hardegee
Owner-Operations Manager
ProAuto

Timothy Heim
Automotive Instructor
Maine West High School

Bill Giers
Service Director
Golf Mill Ford

Mike Guarino
Shop Foreman
Fletcher Jones Audi

Al Guttenberg
Discount Tire

Robert Izaguirre
Fleet Sales Manager
Chicago Parts & Sound, LLC

TJ Krause
Personal Auto, CAD, CEA, E&D Faculty
Maine South High School

James Leiting
Account Manager
Snap-On Industrial

Dave Ligman
Auto Teacher
Hoffman Estates High School

Sam Lotta
General Manager
City Volkswagen of Evanston

John Lucia
Star Nissan
Service Writer

Francisco Moreno
Technical Trainer
ZF Transmissions

Gary Norden
Professor of Automotive
Elgin Community College

Sergio Nunez
Lecturer
Harry S Truman College

Mike Phingston
Shop Owner
Bruce Automotive

Automotive Technology (ATA)

Daniel Radulski
Sales Manager
Morton Grove Audi

Barry Rasmussen
District Sales Manager

Joshua Schneider
Service Leader
Tesla

Tom Slowik
Shop Manager
Morton Grove Audi

Steve Stedman
Owner
Steve's Automotive Repair

Josh Wallace
Fleet and Facilities Manager
Lake County Division of Transport

Patrick Weber
President/Owner
Weber Automotive Services, Inc.

Michael Zarnecki
Lexus/Field Technical Specialist (retired)
Lexus Division of Toyota Motor Sales

Ex-Officio Members:

Marc Battista
Associate Vice President for Academic
Affairs
Oakton College

Michael Peat
Chair, Professor, Automotive Technology
Oakton College

George Vail
Lecturer
Oakton College

**Basic Nursing Assistant Training (BNAT)
2024-2025 Advisory Committee**

Samantha Archer

Career and Technical Education
Coordinator
Maine West High School

Sabrina Benjamin

Dual Credit Coordinator
Maine Township High School

Jeff Emrich

President/Owner
BrightStar Care North Suburban Chicago

Nicholas Gehl

Director of Arts & Innovation
Evanston Township High School

Nina Griffis

Talent Sourcing Specialist
Advocate Aurora Health

Jessica Harbinson

Director, Human Resources
Three Crowns - Covenant Living

Sharon Keane

Asst VP, Human Resources and Staff
Development
Misericordia Heart of Mercy

Ami Lefevre

Director of Science
Niles West High School

Erin Levy

Administrator
Avantara Park Ridge

Angela Mell

Dual Credit BNAT Instructor
Niles Township North High School

Belinda Mendelson

Director of Nursing
A-Abiding Care, Inc

Trisha Palma Murphy

Clinical Director, Department of Nursing
Northshore University Health System

Jenanne Rock

Corporate Recruiter
Freedom Home Care & Medical Staffing

Ida Joyce Sia

Dual Credit Instructor/BNAT Faculty
Evanston Township High School

Erica Tuke

Career and Technical Ed Coordinator
Maine South High School

Nathalie Virgil

Lead Recruiter
Misericordia

Michelle Wheeler

Dual Credit Instructor/BNAT Faculty
Evanston Township High School

Dianna Yu

Director of Science
Niles North High School

Ex-Officio Members:

Maribel Alimboyoguen

Dean of Health Careers
Oakton College

Valerie Anderson

BNAT Faculty
Oakton College

Donna Dickson

Distinguished Professor/BNAT Faculty
Oakton College

Marilyn Ebreo

Lecturer/BNAT
Oakton College

Basic Nursing Assistant Training (BNAT)

Beverly Fajardo
Adjunct Faculty/BNAT
Oakton College

Bincy Reginold
Distinguished Professor/BNAT Faculty
Oakton College

Margaret Gas
Chair, Nursing
Oakton College

Mariza Torres
Nursing Lab Manager/BNAT Faculty
Oakton College

Roshni Jaimon
Nurse Manager
Oakton College

Sheila Zabin
Distinguished Professor / BNAT Faculty
Oakton College

Scolastica Kone
Director of Nursing
Niles Nursing & Rehabilitation Center
Lecturer, BNAT
Oakton College

Sammy Kumar
Adjunct Faculty, BNAT
Oakton College

Jennybee Lino
BNAT Faculty
Oakton College

Lenuta Manu
BNAT Faculty
Oakton College

Venice McNish
Adjunct Faculty, BNAT
Oakton College

Jhosa Pagulayan
Chair, BNAT Program
Distinguished Professor/BNAT Faculty
Oakton College

Lisa Parisi-Reilly
Niles High School BNAT Faculty
Oakton College

Hamamalini Rajendran
BNAT Faculty
Oakton College

**Business and Professional Services (BUS)
2024-2025 Advisory Committee**

Donna Smith Bellinger
DS Bellinger Consulting LLC

Paul Bennett
Regional Director of IL and AZ
Cresco Labs

Marc Blumer M.S.
Customer Journey Architect
Mdg-a Freeman Company

Paul Boynton
Kelvin Company
2150 Ashland Ave Ste 1

David Forgue
Barnes, Richardson and Colburn LLP

Dr. Larry Murphy
Yo Fresh Cafe

Cynthia L. Nielsen, CSM
Executive Director
Deep Green, Inc.

Christopher Nowak
Director Central Region
Yusen Logistics

Neal Reeves
Economic Development Specialist
City of Evanston

Richard Rykhus
Head of Global Learning and Development
Shure Inc.

Jill Schmidt
Public Relations

Ex-officio Members:

Keenan L. Andrews, MA, DM
Associate Professor of Business
Oakton College

Lisa Cherivtch, MBA
Professor of Business/Advisory Board
Liaison
Oakton College

Tracy Fulce, MBA
Distinguished Professor of Business
Oakton College

Ruben Howard II, PhD
Dean, Business and Career Technologies
Oakton College

Ashley Jackson, JD
Associate Professor of Paralegal Studies
Oakton College

Katherine Sawyer
Associate VP of Marketing and
Communications/Chief Advancement
Officer
Oakton College

Ella Whitehead
Assistant Director of Enrollment for Equity
Outreach
Oakton College

**Computer Aided Design (CAD), Mechanical Design (MEC), and Manufacturing (MFG)
2024-2025 Advisory Committee**

Ken Albert
Engineering Technology Instructor
Niles West High School

Patrick Osborne
President
TMA

Jason Bogusz
Design Engineer
S&C Electric

Rebecca Stewart
District CTE Dept. Chair
Maine High School D207

James Filipek
Manufacturing Coordinator (retired)
College of DuPage

Aneta Turek
Human Resources Manager
Elettric80 Inc.

Tony Gemigani
General Manager
MAU Co., R.F.

Tom Ward
President
Ward Manufacturing

Timothy Hipp
Manager-Manufacturing Engineering
S&C Electric Company

John Winzler
President
Winzler Gear

Steven Huy
President
Ultra-Metric Tool Co.

Ron Worth
Engineer
Principle Flashcut CNC

Gloria Kapica
Human Resources
United Displaycraft, INC.

Amy Kastory
Executive Director
NSERVE Executive Director

Jack Krikorian
Senior Director of Training and Education
Technology and Manufacturing Association

Jonathan Lawrence
Manufacturing Instructor
Evanston Township High School

Teri McElrath
S&C Electric

Rudy Marotti
CNC Sales Engineer
Haas Factory Outlet

**Cannabis Studies (CNB)
2024-2025 Advisory Committee**

Paul Chialdikas
Vice President of Sales
Curaleaf

Monica Elabed
Business Development Manager
Smithers Labs

Emmett Nelson
Retail Catalog Manager
Cresco Labs

Rosie Naumovski
General Manager, Illinois Operations
MariMed Inc.

Claire O'Hern
Operations Manager and Chief Compliance
Officer
Nature's Grace and Wellness

Tim O'Hern
Chief Operating Officer and General
Counsel
Nature's Grace and Wellness

Laurie Parfitt
Chief Executive Officer
LKP Impact Consulting

Allison Suerth
Agent-in-Charge
Bud & Rita's

Don Williams
Vice President, Government Relations
Curaleaf

Sarah Zematis
Owner, Bud & Rita's
5960 W Touhy Ave

Ex-officio Members:

May Alimboyoguen
Dean of Health Careers
Oakton College

Marc Battista
Associate VP for Academic Affairs
Oakton College

Emmett Billings
Adjunct Faculty
Cannabis Laboratory Assistant
Oakton College

Steve Fix PhD
Assistant Professor and Chair
Cannabis Studies
Oakton College

Tracy Fulce
Professor and Chair
Management & Marketing
Oakton College

Jake Heller
Adjunct Faculty
Oakton College

Stephen Jordan
Adjunct Faculty
Oakton College

Ileo Lott Ed.D.
Vice President of Academic Affairs
Oakton College

Sarah Mann MD
Adjunct Faculty
Oakton College

Polina Robinson ND, MS, CNS, LDN
Adjunct Faculty
Oakton College

Taylor Stevens JD
Adjunct Faculty
Oakton College

Patrick Chase Williams PharmD, MBA
Adjunct Faculty
Oakton College

**Cardiac Sonography (CDS)
2024-2025 Advisory Committee**

Kristin Doster, RDCS
Cardiology Care Area Leader
GE HealthCare

Lynda K. Fosnaugh, M.Ed., RDCS
Cardiac Sonography Consultant

Mariya Stoilova, RDCS
Lead Cardiac Sonographer
Endeavor Health

Thrivendi Sanagala, MD
Cardiologist
NorthShore Medical Group

Vesna Nunez, MSN RN
Director of Cardiovascular Imaging and Cardiac Rehab
Endeavor Health

Ex-Officio Members:

May Alimboyoguen
Dean of Health Careers
Oakton College

Ileo Lott Ed.D.
Provost and Vice President of Academic Affairs
Oakton College

Marc Battista
Associate Vice President for Academic Affairs
Oakton College

**Computer Applications for Business (CAB)
2024-2025 Advisory Committee**

John Beck, BS

IT Manager
Environmental Monitoring and Technologies

Russ McNeilly

CEO
SalesLava, Inc.

Ken Woo

Senior Director, Information Technology &
Facilities
Northwestern University School of
Professional Studies

Ex-officio Members:

Floyd Aylin

Adjunct Professor, Computer Application for
Business
Oakton College

Doris Gronseth

Distinguished Professor
Computer Technologies and Information
Systems
Oakton College

Patricia Muffoletto

Project Implementation Coordinator
Oakton College

**Computer Information Systems (CIS)
2024-2025 Advisory Committee**

Elizabeth Ardolino, Ph.D, PMP
Founder
Global Project Management Services

Nick Boulamatsis
Network Analyst II
National Futures Association

Raj Chahal
Salesforce Platform Systems Analyst/ Lead
Developer
Allstate Insurance

Isabela Ciuca
Business Information Developer
Anthem Blue Cross Blue Shield

Bryan Gilley
Director of Technology
Emergency Nurses Association

Joe Hibdon, Jr., Ph.D.
Associate Professor, Minor Advisor,
Mathematics
Northeastern IL University

Magdy Karam
Chief Learning Officer
Microsoft

Farrukh Khan
Founder and CEO
Inference Analytics, Inc.

Masud Khan
HiPOINT & SnipBack AI
President & CEO

Arend Kuyper, Ph.D.
Director Undergraduate Studies for Data
Science
Associate Professor of Instruction
Northwestern University

Linnea Latimer
Systems Analyst
Northwestern University Information
Technology

Derek Pasnick
Nutanix

Mahendra Patel
Packaging Corporation of America
1955 W Field Ct

Robert Pielet
Your PC Help Desk

Andy Pozdol
Developer
a360inc

Neal Silbert
National Predictive Analytics Leader for
Enterprise Auto Product Management
American Family Insurance

Art Shipulin
CTO
Steersman Company

Ashraf Tadros,
Chief Information Officer
NYC Department of Design and
Construction

Ex-Officio Members:

Marc Battista
Associate VP for Academic Affairs
Oakton College

Ruben Howard II, PhD
Dean of Business & Career Technologies
Oakton College

Ragaa Abdallah
Chair, CIS
Oakton College

Computer Information Systems (CIS)

Shannon McKenzie

Workforce Compliance and Career
Initiatives Manager
Oakton College

Clarence Sistrunk

Associate Professor, CNS/CIS
Oakton College

Marc Buslik

Adjunct Faculty
Oakton College

**Computer Networking Systems (CNS)
2024-2025 Advisory Committee**

Reza Dai

Chair, CNS Department
Oakton College

Jeff Nyquist

Director, Infrastructure
Wheels, Inc.

Ruben Howard II, PhD

Dean of Business & Career Technologies
Oakton College
Des Plaines, IL 60016

Mitch Brandt

Consultant
Tanelorn Information Systems

Richard McElman

Director, Global Engineering and
Architecture
Arthur J. Gallagher & Co.

Shane Daniels

Sr. Infrastructure Architect
I/T Infrastructure & Operations
Wheels, Inc.

Karen Martin

US Academic Business Development
CompTIA (Computing Technology Industry
Assn)

Asif Hussain

Senior Director Infrastructure
Health Care Service Corporation

Chris Powell

Director of Engineering, Computer Science
& Business
Niles West

Natasha Schneider

Senior SIEM Security Engineer
Tyler Technologies, Inc.

Clarence Sistrunk

Associate Professor, CNS/CIS
Oakton College

Kevin Thompson

Threat Analyst at FireEye

Chuck Garrett

President
Lead Dog Systems

Ray Trygstad

Industry Professor of Information
Technology and Management

**Early Childhood Education (ECE)
2024-2025 Advisory Committee**

Darcy Carter

Executive Director
Reba Early Learning Center

Bettye Cohns

Representative/Alumni
ECE Community Member/GoAEYC

Susan Fahey

Director
Children's Care & Development Center

Barbara Golik

Principal / First Steps Preschool
East Maine School District 63

Marsha Hawley (Representing Dist. 535)

Senior Director
Innovations & Collaborations Dept.
Gateways to Opportunity

Heather Jones

Director/Owner
Sunny Days Child Care

Julie Lear

Faculty
Niles North High School

Arianna Lopez

Executive Director
The Goddard School of Skokie

Reagan Miller

Executive Director
Gertrude B. Nielsen Child Care & Learning
Center

Angelo Nikolov

Owner
Toddler Town Daycare

Narishea Parham

Director of Early Childhood Programs
Joseph E. Hill Early Childhood Education
Center
Evanston/Skokie D65

Nicole Ramirez

Administrative Director
Reba Early Learning Center

Sharyl Robin

Director of Trainings & Contracts
Children's Home & Aid

Sandra Rojo

Bilingual Higher Education Navigator
Illinois Action for Children

Mindi Schryer

Adjunct Faculty, ECE Department
Northeastern Illinois University

Carol Teske

Executive Director
Evanston Childcare Network

Joanna Varda

Executive Director
Swift Child Care

Stephen Vick

Executive Director
Infant Welfare Society of Evanston

Ilinca Wallace

Regional Council Manager: Region Cook
North
Birth to Five Illinois

Penny Zimmerman

Regional Manager
Bright Horizons

Early Childhood Education (ECE)

Ex-officio Members:

Ruben Howard II, PhD

Dean of Business and Career Technologies
Oakton College

Monique Hudson

Site Coordinator, ECE Center
Oakton College

Cheryl Joseph

ECE Full-Time Faculty
Oakton College

Paula Luszc

ECE Full-Time Faculty
Oakton College

Susan Uribe

Adjunct Faculty
Oakton College

**Electronics and Computer Technology (ELT)
2024-2025 Advisory Committee**

Roger Miller

Chicago Service Center Supervisor
Tektronix

Wai Choi

Senior Engineer
Excelitas Technologies, Inc

Chuck Garrett

President
Lead Dog Systems

Alireza Tajfar

Sr. Hardware Engineer

Casey Bialobrzewski

IT Specialist
Veteran Administration

Jake Young

Chicago Service Center Manager
Tektronix

Syed Abidi

Applications Leader
Ikonix Group

Radu Trutza

Clinical Engineering
Advocate Health Care

Yousaf Abdul Salam

Steven Gelman

William Thieme

Ex-Officio Members:

Reza Dai

Chair, ELT Department
Oakton College

Ruben Howard II, PhD

Dean of Business & Career Technologies
Oakton College

**Emergency Medical Services (EMS)
Advisory Committee Members 2023-2024**

Committee One: IDPH EMS Region IX:

Advocate Lutheran General Hospital EMS System Advisory Committee (ALGH)

Robyn Mazzolini, RN, BSN, TNS.

EMS System Coordinator
Advocate Lutheran General Hospital

Delilah Mendez, RN, BSN, MPH, TNS

Manager, Trauma Department and Outpatient Clinic
Emergency Medical Services
ALGH Paramedic Program
Emergency Management
Advocate Lutheran General Hospital

David Hassard, MD

EMS Medical Director
Advocate Lutheran General Hospital

Peggy Drag, RN, BSN, Paramedic

Paramedic Program Director
Advocate Lutheran General Hospital

Committee Two: IDPH EMS Region X:

Ascension Saint Francis Hospital EMS System Advisory Committee

Sara Van Dusseldorp, NRP, CCP LI, NCEE

Manager of Emergency Services
Ascension Saint Francis

Jeremy Lott, DO

EMS Medical Director
St. Francis Hospital

Spencer Kimura, MS., EFO., CFO., CTO., MIFireE

Chair, Fire Science
Oakton College

**Fire Science (FIR)
2024-2025 Advisory Committee Members**

Matt Matzl
Fire Chief
Des Plaines Fire Department

John Ripka
Fire Chief
Winnetka Fire Department

Paul Polep
Fire Chief
Evanston Fire Department

Jill Ramaker, MScTRM
Executive Director
Northeastern IL Public Safety Academy

Tony DeRose
Fire Chief
Glenview Fire Department

**Spencer Kimura, MS., EFO, CFO, CTO,
MIFireE**
Fire Science Program Chair, Professor
Oakton College

Barry Liss
Fire Chief
Lincolnwood Fire Department

Ruben Howard II, PhD
Dean of Business & Career Technologies
Division
Oakton College

Ralph Ensign
Fire Chief
Morton Grove Fire Department

Brian Lambel
Fire Chief
1304 Lake Avenue

Martin C. Feld
Fire Chief
Niles Fire Department

Robert McKay
Fire Chief
North Maine Fire Department

David Schweih
Fire Chief
Northbrook Fire Department

Mike Nystrand
Fire Chief
Northfield Fire Department

Jeffrey Sorensen
Fire Chief
Park Ridge Fire Department

Jeffrey Hoeflich
Fire Chief
Skokie Fire Department

**Graphic Design (GRD) and Photography (ART)
2024-2025 Advisory Committee**

Joseph Cancellaro, Ph.D.
Chair, Interactive Arts & Media Department
Columbia College Chicago

Evan Lindsay
Principal Designer
Blaque, Inc.

Marie Miller
Founder
Marie Miller Photography

Monica Grier
Creative Director
Quantum Group

Jerry Nelson
Owner
Attack Motion Design

William Simos
Art (Graphic Design / Photo) Teacher
Evanston Township High School

Peter Medlock
Creative Strategist/Director
Content Marketing
(formerly Ogilvy, Grainger, DDB, etc)

Paul Maeda
ECD, Co-Founder

Ex-Officio Members:

Erick Rohn
Coordinator, Graphic Design
Oakton College

Lou Pierozzi
Chair, Art & Design Department
Oakton College

Mia Hardy, Ph.D.
Dean, Liberal Arts
Oakton College

Health Information Technology (HIT)
2024-2025 Advisory Committee

Judy Ferraro, RHIA
Faculty Emeritus
Oakton College

Kathleen Green, RHIT
Clinical Coder - Inpatient
Health Information Management
Rush University Medical Center

Adam Jachymiak, RHIA, CCD, CCDS
HIM Coder – Inpatient
Health Information Management
Rush University Medical Center

Arden Karian, RHIT, MBA, MS
Revenue Cycle Manager
Karachorlu Pathology Services

Urszula Mandecka, RHIT, CCS
Inpatient Coding Consultant
Datavant

Veronica Minsky, RHIA
HIM Director
Chicago Behavioral Hospital
Lake Behavioral Hospital

Bojana Nikolic, RHIA, CHC, CCS, CPC
Senior Analyst
Internal Audit, Coding Compliance
Endeavor Health

Maria Novi-Hammer, CCA
Director of Sales
The Merion

Ms. Maribel Romero, CTR, CPE
Oncology Data Manager
Endeavor Health

Lyudmila Shilshut, MS, CBCS
Billing Manager
North Suburban Physicians Group

Ms. Nancy Totsch, RHIT
Health Information Management Coder
Rainbow Hospice and Palliative Care

**Anna Taha, MD, RHIA, CCS, CDIP, CCDS,
CCS-P, COC, CPC**
Senior Compliance Coding Analyst
Health Information Management
Rush University Medical Center

Ex-officio Members:

**Hanna Wierzchowski, DDS, RHIA, CP,
COC**
Chair, HIT
Oakton College

Karen Conway, MEd, ODS
CRM faculty
Senior Manager, Cancer Registry
Endeavor Health

Ava Dacka, RHIT, ODS
CRM faculty
Senior Cancer Registrar
Northwestern Memorial Hospital Chicago

Adriana Raicu, RHIA, BS
HIT Faculty
Oakton College

Victoria Cleary
Administrative Support Coordinator, HIT
Oakton College

Valerie Parrilli
HIT Program Health Career Specialist
Oakton College

**Human Services and Substance Abuse Counseling (HSV)
2024-2025 Advisory Committee**

Edward A. Halverson, CADC

Director of DUI Services
Arlington Center for Recovery

James D. Eaglin, CADC

Coordinator of Substance Abuse Services
Maryville Academy Family Behavioral Health Clinic

Bakahia Madison, Psy.D, LCPC, CADC

Chair, Human Services and Substance Abuse Counseling
Oakton College

Karen White, CADC, NCRS, RCT

CEO
TEECH Foundation

**Law Enforcement and Criminal Justice (LAE)
2024-2025 Advisory Committee Members**

William Bonaguidi
Deputy Chief
Highland Park Police Department

Sharon Kanter
Judge
2nd District Cook County

Michael Hood
Judge
2nd District Cook County

Marc Hornstein
Chief of Police
Winnetka Police Department

Edward Mogul
Professor Emeritus, City Colleges of Chicago
Board Member Illinois Academy of Criminology

Nick Ames
LAE Student / Alumni
Oakton College

Ex-officio Members:

Louis Martinez
Faculty, LAE Program
Oakton College

James Humenik
Chair, LAE Program
Oakton College

**Medical Assistant Program (MAP)
2024-2025 Advisory Committee**

Denise Alessi, CMA, CPC, CMM

Office Administrator
Oak Mill Medical Associates

Pat Leonard MSN, FACHE

Retired Health Care Executive

Patty Summerville BSN, RN, NPD -BC

Clinical Affiliations Liaison
Advocate Aurora Medical Group

Jill Vana BSN, MS, RN

Clinical Nurse Supervisor
Advocate Medical Group

Lauren Welles

Vice President, Medical Group
Endeavor Health

Peter West

Senior Business Development Manager
Addison Group

Ex-officio members

Maribel Alimboyoguen

Dean of Health Careers
Oakton College

Margaret Gas MPA, MSN, RN

Chair, Nursing
Oakton College

Myrthe Potts

Faculty, MAP Program
Oakton College

Julie Rosenberg

Health Career Advisor
Oakton College

**Medical Laboratory Technology (MLT)
2024-2025 Advisory Committee**

Deepika Zafar

Laboratory Director
Endeavor Health – Highland Park Hospital

Richa Bedi

Administrative Laboratory Director
Ascension Laboratory Director
St. Mary and St. Elizabeth Medical Center

Mark Delamar

Laboratory Manager
Endeavor Health

Merle Essex

Education Consultant
ACL Laboratories

Sonal Gandhi

Laboratory Manager
Endeavor Health – Skokie Hospital

Barbara J. Heredia

Microbiology and Serology Manager
Quest Diagnostics

Arlene Lim

Laboratory Director
Alverno Lab at Amita

Claudia Miller

Advisory Committee Co-Chair
Professor, Health Studies
National Louis University

Sue Saccomanno

Phlebotomy Supervisor
Alverno Laboratory at Amita
Resurrection Medical Center

Priyanka Patel

Education Coordinator and Clinical
Instructor
Endeavor Health – Glenbrook Hospital

Gloria Rogers

Laboratory Director
Endeavor Health – Evanston Hospital

Ex-Officio Members:

May Alimboyoguen

Dean of Health Careers
Oakton College

Kyung Jung

Faculty, Phlebotomy Program
Oakton College

Maha Shahin-Giyo

Faculty, MLT Program
Oakton College

Joanna Soupos

Faculty, MLT Program
Oakton College

**Nursing (NUR)
2024-2025 Advisory Committee**

Jennifer Davis-Spells BSN, RN
Community Health Supervisor
Health and Human Services
Village of Skokie

Jim Gywnn
KHE Regional Territory Director (IL and WI)
Purdue University

Teri Hamilton, MSN, RN, NE-BC, FNP-BC
Director of Nursing & Surgical Services
Ascension Holy Family

Kari Kennedy, RN
Alumni

Audra Lawlor, RN
Alumni

Tammy Lis MSN, RN-BC, CCRN, NPD-BC
Nursing Professional Development
Specialist, Nursing Education and
Professional Development
Prelicensure Nursing Clinical Affiliations
Placement Coordinator
System Online EKG Course Support Team
Advocate Lutheran General Hospital

**Michelle A. Madda DNP, RN, CWOCN,
GCNS-BC**
Vice President Senior Living Health and
Wellness
Mather

Mary C. Meyer MS, RN, NPD-BC
Manager Professional Development and
Academic Affiliations
Endeavor Health – Glenbrook Hospital

Peggy Ochoa MSN, RNC-OB
Adjunct Clinical Instructor

Linda S. Ramirez DNP RN, PCCN
Director of Clinical Operations
Ascension Resurrection

Stephany D. Tana BSN, RN
Director of Nursing
Alden Estates of Northwood
773-775-8080

**Maryla Wozniakowski MSN, RN, NPD-BC,
CIC**
System Nursing Professional Development
Specialist
Advocate Condell Medical Center

Ex-officio members:

Maribel Alimboyoguen
Dean of Health Careers
Oakton College

Margaret Gas MPA, MSN, RN
Chair, Nursing
Oakton College

Teresa Kirwan MSN, MS, CMSRN
Assistant Professor of Nursing
Oakton College

Ciarán O'Sullivan EdD, MSN, MS, RN
Coordinator, Nursing
Oakton College

**Paralegal Studies (PAR)
2024-2025 Advisory Committee**

Zaia Zaia

Paralegal / Staff Training Manager
DKMO, LLC

Bryn Tanner

Senior Paralegal, Healthcare Services
CVS/Caremark

Ex-officio Members:

Ashley S. A. Jackson, Esq.

Chair, Paralegal Studies Program
Oakton College

Ruben Howard II, PhD

Dean of Business & Career Technologies
Oakton College

**Patient Care Technician (PCT)
2024-2025 Advisory Committee**

Mary Meyer, MS, BS, RN, NPD-BC

Manager, Nursing Professional Development & Research
Endeavor Health – Glenbrook Hospital

Teresa E. Kisch, PhD, MSN, RN, NPD-BC, NEA-BC, CMSRN

Assistant Vice President Nursing Excellence
Endeavor Health – Evanston Hospital

Ex-Officio Members:

May Alimboyoguen

Dean of Health Careers
Oakton College

Donna Dickson, MSN, RN, CDP

Coordinator of Sterile Processing
Oakton College

Jhosa Pagulayan, MAed, MSN, RN

Chair, Basic Nursing Assistant Training
Oakton College

Debbie Schiltz, MSN, RN

Assistant Professor, Nursing
Oakton College

**Pharmacy Technician (PHT)
2024-2025 Advisory Committee**

Derek Leiter, PharmD
Faculty
College of Lake County

Melissa Epps, Rph
Adjunct Faculty
Southwestern Illinois College

Ex-Officio Members:

May Alimboyoguen
Dean of Health Careers
Oakton College

Nargis Wardak
Adjunct Faculty, Pharmacy Technician
Oakton College

**Physical Therapy Assistant (PTA)
2024-2025 Advisory Committee**

Martina Azizi, DPT
Physical Therapist
Endeavor Health

Emily Birney, PTA
2nd In Command
Team Rehabilitation

Lauren Canon DOR, MS CCC-SLP
Director of Rehabilitation Services
Holy Family Medical Center

Myly Castillo, DPT
Physical Rehabilitation Services
Northwest Community Hospital

Lisa Heswall, PTA
Illinois Bone and Joint Institute

Luke Jarosinski, PTA
Rehab Director
Westminster Place

Kim Liwag, PTA
PTA Staff Level II
Endeavor Health

Michael Mitarotondo, PTA MBA MHSA
Director of Rehabilitation
Niles Nursing and Rehabilitation Center

Christine Moorehouse, PT
Clinical Instructor
Accelerated/Athletico Rehabilitation

Kara Rollock, PT DPT
Outpatient Physical Therapist
Ascension St Mary's Hospital

Debra Sierminski, PTA
Team Leader
Advocate Lutheran General Hospital

Crystal Smith, DPT
Physical Therapist
Edward Hines Jr VA Hospital

Karen Stevens, PT DPT MS OCS
Faculty Member
Rosalind Franklin University

Ms. Jodi Steiner, PTA
Physical Therapist
Whitehall PRN

Mr Patrick Wargo, PTA
Staff PTA/Clinical Instructor
Lutheran Home

Cecilia Thorn, PT
Staff Physical Therapist
Ascension Resurrection Medical Center

Ex-officio Members:

Marietta Arasniewica, DPT
Associate Professor, PTA
Oakton College

MaryAnn Nedorost, PT MBA DPT ACCE
Academic Clinical Coordinator, PTA
Oakton College

Melissa Mendoza, PT DPT NCS
Chair, PTA
Oakton College

Victoria Cleary
PTA Administrative Support Coordinator
Oakton College

Jennifer Crowley
Senior Health Career Specialist
Oakton College

Elizabeth Dempsey PTA
PTA Lab Instructor
Oakton College

**Radiography (XRY)
2024-2025 Advisory Committee**

Beth Tobias

Director of Radiation Medicine/Radiology
Endeavor Health

Robert Floro

Senior Manager, Department of Radiology
Endeavor Health

Antonitsa (Toni) Vlahoulis

Clinical Instructor, Radiology
Endeavor Health

Jennifer Strecker-Szeszol

Clinical Instructor, Radiology
Endeavor Health

Jami Moe

Radiography Clinical Coordinator
Madison Area Technical College

Kristi Klein

Radiography Program Director
Madison Area Technical College

Ex-Officio Members:

May Alimboyoguen

Dean of Health Careers
Oakton College

Ileo Lott, Ed.D.

Provost and Vice President for Academic Affairs
Oakton College

Marc Battista

Associate Vice President for Academic Affairs
Oakton College

**Sterile Processing Technician (SPT)
2024-2025 Advisory Committee Members 2023-2024**

Embry Alvarez

Sterile Processing Supervisor
Endeavor Health – Evanston Hospital

Donielle Horn

Sterile Processing Manager
Endeavor Health – Skokie Hospital

Courtney Mace Davis

Director of Sterile Processing
Endeavor Health – Evanston Hospital

Caryn Moore

Manager of High Level & Sterilization Operations
Endeavor Health – Evanston Hospital

Shary Williams-Clyburn

Sterile Processing Quality and Education Manager
Endeavor Health – Evanston Hospital

Ex-Officio Members:

May Alimboyoguen

Dean of Health Careers
Oakton College

Donna Dickson

Coordinator of Sterile Processing
Oakton College

Davita Webb

Adjunct Faculty in Health Information Technology
Oakton College

Kristin Whitehead

Adjunct Faculty Sterile Processing
Oakton College

**Surgical Technology (SUR)
2024-2025 Advisory Committee**

Jennifer Wolinski, DNP, RN, CNOR, NEA-BC

Director of Perioperative Services
Endeavor Health – Evanston Hospital

Melissa Whyms, PA (ASCP)cm

Manager of Surgical Pathology & Histology
Endeavor Health – Swedish Hospital

Maureen M. Pearce, RN

Clinical Nurse Manager
Endeavor Health – Evanston Hospital

Dr. James Boffa, MD

Gastrointestinal and General Surgery
Endeavor Health – Skokie Hospital

Stacie Chaney, BSHA, AAS, CST, F.A.S.T.

Program Director of Surgical Technology
American Career College - Ontario

Ex-Officio:

May Alimboyoguen

Dean of Health Careers
Oakton College

Adoption of Resolution Setting Forth Tax Levies for 2024

This Resolution sets forth the levy recommended at the October 15, 2024 Board meeting and represents a 4.3% increase over the extended 2023 tax levy.

AW:js
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved by the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois, as follows:

SECTION 1: That the following sums be and hereby are levied as taxes for the year 2024 (to be collected in 2025) for the purposes set forth below, on the equalized assessed value of the taxable property of Community College District No. 535: the sum of Fifty Eight Million Three Hundred Ninety Nine Thousand Two Hundred and Fifteen Dollars (\$58,399,215) as a tax for Educational purposes; and the sum of Eight Million Dollars (\$8,000,000) as a tax for Operations and Maintenance purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Local Governmental and Governmental Employees Tort Immunity Act purposes; and the sum of One Hundred Dollars (\$100) as a special tax for Social Security and Medicare purposes; and the sum of One Hundred Thousand Dollars (\$100,000) as a special tax for Financial Audit purposes.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 535, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, before the last Tuesday of December 2024.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairman is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Law."

Adopted this 12th day of November, 2024

AYES:

NAYS:

ABSENT:

Marie Lynn Toussaint, Chair
Board of Trustees
Community College District No. 535
County of Cook, State of Illinois

ATTEST:

Theresa Bashiri-Remetio, Secretary
Board of Trustees
Community College District No. 535
County of Cook, State of Illinois

CERTIFICATE OF TAX LEVY
Community College District Number 535, County of Cook and State of Illinois
Community College District Name: OAKTON COLLEGE

We hereby certify that we require:

- the sum of \$ 58,399,215.00 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$ 8,000,000.00 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3- 1), and
- the sum of \$ 100.00 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and
- the sum of \$100.00 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 100.000.00 to be levied as a special tax for financial audit purposes (50 ILCS 310/9),

on the equalized assessed value of the taxable property of Community College District No. 535 for the year 2024.

Signed this 12th day of November 2024.

Secretary of the Board of Said Community College District

Chair of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college which have not been paid in full: Six (6).

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District Number 535, County of Cook and State of Illinois, on the equalized assessed value of all taxable property of said community college district for the year 2024 was filed in the office of the County Clerk of this county on _____, 2024.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension will be made, as authorized by resolutions on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution, for said purpose for the year 2024 is \$4,364,095.

County Clerk

Date

County

STATE OF ILLINOIS)
)SS
COUNTY OF COOK)

CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION LAW IN
ACCORDANCE WITH CHAPTER 35 SECTIONS 200/18-55 THROUGH
200/18-101.65 ILLINOIS COMPILED STATUTES

I, Marie Lynn Toussaint (Presiding Officer of Community College District No. 535) hereby certifies to the County Clerk that District No. 535 has complied with all provisions of Truth in Taxation, as Amended, with respect to the adoption of the tax levy for year 2024.

(CHECK ONE BOX)

The District levied an amount of ad valorem tax that is less than or equal to 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year, therefore the publication and hearing provisions of Truth in Taxation are **inapplicable**.

OR

The District levied an amount of ad valorem tax that is greater than 105% of the final aggregate extension plus any amount abated prior to extension for the preceding year, therefore the publication and hearing provisions of Truth in Taxation are **applicable** and have been met.

Presiding Officer

Date

Adoption of Resolution Setting Forth Property Tax Extension Limitation Law (PTELL) Reduction Designation

This Resolution sets forth the College's designation for any reduction in the tax levy for 2024 due to the Property Tax Extension Limitation Law (PTELL). The Office of the County Clerk requires a separate resolution for this designation.

AW:js
11/2024

President's Recommendation:

That the Board adopts the following resolution:

**RESOLUTION DIRECTING COUNTY CLERK
REGARDING TAX LEVY EXTENSION SUBJECT TO
THE PROPERTY TAX EXTENSION LIMITATION LAW**

"WHEREAS, on November 12, 2024, the Board of Trustees ("Board") of Community College District No. 535, Cook County, Illinois ("College District") did adopt its 2024 tax levy; and

WHEREAS, the County Clerk has notified each Cook County taxing district subject to the Property Tax Extension Limitation Law (PTELL) that it may direct the County Clerk's Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2024 levy year in accordance with the requirement of Section 18-195 of the PTELL, 35 ILCS 200/18-195;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 535, Cook County, Illinois as follows:

Section 1. That if the County Clerk is required to reduce the aggregate extension of the College District's 2024 tax levy to meet PTELL requirements, the Board hereby authorizes and directs the County Clerk to make the necessary reductions, as follows:

- 100% of such reductions shall be made from the levy for Educational purposes
- 0% of such reductions shall be made from the levy for Operations and Maintenance purposes
- 0% of such reductions shall be made from the levy for Local Governmental and Governmental Employees Tort Immunity Act purposes
- 0% of such reductions shall be made from the levy for Social Security and Medicare purposes
- 0% of such reductions shall be made from the levy for Financial Audit purposes

Section 2. That the Chair and Secretary of the Board be and are hereby authorized and directed to sign the Resolution on behalf of the Board of Trustees.

Section 3. That the President of the College District is hereby directed to file a certified copy of this Resolution with the County Clerk on or before the last Tuesday in December.

Section 4. That all other resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its passage.”

AYES:

NAYS:

ABSENT:

ADOPTED this 12th day of November, 2024.

BOARD OF TRUSTEES
COMMUNITY COLLEGE DISTRICT NO. 535
COUNTY OF COOK, STATE OF ILLINOIS

By: _____
Chair

ATTEST:

Secretary

STATE OF ILLINOIS)
) SS:
COUNTY OF COOK)

CERTIFICATE OF BOARD SECRETARY

I, Theresa Bashiri-Remetio, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 535, County of Cook and State of Illinois (the “College District”), and as that official, I am the keeper of the records and files of the Board of Trustees of the College District.

I do further certify that the foregoing “Resolution Directing County Clerk Regarding Tax Levy Extension Subject to The Property Tax Extension Limitation Law” is a true, correct and complete copy of that Resolution as adopted by the Board of Trustees of the College District at a meeting held on the 12th day of November 2024.

I do further certify that the deliberations of the members of the Board of Trustees on the adoption of the Resolution were taken openly; that the vote on the adoption of the Resolution was taken openly; that the meeting was held at a specified time and place convenient to the public; that notice of the meeting was duly published in local newspapers; and that the meeting was called and held in strict compliance with the provisions of the Open Meetings Act, as amended, and the applicable provisions of the Public Community College Act, and that the Board of Trustees in adopting said Resolution has complied with all of the applicable provisions of said Acts, of the Property Tax Code, and procedural rules of the Board of Trustees.

IN WITNESS WHEREOF, I hereto affix my official signature, this 12th day of November, 2024.

Theresa Bashiri-Remetio
Secretary, Board of Trustees
Community College District No. 535

Authorization to Approve November Purchases

Any purchase exceeding \$25,000 requires Board approval. The following purchases meet that criteria. If the Board so desires, this resolution will enable the Board to approve all of the following purchases in a single resolution.

Items “a – b” were previewed at the August 2024 Board of Trustees Meeting. Item “c” was previewed at the September 2024 Board of Trustees Meeting. Items “d – h” were previewed at the October 2024 Board of Trustees Meeting. Item “i - j” have not been previewed.

MR:tt
11/2024

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the approval of the attached resolutions, as stipulated in the following agenda items, for the purchase of the following:

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
11/24-11a	1	ABI Z-23 Infield Machine	Davis Equipment Corporation & Turfwerks Johnston, IA	\$48,180.00
11/24-11b	4	Medical Equipment for the Health Careers Education Center	Medline Industries, LP Northfield, IL	\$72,653.59
			Steris Corporation Mentor, OH	\$143,395.26
			McKesson Medical – Surgical Government Solutions, LLC Henrico, VA	\$58,143.92
			Philips North America, LLC Bothell, WA	\$907,000.00
			Mock Medical, LLC Milford, IA	\$57,170.00
11/24-11c	2	Renovation Services for Adjacencies Project – Phase 1	BEAR Construction Company Rolling Meadows, IL	\$1,868,900.00
11/24-11d	1	Furniture for the Health Careers Education Center	Forward Space, LLC Wood Dale, IL	\$124,734.46
11/24-11e	1	Ricoh Lease Agreement – Five-Year Contract	Ricoh USA Exton, PA	\$183,967.80
11/24-11f	1	Document Imaging and Management System Annual Maintenance Contract and System Upgrades	Hyland Software, Inc Westlake, OH	\$86,982.44
11/24-11g	2	Continuation of Employee Medical, Dental, and Vision Insurance	Blue Cross & Blue Shield of Illinois Chicago, IL	\$10,377,000.00
			Delta Dental of Illinois Naperville, IL	\$445,000.00
			Vision Service Plan, Inc Rancho Cordova, CA	\$49,800.00

<u>Item</u>	<u>Pages</u>	<u>Description</u>	<u>Vendor / Location</u>	<u>Amount</u>
11/24-11h	1	Consulting Services for a Compensation Study	Arthur J. Gallagher & Co. Rolling Meadows, IL	\$175,000.00
11/24-11i	1	Consulting Services for Student Affairs Leadership	26 Pines Group, LLC Highland Park, IL	\$120,000.00
11/24-11j	1	Consulting Services for IT Support	Moran Technology Consulting Naperville, IL	\$250,000.00

GRAND TOTAL: \$14,967,927.47."

IN DISTRICT	\$72,653.59
CONSORTIUM	\$10,996,534.46
BID	\$3,082,789.18
BID EXEMPT	\$815,950.24
QBS	\$0.00
CERT. MBE	\$0.00
CERT. WBE	\$124,734.46
NON-CERT. MBE	\$0.00
NON-CERT. WBE	\$120,000

Authorization to Purchase ABI Force Z-23 Infield Machine

As the baseball field is being renovated, the Grounds department is working on preparations to maintain the field. The current infield machine is over 20 years old and will not allow the College to keep the infield at the desired grade. All machine parts are discontinued, and maintenance cannot continue when required. The ABI Force is the infield groomer built with the game in mind. It adequately prepares the whole infield profile to be safe and playable. The laser package loosens the rough grade and finishes the grade for pristine infield surfaces.

The Facilities and Procurement offices worked together to issue a bid. The bid was sent to four vendors and publicly advertised in the Daily Herald. The College received one bid response. The responsible and responsive low bid of \$48,180.00 was submitted by Davis Equipment Corporation & Turfwerks of Johnston, Iowa. The Facilities office conducted a scope review to ensure all bid specifications were met. The machine will be delivered by the end of November.

ABI Force Z-23 Infield Machine	
Bid# 0916-24-02	
Vendor	Total Price
Davis Equipment Corporation & Turfwerks	\$48,180.00

JD:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District No. 535 authorizes the purchase of ABI Force Z-23 Infield Machine from Davis Equipment Corporation & Turfwerks, 5225 NW Beaver Drive, Johnston, IA 50131, for a total of \$48,180.00 in accordance with their bid response to Invitation to Bid #0916-24-02.”

Authorization to Purchase Medical Equipment for the Health Careers Education Center

Oakton College continues to advance the development of its new Health Careers Education Center in partnership with Endeavor Health. Scheduled for completion in the second quarter of 2025, the Center will offer innovative programs for students in fields such as Radiography, Cardiac Sonography, and Surgical Technology.

The Health Careers Education Center will be equipped with specialized medical equipment to support hands-on learning in Radiography, Cardiac Sonography, and Surgical Technology. These purchases are critical for ensuring that students are trained using the same technologies they will encounter in healthcare settings, facilitating a seamless transition from the classroom to the workforce. By utilizing the same equipment found in hospitals and clinical environments, students will be better prepared for their future roles in healthcare.

The Oakton Health Careers Division, along with Academic Affairs, Chicago Design Network, and the Procurement Department, worked collaboratively to issue a bid for this equipment. The bid was sent to eleven companies (two in-district), of which five submitted responses.

Item	Lowest Bidder	Quantity	Cost	Total Cost	Condition
Rolling Stools	McKesson	6	\$245.85	\$1,475.10	New
IV Stand	McKesson	4	\$34.59	\$138.36	New
lead apron storage rack (capacity of four aprons)	McKesson	1	\$176.26	\$176.26	New
Echo Bed	McKesson	7	\$6,401.87	\$44,813.09	New
Ergo stool and chair for sonographers	McKesson	7	\$1,648.73	\$11,541.11	New
Kick Buckets	Medline	4	\$192.21	\$768.84	New
Mayo Stands (foot controlled) with 16-1/4"W x 21"L 1/4" tray	Medline	4	\$549.53	\$2,198.12	New
Medical Hampers	Medline	4	\$263.65	\$1,054.60	New
Prep Stands	Medline	2	\$636.36	\$1,272.72	New
Ring Stand - Double Basin	Medline	2	\$486.67	\$973.34	New
4- wire shelf racks with bins	Medline	5	\$536.38	\$2,681.90	New
mobile x ray or c-arm machine	Medline	1	\$63,704.07	\$63,704.07	Refurbished
D&C Mock Kit	No Bid			\$0.00	
ENT Mock Kit	No Bid			\$0.00	
Eye Mock Kit	No Bid			\$0.00	
Genitourinary GU Mock Kit	No Bid			\$0.00	
GYN Kit #1	No Bid			\$0.00	
Hysterectomy Mock Kit	No Bid			\$0.00	

Item	Lowest Bidder	Quantity	Cost	Total Cost	Condition
Laparoscopic equipment and instrument set - must include, tower, video screen, camera, camera source, light cord, light source, 5mm scope, and 10mm scope	No Bid			\$0.00	
Major Laparotomy Mock Kit	No Bid			\$0.00	
Ortho #1 Minor Ortho Mock Kit	No Bid			\$0.00	
Ortho #2 Major Ortho Mock Kit	No Bid			\$0.00	
Plastics Mock Kit	No Bid			\$0.00	
Vascular Mock Kit	No Bid			\$0.00	
3D Echo Machine - Philips Epiq CVx- MUST BE THIS MANUFACTURER AND MODEL	Philips	2	\$146,000.00	\$292,000.00	New
2D Echo Machine - Philips Epiq CVx- MUST BE THIS MANUFACTURER AND MODEL.	Philips	5	\$123,000.00	\$615,000.00	New
Transducers for each machine- 1. Sector for cardiac imaging and 2. Pedoff; must be compatible with Echo Machine Make and Model	Philips			\$0.00	Included with Echo Machine
Back Tables 60"W x 30"D x 34"H	Steris	2	\$2,083.33	\$4,166.66	New
Back Tables 72"W x 30"D x 34"H	Steris	2	\$2,255.25	\$4,510.50	New
Fully functional OR table with typical attachments: (arm boards, ob-gyn lithotomy attachments, kidney position attachments, shoulder braces, footboard, and safety strap)	Steris	2	\$61,671.55	\$123,343.10	New
Lift assist stirrups- pair	Steris	2	\$5,687.50	\$11,375.00	Refurbished
Grand Total				\$1,181,192.77	

Based on the bid responses, bid #0903-24-01 will be awarded to the following vendors:

Vendor	Total Awarded
Medline Industries, LP (in-district)	\$72,653.59
Steris Corporation	\$143,395.26
McKesson Medical - Surgical Government Solutions, LLC	\$58,143.92
Philips North America, LLC	\$907,000.00
Grand Total	\$1,181,192.77

Of the 31 required medical equipment items that were bid out, the College received responses for only nineteen items. Due to the time constraint, the College is not able to rebid the twelve items that received no responses. The College did the due diligence, researched the products, and reached out to vendors to obtain quotes.

The College is seeking approval to purchase surgical mock kits and Laparoscopic equipment in addition to the bid responses. The kits are designed to mimic real surgical instruments, which feature dulled sharp ends for enhanced safety during training. These instruments provide students with the hands-on experience crucial for their development and success in surgical procedures. Laparoscopic equipment is essential in surgical technology programs as it equips students with the skills needed for minimally invasive procedures. Mastery of these advanced instruments prepares future surgical technologists to support surgeons effectively, ensuring optimal patient outcomes. By integrating laparoscopic techniques into the curriculum, programs foster a deeper understanding of modern surgical practices and enhance students' readiness for the evolving healthcare landscape.

The results are as follows:

Vendor	Item Descriptions	Total
Mock Medical, LLC	11 different types of Surgical Mock Kits as listed above	\$31,490.00
Mock Medical, LLC	Laparoscopic Equipment and Instrument Set	\$25,680.00
Grand Total		\$57,170.00

Mock Medical, LLC, located in Milford, Iowa, is the sole source for all items branded under Mock Medical, including MOCKKits and MOCK surgical instruments. As the exclusive manufacturer and distributor of these proprietary items, Mock Medical, LLC ensures that all products meet the highest standards for educational use in the healthcare industry.

MA:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Medical Equipment for the Health Careers Education Center from:

Medline Industries, LP, 3 Lakes Drive, Northfield, IL 60093, for a total of \$72,653.59 in accordance with their low bid response to Invitation to Bid #0903-24-01,

Steris Corporation, 5960 Heisley Road, Mentor, OH 44060, for a total of \$143,395.26 in accordance with their low bid response to Invitation to Bid #0903-24-01,

McKesson Medical - Surgical Government Solutions, LLC, 9954 Mayland Drive, Suite 5176, Henrico, VA 23233, for a total of \$58,143.92 in accordance with their low bid response to Invitation to Bid #0903-24-01,

Philips North America, LLC, 22100 Bothell Everett Highway, Bothell, WA 98021, for a total of \$907,000.00 in accordance with their low bid response to Invitation to Bid #0903-24-01,

Mock Medical, LLC, 22626 213th Avenue, Milford, IA 51351, for a total of \$57,170.00 per their quote # OAKDP-LAP101324 and OAKDP-INST101324,

for a grand total of \$1,238,362.77."

Authorization to Purchase Renovation Services for Adjacencies Project – Phase 1

As part of the approved Master Plan, multiple enabling projects must be completed in preparation for the Learning Commons at Des Plaines. The project includes interior build-out and renovations of an existing classroom and office areas to accommodate a new Access and Disability Resource Center (ADRC) and Testing Center on the 1st floor, and IT Computer Labs on the 2nd floor. The scope of work includes demolition, interior construction, mechanical, electrical, and fire protection systems.

Perkins & Will provided complete project design and engineering plans and specifications for this project. With this information, the Facilities and Procurement offices worked together to issue a bid. The bid was sent to 119 (Eleven in-district) contractors. The College received nine bids.

Adjacencies Renovation – Phase 1	
Bid# 0925-24-03	
Vendor	Total Price
BEAR Construction Company	\$1,699,000.00
Bee Liner Lean Services	\$1,828,000.00
Stuckey Construction Company, Inc	\$1,861,000.00
Reed Construction	\$1,873,000.00
Henry Bros Co	\$1,925,000.00
All Construction Group	\$1,986,000.00
Drive Construction Inc	\$2,144,000.00
CCC Holdings Inc	\$2,185,000.00
Loberg Construction	\$2,277,685.00

The responsible and responsive low bid of \$1,699,000.00 was submitted by BEAR Construction Company of Rolling Meadows, Illinois. Perkins & Will conducted a bid/project scope review meeting with the College’s construction manager and BEAR Construction Company to ensure all bid specifications were met. Perkins & Will has qualified Bear Construction Company to meet all project specifications.

In addition to the base bid of \$1,699,000.00, the Administration requests a project contingency of \$169,900.00 (10%). This brings the grand total to \$1,868,900.00. Work will be scheduled to begin in December 2024, with substantial completion by April 2025.

RS:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Renovation Services for Adjacencies Project – Phase 1 from BEAR Construction Company, 1501 Rohlwing Road, Rolling Meadows, IL 60008, for a contract sum of \$1,699,000.00, plus a project contingency of \$169,900.00 to be held by the College and used in the best interest of the College, for a total not to exceed \$1,868,900.00 in accordance with their low bid in response to Invitation to Bid # 0925-24-03."

Authorization to Purchase Steelcase Furniture for the Health Careers Education Center

In addition to purchasing technology and medical equipment, Oakton College will procure furniture from Forward Space, LLC, to outfit teaching labs, classrooms, and collaborative spaces: staff offices, hoteling spaces, student areas, and conference rooms. These furnishings will support flexible and productive work and learning environments for students, faculty, and staff. The Health Careers Education Center will be another positive branding for the College as an offsite center.

The College's primary manufacturer for office, classroom, and lounge furniture is Steelcase, which has been supplied by Forward Space, LLC for more than thirty years. Forward Space is one of Steelcase's only premier dealers in Illinois, and there are no Steelcase dealers in the College's district. Forward Space has been an exceptional partner for the College. Forward Space participates in the Educational and Institutional (E & I) Cooperative consortium, which offers special consortium pricing on Steelcase furniture. In addition, Forward Space is a certified Women-Owned Business (WBE).

The Administration seeks approval to purchase Steelcase Furniture for \$124,734.46. The furniture installation will coincide with the completed phases of the Health Careers Education Center construction.

This purchase is bid-exempt in accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), which states that purchases made through a consortium are exempt from formal bidding. Through the Consortium, no further advertisement, public notice, or competition is required because the Consortium has already conducted the bidding process.

MA:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Furniture for the Health Careers Education Center from Forward Space, LLC, 650 N Wood Dale Road, Wood Dale, IL 60191, for a total of \$124,734.46 per their quote #454029."

Authorization to Purchase Ricoh Lease Agreement – Five-Year Contract

In 2019, Oakton College entered into a five-year lease agreement with Ricoh USA for ten copier and printing machines, which consisted of eight office Multi-Function Devices (MFDs) and two Copy Center production machines. The College’s Auxiliary Services Department is seeking to enter into a new lease agreement for twelve Ricoh printer/copier machines. This will include two Copy Center production machines, eight expiring office MFDs, and two additional MFDs for the new Testing Center and Access and Disability Resource Center (ADRC) spaces upon completing the master plan renovations. Although we are adding two MFD machines due to right-sizing models to match current business needs, the new agreement will save us \$273.24 per month. After extensive due diligence, the College recommends a five-year lease agreement for these machines with an annual cost of \$36,793.56.

The Administration seeks approval to contract with Ricoh USA for a five-year lease agreement in the amount of \$183,967.80. The breakdown of the cost is as follows:

Term	Cost
Year 1	\$36,793.56
Year 2	\$36,793.56
Year 3	\$36,793.56
Year 4	\$36,793.56
Year 5	\$36,793.56
Total	\$183,967.80

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item g, “contracts for duplicating machines and supplies.”

RO:tt
11/2024

President’s Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Ricoh Lease Agreement – Five-Year Contract from Ricoh USA, 300 Eagleview Boulevard, Exton, PA, 19341, for a total not to exceed \$183,967.80.”

Authorization to Purchase Document Imaging and Management System Annual Maintenance Contract and System Upgrades

Document imaging hardware and software is used to scan, capture, index, retrieve, process, and archive digital images of documents and forms. In June 2013, the Board of Trustees approved a three-year contract for Oakton's updated document imaging platform, OnBase, by Hyland Software, Inc. Since then, Oakton's need for digital imaging services continues to increase. In addition to improving productivity by reducing or eliminating time spent handling, storing, retrieving, distributing, and destroying paper, document imaging systems can improve business process management with workflow tools and enhanced security.

The imaging system is used to manage the information flow at the College. The Financial Aid office was the first department to migrate to OnBase, and the Registration and Records office is now fully operational on the new platform. Human Resources, Alliance Payroll, and Accounting departments have also migrated their documents. Articulation requests are now also tracked in Hyland. Hyland provides workflow technologies that could assist in automating business processes that are currently manual. Prototypes are being built that can improve the productivity and efficiency of end-users while improving the student experience at Oakton.

Since 2016, the Board has approved the maintenance contract from Hyland annually. The annual maintenance for the next contract year, which begins in January 2025, is \$86,982.44. The yearly maintenance, licenses, hardware, and training are only available through Hyland Software, Inc., the system manufacturer, making this a sole-source purchase.

Hyland Software, Inc. has been in business for over twenty years, with over 11,000 customers, a dedicated higher education practice, and 430 higher education institutions. The Administration is confident that Hyland Software, Inc. will continue to meet the College's needs.

This is both a sole source and bid-exempt purchase according to ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services: are exempt from the bidding process" and ILCS-805/3-27.1 item l, ILCS-805/3-27.1 "goods or services which are economically procurable from only one source."

PS:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Document Imaging and Management System Annual Maintenance Contract and System Upgrades from Hyland Software, Inc., 28500 Clemens Road, Westlake, OH, 44145 for a total not to exceed \$86,982.44."

Authorization for Continuation of Employee Medical, Dental, and Vision Insurance

Oakton is a member of the Community College Health Consortium (CCHC). The College’s medical, dental, and vision plans are administered through CCHC and HUB Inc., who serve as CCHC’s brokers. Premiums run for the calendar year from January to December. CCHC currently has eight participating institutions - College of DuPage, Kishwaukee Community College, McHenry Community College, Moraine Valley Community College, Oakton College, Triton College, Sauk Valley Community College, and Illinois Valley Community College.

The Consortium insured an average of 3,193 employees and 6,979 members as of July 31, 2024, compared to 3,153 employees and 6,944 members for the entire calendar year 2023. In accordance with the Illinois Public Community College Act, Chapter 110, Act 805 (110ILCS 805/3-27.1), purchases made through a consortium are exempt from formal bidding. For the calendar year, January 2025 to December 2025, premiums will change by 0.5% for medical, -9.6% for dental, and 0% for vision. The College has received renewal rates for the following:

<u>Plan Provider</u>	<u>2024 Premiums</u>	<u>2025 Premiums</u>
Blue Cross & Blue Shield of Illinois	\$10,326,000	\$10,377,000
Dental Delta Dental of Illinois	\$492,000	\$445,000
Vision VSP, Inc	\$49,800	\$49,800

- 1) The College has four medical plan offerings: PPO, PPO Blue Choice Select, HMO IL, and Blue Advantage HMO.
- 2) The College offers a standard PPO dental plan.
- 3) The College’s PPO vision plan includes both PPO and HMO participants, and the fully insured, fixed rates are guaranteed for two years from January 1, 2024, to December 31, 2025

MR:tt
11/2024

President’s Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Continuation of Employee Medical, Dental, and Vision Insurance from:

Blue Cross & Blue Shield of Illinois, 300 E Randolph St, Chicago, IL 60601, for twelve months of medical insurance from January 1, 2025, to December 31, 2025, for a total not to exceed \$10,377,000.00,

Delta Dental of Illinois, 111 Shuman Boulevard, Naperville, Illinois 60653, for twelve months of dental insurance from January 1, 2025, to December 31, 2025, for a total not to exceed \$445,000.00,

Vision Service Plan, Inc., 3333 Quality Drive, Rancho Cordova, CA 95670, for twelve months of vision insurance from January 1, 2025, to December 31, 2025, for a total not to exceed \$49,800.00,

for a grand total not to exceed \$10,871,800.00."

Authorization to Purchase Consulting Services for a Compensation Study

It is a best practice to conduct a compensation study on a regular basis (3-5 years) to ensure the College's pay rates are competitive and reflect Oakton's compensation philosophy range. The Human Resources and Administrative Affairs departments developed critical criteria based on Oakton's needs. The team consisted of Michele Roberts, VP of Administrative Affairs; Johanna Fine, CHRO; Prashant Shinde, CIO; Mindy Finnigan, Senior Manager, Talent Acquisition and Development; and Nikol Maleeva-Ivancheva, HR Project Manager. Proposals were sent to six vendors who specialize in higher education compensation analysis. Four of the six returned proposals and provided demonstrations to the review team.

Based on the established criteria, the Administration recommends Arthur J. Gallagher & Co., an industry leader in higher education compensation. The Administration seeks approval for an annual cost not to exceed \$175,000.00 for the purchase of consulting services for the compensation study. The initial study will include an analysis of Oakton's staff and Administrator's current compensation, job description and pay grades, and recommended updates based on the current labor market.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

JF:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Consulting Services for a Compensation Study from Arthur J. Gallagher & Co., 2850 W Golf Road, Rolling Meadows, IL 60008, for an amount not to exceed \$175,000.00."

Authorization to Purchase Consulting Services for Student Affairs Leadership

Due to the resignation of the Vice President of Student Affairs, the College is seeking approval to partner with 26 Pines Group, LLC, to provide Interim leadership for the Vice President of Student Affairs role at Oakton College.

Dr. Ashley Knight is well-positioned to provide interim leadership for the Student Affairs Division while the College initiates a search for a permanent Vice President of Student Affairs. Prior to creating 26 Pines Group, LLC, Dr. Ashley Knight served as the Chief Student Affairs Officer at Harper College and the Associate Vice President for Student Affairs at DePaul University. Her extensive background and wealth of knowledge will provide the necessary leadership while the College does a search for the next Vice President for Student Affairs.

The Administration is requesting approval to partner with 26 Pines Group, LLC, a women-owned business (non-certified WBE), for an amount not to exceed \$120,000.00 beginning November 13, 2024.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

JS:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Consulting Services for Student Affairs Leadership from 26 Pines Group, LLC, 1111 Ridgewood Drive, Highland Park, IL 60035, for an amount not to exceed \$120,000.00.”

Authorization to Purchase Consulting Services for IT Support

The Administration is seeking approval to purchase consulting services for IT support from Moran Technology Consulting (MTC), an IT consulting firm. This ensures that while the Chief Information Officer (CIO) position is vacant, key projects can continue to be managed successfully, mitigating disruption within the IT department and ensuring key priorities move forward. Moran Technology Consulting is a current Oakton vendor, and they are familiar with Oakton's IT team and current IT priorities.

The Administration is requesting approval to partner with Moran Technology Consulting for an amount not to exceed \$250,000.00 beginning November 13, 2024.

This purchase is exempt from bidding per the 110 Illinois Compiled Statutes 805/3-27.1, Contracts, part (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part.

MR:tt
11/2024

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Consulting Services for IT Support from Moran Technology Consulting, 1215 Hamilton Lane, Suite 200, Naperville, IL 60540, for an amount not to exceed \$250,000.00."

Authorization to Purchase Information Technology Equipment for the Health Careers Education Center

Oakton College will acquire cutting-edge technology-related materials from various vendors to support the Health Careers Education Center's educational and operational needs. This includes state-of-the-art technology for teaching labs, classrooms, and collaborative spaces, ensuring an advanced learning environment that enhances student engagement and success.

The quoted prices from our vendors include a range of items, from small components like fasteners to larger purchases such as outsourced installation services and essential equipment totaling \$173,975.21.

Although the individual payment to each vendor may not be \$25,000.00 or greater, the College is seeking board approval as the nature of the total expenditures is related to a single activity.

The breakdown cost is as follows:

Vendor	Total Cost
ABT Electronics (In-district)	\$23,076.00
Amazon.com, Inc	\$4,800.19
Ampronix, LLC	\$25,850.00
Anixter International, Inc (In-district)	\$1,422.87
B & H Photo & Electronics Corporation	\$43,292.49
CDW Corporation	\$12,672.26
Computer Comforts, Inc	\$5,328.58
Dell Marketing, LLP	\$8,325.16
Full Compass Systems	\$700.00
HDMI2HDMI	\$3,512.00
Howard Technology Solutions	\$3,545.73
JensenIT, Inc (In-district)	\$16,149.75
McMaster-Carr	\$697.44
Telecom Innovations Group	\$8,400.00
Monoprice	\$1,638.64
Porter Electronics	\$2,639.92
Scantron	\$4,400.00
Sentinel Technologies	\$3,393.18
Trups Distributing, Inc	\$3,393.00
Valens Semiconductors	\$738.00
Grand Total	\$173,975.21

This purchase is bid-exempt in accordance with ILCS-805/3-27.1 item f, "purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services."

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 authorizes the purchase of Information Technology Equipment for the Health Careers Education Center from:

ABT Electronics, 1200 N Milwaukee Avenue, Glenview, IL 60025, for a total of \$23,076.00,

Amazon.com, Inc, 410 Terry Avenue N, Seattle, WA, 98109, for a total of \$4,800.19,

Ampronix, LLC, 15 Whatney, Irvine, CA 92618, for a total of \$25,850.00,

Anixter International, Inc, 2301 Patriot Boulevard, Glenview, IL 60026, for a total of \$1,422.87,

B & H Photo & Electronics Corporation, PO Box 28072, New York, NY 10087, for a total of \$43,292.49,

CDW Corporation, 230 N Milwaukee Avenue, Vernon Hills, IL 60061, for a total of \$12,672.26,

Computer Comforts, Inc, 367 Columbia Memorial Parkway, Kemah, TX 77565, for a total of \$5,328.58,

Dell Marketing, LLP, One Dell Way, Round Rock, TX 78682, for a total of \$8,325.16,

Full Compass Systems, 9770 Silicon Prairie Parkway, Madison, WI 53593, for a total of \$700.00,

HDMI2HDMI, Dubai Silicon Oasis, Building A2, Unit 101, Dubai, United Arab Emirates, for a total of \$3,512.00,

Howard Technology Solutions, 36 Howard Drive, Ellisville, MS 39437, for a total of \$3,545.73,

JensenIT, Inc., 1689 Elk Boulevard, Des Plaines, IL 60016, for a total of \$16,149.75,

McMaster-Carr, 600 County Line Road, Elmhurst, IL 60126, for a total of \$697.44,

Telecom Innovations Group, 125 N Prospect Avenue, Itasca, IL 60143, for a total of \$8,400.00,

Monoprice, 1 Pointe Drive, Suite #400, Brea, CA 92821, for a total of \$1,638.64,

Porter Electronics, 700 N Neely Street, Suite 19, Gilbert, AZ 85233, for a total of \$2,639.92,

Scantron, 1313 Lone Oak Road, Eagan, MN 55121, for a total of \$4,400.00,

Sentinel Technologies, 2550 Warrenville Road, Downers Grove, IL 60515, for a total of \$3,393.18,

Trups Distributing, Inc, 735 N Edgewood Avenue, Unit F, Wood Dale, IL 60191, for a total of \$3,393.00,

Valens Semiconductors, 8 Hanagar Street, POB 7152 Hod Hasharon 4501309, Israel, for a total of \$738.00,

for a grand total of \$173,975.21."

Preview and Initial Discussion of Upcoming Purchases

The following purchases will be presented for approval at an upcoming Board of Trustees meeting:

- a. **Washroom Upgrades** – As part of the current master plan, the College has identified the need for washroom upgrades at both the Des Plaines and Skokie campuses. Multiple washrooms need upgrades to meet current standards, municipal codes, and ADA-compliant regulations. The College has requested a design/engineering services proposal from Perkins + Will Architects, one of the College's QBS consultants.

This purchase will be presented to the Board at the December 2024 meeting.

- b. **High-Speed Internet Hotspot Data Plan** – Since March 2020, Oakton switched to an online mode of instruction related to the COVID-19 pandemic. Through survey data collected from students and utilization rates, it has become apparent that many students need technology resources such as Chromebooks and high-speed internet hotspots to continue their education at Oakton. As a result, the College purchased 142 hotspots with unlimited data plan options and made them available for checkout for students in need. The unlimited data plan option was renewed in March 2021 for two additional years to ensure students can continue using these devices. Since then, the College ordered additional devices and renewed them annually. Overall, the College supported 322 hotspots to address student and employee needs since the pandemic in 2020.

This purchase will be presented to the Board at the December 2024 meeting.

- c. **IP Telephony Annual Maintenance and Software Assurance Agreement** – The College purchased a Mitel IP telephony system in 2012 to provide telephones, voicemail, and related services. The hardware/software support and upgrades for these systems are provided by a set of annual support and software assurance contracts that will expire on March 1, 2025. This support agreement provides hardware replacement for the voice gateways, onsite service as needed, telephone/email-based support, and access to software patches and upgrades for all of the College's telephony systems.

This purchase will be presented to the Board at the December 2024 meeting.

- d. **Travel Services for Summer 2025 Study Abroad Program in Ghana** – Oakton is offering the third annual Ghana summer study abroad program in conjunction with our partners, the University of Ghana – Legon Campus in Accra, Ghana, and EDU Africa. Oakton belongs to the Illinois Consortium for International Studies and Programs (ICISP), which allows students from across Illinois community colleges and other member institutions of ICISP to participate. As a sustained outcome of a Fulbright-Hays Group Projects Abroad grant from the US Department of Education, the establishment of the program is a central component to our ongoing collaboration with our partners. EDU Africa provided all in-country arrangements for the Fulbright-Hays Group Projects Abroad faculty seminar in Summer 2022, as well as our inaugural student study abroad program in Summer 2022 and 2023, and provided excellent educational content, service, and support.

This purchase will be presented to the Board at the December 2024 meeting.

- e. Printing of the Oakton Non-Credit Class Schedule** – In 2019, the College Administration recommended changing the past practice of printing the credit class schedules, moving from a mass distribution of these schedules to an online format. Although the credit class schedule is no longer printed, the Administration continues to assess whether this option is feasible for the non-credit class schedule. In the meantime, the College recommends continuing to print four issues of the non-credit class schedule. Updates to the non-credit class schedule include changing the inside pages to a brighter newsprint paper, redesigning the cover, adding photos, making additional content changes, and adding a no-cost four-color insert within each issue.

This purchase will be presented to the Board at the December 2024 meeting.

Authorization to Hire Chief of Police and Emergency Management

The administration is recommending the hire of Aaron Wernick for the Chief of Police and Emergency Management position. The search began on July 25, 2024. There were postings on the Oakton College website, LinkedIn, Historically Black Colleges and Universities (*hbcuconnect.com*), Hispanic Association of Colleges and Universities (*hacu.net*), Diverse Jobs (*diversejobs.net*), Inside Higher Education (*insidehighered.com*), Higher Education Jobs (*higheredjobs.com*), Illinois Unemployment (*illinoisjoblink.illinois.gov*), NACUBO (National Association of College & University Business Officers), and the Chronicle of Higher Education (*jobs.chronicle.com*).

There were thirty-three applicants for the Chief of Police and Emergency Management position. The search committee conducted six semi-finalist interviews and selected four for on campus interviews with a number of employee groups, including President's Council, Director of Facilities, Members of the Police Department and Michele Roberts, Vice President for Administrative Affairs, as well as an open forum session for college administrators, faculty, and staff.

Mr. Wernick is in his 23rd year as a law enforcement professional beginning in 2002 with the Mundelein Police Department. In 2005 he joined the Evanston Police Department as a Patrol Officer and Evidence Technician. He currently is the Commander in the Office of Professional Standards (OPS/Internal Affairs) with Evanston. Mr. Wernick earned his B.A from Colorado State University, and his M.A. from Northeastern Illinois University.

11/2024

JF:vb

President's Recommendation:

That the Board adopts the following resolution:

"Be it resolved that the Board of Trustees of Community College District 535 approves the hire of Mr. Aaron Wernick as Chief of Police and Emergency Management effective December 9, 2024 at an annual salary of \$160,000. That salary will be prorated for the period of December 9 through June 30, 2025."



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535
COUNTY OF COOK AND STATE OF ILLINOIS
ADMINISTRATOR'S EMPLOYMENT CONTRACT**

This agreement, entered into by and between the Board of Trustees of Community College District 535, County of Cook and State of Illinois, a body politic and corporate, hereinafter referred to as the "Board" and Aaron Wernick hereinafter referred to as the "Administrator;"

WITNESSETH:

Whereas, pursuant to the Administrator's application, the Board's President has recommended the administrator's appointment as Chief of Police and Emergency Management of the Board's College, and the Board has approved such recommendation;

Now, therefore, it is agreed by and between the Board and the Administrator as follows:

1. The Administrator is appointed Chief of Police and Emergency Management of the Board's College from December 9, 2024 to June 30, 2025. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in Board policy and the job classification manual, as revised from time to time, and such other related duties as are assigned from time to time by or at the direction of the Board of Trustees and the President. In consideration for services rendered by the Administrator, the Board shall pay the Administrator a salary at an annual salary of \$160,000 in accordance with the Board's salary policies and procedures and the conditions therefore, currently in effect or as may hereafter be modified. This salary shall be for the period December 9, 2024 through June 30, 2025.
2. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this agreement.
3. This contract and services rendered are subject to all applicable Constitutional provisions and the Illinois Revised Statutes, and any provisions contrary to these documents may be considered void without invalidating the remainder of the contract.
4. This contract guarantees the administrator the rights of procedural due process.
5. This agreement shall not be effective unless it is signed and returned to the President within ten days of its issuance.

Dated and returned this _____ day of _____ 2024 by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on November 12, 2024.
(Agenda Item 11/24-14)

Board of Trustees of Community College District 535,
County of Cook, State of Illinois

President

Oakton College does not discriminate on the basis of race, color, creed, religion, national origin, disability, age, sex, marital status, military status, socioeconomic status, sex or gender, gender identity, or sexual orientation in admission to and participation in its educational programs, college activities and services, or in its employment practices.

Inquiries regarding compliance with state or federal nondiscrimination requirements may be directed to the Director of Institutional Equity and Inclusion, Oakton College, 1600 East Golf Road, Des Plaines, Illinois, 60016, or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C.

Authorization to Appoint Director of Operations and Administration/Dean of the Skokie Campus

Ms. Robyn Bailey has served as the Director of Operations and Administration since July 2007, and has been serving as the Interim Dean of the Skokie Campus since September 2023. Ms. Bailey has provided excellent leadership to the Skokie Campus Community in her role as Interim Dean and the Administration is recommending that she officially be appointed to the role of Director of Operations and Administration/Dean of the Skokie Campus.

JLS:bs
11/2024

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 approves the appointment of Ms. Robyn Bailey as Director of Operations and Administration/Dean of the Skokie Campus effective December 1, 2024 at an annual salary of \$137,000. That salary will be prorated for the period of December 1, 2024 through June 30, 2025.”



**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 535
COUNTY OF COOK AND STATE OF ILLINOIS
ADMINISTRATOR'S EMPLOYMENT CONTRACT**

This agreement, entered into by and between the Board of Trustees of Community College District 535, County of Cook and State of Illinois, a body politic and corporate, hereinafter referred to as the "Board" and Robyn Bailey hereinafter referred to as the "Administrator;"

WITNESSETH:

Whereas, pursuant to the Administrator's application, the Board's President has recommended the administrator's appointment as Director of Operations and Administration/Dean of the Skokie Campus of the Board's College, and the Board has approved such recommendation;

Now, therefore, it is agreed by and between the Board and the Administrator as follows:

1. The Administrator is appointed Director of Operations and Administration/Dean of the Skokie Campus of the Board's College from December 1, 2024 to June 30, 2025. The Administrator will perform the duties and carry out the responsibilities of the position, as specified in Board policy and the job classification manual, as revised from time to time, and such other related duties as are assigned from time to time by or at the direction of the Board of Trustees and the President. In consideration for services rendered by the Administrator, the Board shall pay the Administrator a salary at an annual salary of \$137,000 in accordance with the Board's salary policies and procedures and the conditions therefore, currently in effect or as may hereafter be modified. This salary shall be for the period December 1, 2024 through June 30, 2025.
2. All policies of the Board of Trustees currently in effect and as modified or adopted hereafter are hereby incorporated into this agreement.
3. This contract and services rendered are subject to all applicable Constitutional provisions and the Illinois Revised Statutes, and any provisions contrary to these documents may be considered void without invalidating the remainder of the contract.
4. This contract guarantees the administrator the rights of procedural due process.
5. This agreement shall not be effective unless it is signed and returned to the President within ten days of its issuance.

Dated and returned this _____ day of _____ 2024 by:

Administrator

Board of Trustees approval received at the meeting of the Board of Trustees on November 12, 2024.
(Agenda Item 11/24-15)

Board of Trustees of Community College District 535,
County of Cook, State of Illinois

President

Oakton College does not discriminate on the basis of race, color, creed, religion, national origin, disability, age, sex, marital status, military status, socioeconomic status, sex or gender, gender identity, or sexual orientation in admission to and participation in its educational programs, college activities and services, or in its employment practices.

Inquiries regarding compliance with state or federal nondiscrimination requirements may be directed to the Director of Institutional Equity and Inclusion, Oakton College, 1600 East Golf Road, Des Plaines, Illinois, 60016, or to the Director of the Office for Civil Rights, Department of Education, Washington, D.C.

Acceptance of Administrator Resignation

Vice President for Student Affairs, Dr. Karl Brooks provided notice of his intent to resign from his position at the College effective November 30, 2024.

Dr. Brooks has served Oakton College in an exemplary manner and we wish him well in his future endeavors.

JF:bs
11/2024

President's Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 535 accepts the resignation of Dr. Karl Brooks, Vice President for Student Affairs, effective November 30, 2024.”

Preview of New Units of Instruction

The following new units of instruction will be presented for Board approval in December 2024:

EPA Section 608 Certificate

The Illinois Community College Board (ICCB) System Rules require Colleges to submit documentation, including Board of Trustees approval, when a “new unit of instruction” is proposed. The College proposes a new air conditioning, heating, and refrigeration credential, a 5-credit hour EPA Section 608 Certificate.

The EPA Section 608 Certificate provides instruction on the basic function of an air conditioner, including how to remove, store and recharge refrigerant. It also gives an overview of the HVAC industry, the necessary tools, career opportunities and expectations of technicians. The program includes a review of EPA Section 608 Certification exam, and concludes with students taking the exam to earn industry recognized certification, which is required to handle any refrigerants in the field.

According to the Lightcast Occupational Overview Report for 2024, there were 5,483 jobs in the Chicago-Naperville-Elgin area in 2015, with the majority of these jobs concentrated in Cook County, IL. While this employment number was below the national average of 8,771 at that time, the area has experienced higher than average growth. As a result, in 2023 there were 8,527 jobs in the Chicago-Naperville-Elgin area. This represents an increase of 55.5% compared to the national average increase of 42.4%.

Artificial Intelligence & Machine Learning Certificate

The Illinois Community College Board (ICCB) System Rules require Colleges to submit documentation, including Board of Trustees approval, when a “new unit of instruction” is proposed. The College proposes a new computer information systems credential, a 40-credit hour Artificial Intelligence & Machine Learning certificate.

The purpose of the proposed Certificate is to prepare students for entry- to mid-level positions centered on artificial intelligence (AI) and machine learning (ML). In addition, it further supports students in their pursuit of advancement opportunities in related fields. Graduates will be equipped with skills to develop intelligent systems that automate processes, enhance decision-making, and optimize operational efficiency across industries including but not limited to finance, healthcare, and marketing. The program emphasizes practical experience in utilizing tools such as Python and a variety of Python Data Libraries, TensorFlow, and OpenVino, preparing students to solve real-world business challenges through AI-driven solutions. This certificate emphasizes some of the fundamental coding utilized in the AI/ML fields.

According to the U.S. Bureau of Labor Statistics (BLS), there are about 31,700 jobs in computer and information science. This includes artificial intelligence specialist jobs. By 2028, the BLS expects this number to grow to about 37,000 jobs, for an increase of about 5,300 jobs. According to the World Economic Forum (WEF) - Future Jobs Report 2023, AI and ML specialists are at the top of the list for fastest growing jobs.

EPA Section 608 Certificate

5 Semester Credit Hours; Curriculum: 0056

Courses for a Certificate:

AHR 101 Introduction to Air Conditioning and Refrigeration

AHR 105 EPA Section 608 Certification

Total Semester Credit Hours for a Certificate:

Credit Hours

4

1

5

Stackability of EPA Section 608 Certificate with other AHR credentials				
Credential	EPA Section 608 Certificate	Air Conditioning, Heating and Refrigeration Technology A.A.S.	Residential Comfort Control Certificate	Residential Comfort Control Systems Installer Certificate
Course				
AHR 101	X	X	X	X
AHR 102				
AHR 103				
AHR 104				
AHR 105	X	X	X	X
AHR 201				
AHR 202				
AHR 203				
AHR 204				
AHR 206				
FME 101				
FME 107				
FME 240				

Artificial Intelligence & Machine Learning Certificate

40 Semester Credit Hours; Curriculum: 0157

Courses for a Certificate	Credit Hours
CIS 102 Job Search Principles and Tools	1
CIS 112 AI Ethics	3
CIS 119 Prompt Engineering	3
CIS 143 Introduction to SQL	3
OR CIS 241 Database Management	
CIS 206 Software Cybersecurity	3
OR CIS 219 Advanced Prompt Engineering	
CIS 212 No Code Machine Learning	3
CIS 225 Natural Language Processing	4
CIS 229 Machine Learning Using Python	4
CIS 240 Data Visualization using Tableau	3
CIS 250 AI for Computer Vision	4
CIS 271 AI for Business Solutions	3
CSC 157 Python Computer Science I	3
CSC 180 Introduction to Artificial Intelligence	3
Total Credit Hours:	40

Stackability of AI/ML Certificate with other related CIS Credentials		
Credentials	Artificial Intelligence and Machine Learning Certificate	Essential Applications of AI Certificate
Course		
CIS106		X
CIS 112	X	X
CIS 119	X	X
CIS 143 or CIS 241	X	
CIS 206 or CIS 219*	X	
CIS 212	X	X
CIS 225*	X	
CIS 229	X	
CIS 240	X	X
CIS 250	X	
CIS 271*	X	
CSC 157	X	
CSC 180	X	
*new courses		

Notification of Award of Grants

Funding has been made available to Oakton College:

- a. Illinois Community College Board Workforce Equity Initiative FY25 Grant..... \$941,241.00
(Managed by Juleya Woodson / Administered by Dr. Jesse Ivory)
 - b. U.S. Department of Education Congressionally Directed Funding \$800,000.00
(Managed by May Alimboyoguen / Administered by Michele Roberts)
 - c. Illinois Community College Board Mental Health Appropriations Grant \$50,000.00
(Managed and administered by Dr. Mark Kiel)
 - d. U.S. Department of Education AANAPISI Supplemental Grant \$34,875.00
(Managed by Dear Aunaetitrakul / Administered by Dr. Kelly Becker)
 - e. Illinois Arts Council Performing Arts FY25 Grant \$10,000.00
(Managed by Daniel Cunningham / Administered Dr. Mia Hardy)
 - f. Illinois Arts Council Visual Arts FY25 Grant..... \$6,250.00
(Managed by Dr. Nathan Harpaz / Administered by Dr. Mia Hardy)
 - g. ICCB Adult Education and Family Literacy Federal and State Grant \$1,905,310.00
(Managed by Elena Smoukova / Administered by Delia Rodriguez)
 - h. ICCB Integrated English Literacy and Civics Education (IELCE) Grant \$54,954.00
(Managed by Elena Smoukova / Administered by Delia Rodriguez)
- TOTAL:..... \$3,802,630.00**

a. Illinois Community College Board Workforce Equity Initiative FY25

The Illinois Community College Board has awarded Oakton College a Workforce Equity Initiative Grant in the amount of \$941,241.00. Funds will support the creation and/or support the expansion of short-term (1 year or less) workforce (Credit &/or Non-Credit) training opportunities in high-need communities focused on specific sectors with identified workforce gaps.

The grant period is July 1, 2024 through September 30, 2025. Juleya Woodson, WEI Project Manager serves as Grant Manager, and Dr. Jesse Ivory, Assistant Vice President of Workforce Innovation and College Partnerships serves as the Grant Administrator.

b. U.S. Department of Education Congressionally Directed Funding

U.S Department of Education has awarded Oakton College Congressionally Funded Community Project (CFCP) funding in the amount of \$800,000.00. Funds will support experiential learning for students entering the medical field, including the purchase of equipment.

The award period is September 1, 2024 through August 31, 2027. May Alimboyoguen, Dean of Health Careers serves as Grant Manager, and Michele Roberts, Vice President for Administrative Affairs serves as the Grant Administrator.

c. Illinois Community College Board Mental Health Appropriations IGA

To facilitate the implementation of the Mental Health Early Action on Campus Act (“Act”) and to administer appropriations to the Board in accordance with the State Fiscal Year 2025 budget (PA 1030589, Article 126 Section 110), the College will receive \$50,000.00 in order to manage the change to the newly established funding process, and to maintain and improve existing services.

d. U.S. Department of Education AANAPISI Supplemental Grant

The U.S. Department of Education awarded Oakton College a supplemental AANAPISI (Asian American Native American Pacific Islander Serving Institution) grant in the amount of \$34,875.00. These funds are awarded by application to supplement the highly competitive AANAPISI grant. These supplemental funds will be used to continue to improve and expand the College's capacity to serve Asian Americans and Pacific Islanders (AAPIs), and under-resourced students with particular focus on enhancing culturally relevant professional development at Oakton. The supplemental grant period is October 1, 2024 through September 30, 2025.

Dear Aunaetitrakul, Senior Manager at the Center for Organizing Minority Programs to Advance Student Success (COMPASS) will serve as grant manager, and Dr. Kelly Iwanaga Becker, Assistant Vice President for Institutional Effectiveness and Strategic Planning will administer the grant.

e. Illinois Arts Council Performing Arts General Operating Support Grant FY25

The Illinois Arts Council has awarded Oakton College a \$10,000.00 Performing Arts General Operating Support Grant. Funds will support general operating expenses of the Performing Arts Center at Oakton. The grant period is November 1, 2024 through August 31, 2025.

Daniel Cunningham, Production Coordinator, will serve as grant manager, and Dr. Mia Hardy, Dean of Liberal Arts, will administer the grant.

f. Illinois Arts Council Visual Arts Program Grant FY25

The Illinois Arts Council has awarded Oakton College a \$6,250.00 Visual Arts Program- General Operating grant. Funds will support general operating expenses of the Koehline Museum of Art at Oakton. The grant period is November 1, 2024 through August 31, 2025.

Nathan Harpaz, Art Museum Manager, will serve as the grant manager, and Dr. Mia Hardy, Dean of Liberal Arts, will administer the grant.

g. Illinois Community College Board Adult Education and Family Literacy Federal and State Grant Funds

The Illinois Community College Board has awarded Oakton Community College a total of \$1,905,301 in state and federal Adult Education and Family Literacy funding for fiscal year 2025. These funds provide educational opportunities for adult learners who participate in English as a Second Language, Literacy, Family Literacy, GED, and Evening High School.

This funding is for the period July 1, 2024 to June 30, 2025. Elena Smoukova, Senior Manager of Adult Education, will manage the grant and Delia Rodriguez, Dean of Adult & Continuing Education, will administer the grant.

The award amount consists of the following allocations:

- Federal Basic: \$610,553
- State Basic: \$807,438
- State Performance: \$487,310

h. Illinois Community College Board Integrated English Literacy and Civics Education (IELCE) Grant Funds

The Illinois Community College Board has awarded Oakton College a total of \$54,954 in federal Integrated English Literacy and Civics Education (IELCE) funding for fiscal year 2025. These funds provide educational opportunities for adult learners who participate in Citizenship Education classes. The components of an IELCE program include Literacy/English Language Acquisition, Civics Education, Workforce Preparation, and Integrated Education and Training / Integrated Career & Academic Preparation System (ICAPS).

This funding is for the period July 1, 2024 to June 30, 2025. Elena Smoukova, Senior Manager of Adult Education, will manage the grant and Delia Rodriguez, Dean of Adult & Continuing Education, will administer the grant.